



FACS 5079 Dietetic Internship Practicum

Fall, 2017

College of Health Sciences, Department of Family and Consumer Sciences

Instructor: Heather Frazier, RDN, LD
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Office Hours: Tuesday 10:00 am – 1:00 pm; Wednesday 10:00 am – 12:00 pm; by appointment

Day and Time Class Meets: Monday 10:00 am – 12:50 pm

Location of Class: Margaret Lea Houston Building, Room 201

Course Format: face-to-face

Required Resource (all students): Scope of Practice Decision Tool. Web-based resource. Academy of Nutrition and Dietetics. www.eatrightstore.org/

Cohort 2017-2018 Required Text/Materials/Other:

- 1) Hands-On Nutrition Education: Teaching Healthy Eating Skills Through Experiential Learning. Renee Hoffinger, MHSE, RDN. ISBN: 978-0-88091-994-4
- 2) Breeding & Associates RDN Review Three-Day Workshop @ Sam Houston State University, November 3-5. Students must register at least two weeks prior. www.rdexam.us/

Course Description: This course is composed of many hours of supervised practical instruction at a variety of rotation sites and forms part of the Dietetics Internship (DI) program. The student must be enrolled concurrently in the Masters of Science in Dietetics to receive credit. Class members will rotate (as assigned) among various preceptor sites in accordance with the prescribed approved DI curriculum (see rotation schedule).

Course Objectives: Upon completion of three enrollments in this course, the student should have acquired the necessary practical skills to:

1. Meet all ACEND competencies with a score of competent or proficient.
2. Demonstrate knowledge of nutritional support and management of patients in clinical settings, food service systems management, community nutrition and research.
3. Learn to apply factual knowledge to improve thinking, problem solving and decision making skills.
4. Acquire skills in working with others as a member of a healthcare team.
5. Perform specific skills, competencies and point of view needed by professionals in the field of dietetics and dietetics practice.

6. Demonstrate commitment to continuing education and participation in local and professional organizations.

IDEA Objectives: In this course, our focus will be on these major objectives (as assessed by the IDEA course evaluation system):

1. Developing specific skills, competencies, and points of view needed by professionals in the field most closely related to this course.
2. Learning to apply knowledge and skills to benefit others or serve the public good.

Accreditation: This course complies with the following Academy of Nutrition and Dietetics Knowledge Requirements: CRDN 2.9 Participate in professional and community organizations.

Course Content: This is a tentative course schedule and may change.

Week 1	Aug. 28	Introduction to Course
Week 2	Sept. 4	HOLIDAY
Week 3	Sept. 11	Nutrition Assessment & Charting
Week 4	Sept. 18	Grocery Store Tour Training No Class for Graduating Cohort (Comprehensive Exam)
Week 5	Sept. 25	Grocery Store Tour Training with HEB Dietitian
Week 6	Oct. 2	MNT Topic Case Study Presentation
Week 7	Oct. 9	MNT Topic Case Study Presentation
Week 8	Oct. 16	MNT Topic Case Study Presentation
Week 9	Oct. 23	MNT Topic Case Study Presentation
Week 10	Oct. 30	MNT Topic Case Study Presentation
Week 11	Nov. 6	MNT Topic Case Study Presentation
	Nov. 10	IPE Tabletop Event (New Cohort)
Week 12	Nov. 13	MNT Topic Research Presentations @ noon (Graduating Cohort)

Week 13	Nov. 20	MNT Topic Case Study Presentation
Week 14	Nov. 27	MNT Topic Case Study Presentation
Week 15	Dec. 4	Final Exam

Possible MNT Topics: Bariatrics, Cardiovascular Disease, Gastrointestinal Disorders, Malnutrition, Cancer, Diabetes, Renal, Enteral Nutrition, Parenteral Nutrition

There may be class days that start earlier due to guest speakers.

