

Syllabus

Spanish 2311.04
3 CREDIT HOURS
Fall 2017 Spanish Course

Ray Saavedra Rentería

Phone: 936-294-1424 cell **832-628-2378**

Office hours: Monday, Wednesday,-Friday @ 10 