Course Requirements:

- 1. Technical Requirements:** Students must have access to the internet and Blackboard. Students will use Blackboard during this course to access their grades, course assignments, course resources, and to turn in assignments. Blackboard may be accessed at <https://shsu.blackboard.com>. The student's username and password are provided by SHSU. It is recommended that you log in and check Blackboard weekly for updates. For any technical support issues with Blackboard, call 936-294-2780 or email blackboard@shsu.edu.
- 2. Email Communication Guidelines:** For one-on-one communication, you can e-mail the instructor. Your instructor will typically respond within 24 hours Monday through Friday 8 am until 5 pm CST. Your instructor may respond on the weekend, but no guarantee. When emailing your instructor, provide the following:
 1. Provide a meaningful subject to your email to clarify your message.
 2. Address your instructor professionally. For example, begin the email with Dear Director Frazier, not "Hey". Unprofessional correspondence may not be answered.
 3. Use proper grammar and correct spelling. Do not send an email to the instructor written similar to how you text with friends or family. Avoid using emoticons, all caps, and abbreviations.
 4. Sign your name at end of the message.
- 3. Class Attendance Policy (see SHSU Class Attendance policy AP 800401):** Regular and punctual class attendance is expected as stated in the latest Sam Houston State University catalog. A record of student's attendance will be kept, including tardies. If a student arrives late for class and roll has been taken, the student is considered absent for the day unless otherwise corrected during the class period. Student's may miss one class without penalty. Each additional unexcused absence will result in a letter grade deduction to the final course grade. If a student will miss class due to illness, death in the family, etc., the student must contact the instructor prior to class if possible. Documentation of excused absence must be provided to instructor no later than the next class day. For tardies, 2 tardies will equal one unexcused absence.
- 4. Supervised Practice Attendance Policy:** Students are expected to be on time (15 minutes early) and well prepared each day. Absences from scheduled supervised hours will only be excused under extraordinary circumstances, such as death in immediate family or personal illness. Absence from supervised practice must be discussed with the preceptor either by phone call or in person at least 2 hours before the scheduled rotation start time. The instructor must also be notified by the student the day of the absence. Absence must be approved by instructor to be excused. An absence of 3 or more consecutive days due to illness requires a note from a physician. Documentation of excused absence must be provided to instructor no later than the next class day. Each unexcused absence will result in a letter grade deduction to the final course grade.

Arrangements for making up experiences will be made on the basis of preceptor schedules in the facility. Time lost due to approved absences must be rescheduled. However, some rotations that are missed may be difficult to reschedule and thus may extend time to the program length. This may require an incomplete if assigned supervised practice hours are not completed by the end of the final semester (third enrollment of course).

- 5. Assignments:** Students will be completing assignments in the Professionalization Seminar Workbook and additional workbooks depending on rotation schedule. Students may also be required to complete other assignments assigned by the instructor. All assignments will be submitted in the Practice Journal and/or must be submitted within Blackboard by the designated due date as indicated by the instructor. Assignments are due at 11:59 pm Central Standard Time (CST) unless otherwise stated. Assignments in the workbooks related to ACEND competencies must receive a proficient or competent rating. If the student does not score the required rating, they must remediate until a proficient or competent rating is achieved. See program handbook for retention and remediation policies and procedures. If the student requires remediation and does not complete the remediation plan prior to completion of this course, the student will receive an incomplete.
- 6. Case Study Presentation:** Students in the graduating cohort will present their MNT rotation case study to the class. Detailed instructions for the case study are in the MNT Workbook.
 1. The student must be ready to present on the designated day. If a student misses their presentation day due to an excused absence (i.e. illness, university-related event, etc.), the instructor will designate another day for the student to present. Documentation for excused absence is due the day the student returns to class.
 2. The student must be dressed professionally - no jeans, t-shirts, etc. If a student is not dressed appropriately, they will not be allowed to present and will receive a zero(0).
 3. PowerPoint must be utilized as a visual aid.
- 7. Rotation Forms & Evaluations:** Students must turn in rotation forms and evaluations according to the Rotation Guide found in the program handbook. Grading will be as follows: all forms & evaluations turned in on time = A, 1 form or evaluation turned in late = B, 2 forms or evaluations turned in late = C, more than 2 forms or evaluations turned in late = F.
- 8. Practice Journal:** Students must keep a Practice Journal throughout their supervised practice experience. Instructions for the Practice Journal are found in the program handbook. The Practice Journal is due Monday, November 27 @ 4 pm for the new cohort and Wednesday, December 6 @ 4 pm for the graduating cohort.
- 9. Final Exam:** Students in both cohorts will complete a final exam.
 1. Students in the graduating cohort will take the Mock RDN exam. Students must pass the Mock RDN exam with a minimum score of 80%. The first attempt score will be the score entered in the grade book and calculated in the final grade.
 2. Students in the new cohort will take their first RDN practice exam. Final exam grades will be as follows: 65% or higher = A, 55-64% = B, 50-55% = C, <50% = F.
- 10. Course Materials:** Additional course reading materials, webinars and videos will be available in Blackboard. Students are responsible for reading and watching these assigned materials.

Course Evaluation: All course grades will be recorded in the Blackboard grade book.

	Graduating Cohort	New Cohort
Assignments	30%	40%
Case Study Presentation	10%	n/a
Rotation Forms & Evaluations	20%	20%
Practice Journal	30%	30%
<u>Final Exam</u>	<u>10%</u>	<u>10%</u>
Total	100%	100%

- The instructor reserves the right to implement pop quizzes and other additional assignments.
- The instructor may take up to 2 weeks to return grades.

Grading Scale: (grades will not be curved or rounded)

A	90.0% - 100%
B	80.0% - 89.9%
C	70.0% - 79.9%
F	< 70%

Student Syllabus Guidelines: You may find online a more detailed description of the following policies. These guidelines will also provide you with a link to the specific university policy or procedure:

<http://www.shsu.edu/syllabus/>

Academic Dishonesty (AP 810213): All students are expected to engage in all academic pursuits in a manner that is above reproach. Students are expected to maintain complete honesty and integrity in their academic experiences. Any student found guilty of dishonesty in any phase of academic work will be subject to disciplinary action as described in the student handbook. The University and its official representatives may initiate disciplinary proceedings against a student accused of any form of academic dishonesty including, but not limited to, cheating on an examination or other academic work which is to be submitted, plagiarism, collusion and the abuse of resource materials. Plagiarism includes, but is not limited to, copying the work of another student, copying published work without appropriate citations, and allowing someone else to complete an assignment or work for the student.

Students with Disabilities (AP 811006): It is the policy of Sam Houston State University that no otherwise qualified disabled individual shall, solely by reason of his/her disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any academic or Student Life program or activity. Disabled students may request help with academically related problems stemming from individual disabilities from their instructors, school/department chair, or by contacting the Director of the Office of Services for Students with Disabilities, Lee Drain North Annex, or by calling 936.294.3512, TDD 936.294.3786. **NOTE: No accommodation can be made until the student registers with the Office of Services for Students with Disabilities (SSD).**

Cell Phone and Electronic Devices (AP 100728): The use by students of electronic devices that perform the function of a telephone or text messenger during class-time may be prohibited if deemed disruptive by the instructor to the conduct of the class. Arrangements for handling potential emergency situations may be granted at the discretion of the instructor. Failure to comply with the instructor's policy could result in expulsion from the classroom or with multiple offenses, failure of the course. Cell phones may not be used for taping or photography without the consent of the professor and for class related projects that may arise. Any use of a

telephone or text messenger or any device that performs these functions during a test period is prohibited. Even the visible presence of such a device during the test period will result in a zero for that test. Use of these devices during a test is considered de facto evidence of cheating and could result in a charge of academic dishonesty.

Religious Holy Days (AP 861001): Section 51.911(b) of the Texas Education Code requires that an institution of higher education excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this subsection may not be penalized for that absence and shall be allowed to take an examination or complete an assignment from which the student is excused within a reasonable time after the absence. "Religious holy day" means a holy day observed by a religion whose places of worship are exempt from property taxation under Section 11.20, Tax Code. Students remain responsible for all work, and any missed work must be made up in a reasonable amount of time.

Academic Grievance Procedures for Students (AP 900823): The purpose of this academic policy statement is to provide for the resolution of student academic grievances in a prompt and equitable manner. Under the provisions of this policy, academic grievances include disputes over: course grades, unauthorized class absences or tardiness, and/or an instructor's alleged unprofessional conduct related to academic matters. If the dispute is determined to be based upon professional judgment, the aggrieved student is entitled to have, as appropriate and in turn, the department/school chair, College Academic Review Panel, academic dean, Dean of Graduate Studies (for graduate student issues), and Provost and Vice President for Academic Affairs form an opinion about the dispute and so advise the individual(s) involved. After considering the advice provided by any or all of the administrators participating in hearing the grievance, the individual(s) involved in the dispute shall retain the academic freedom to decline to change the original judgment in the matter.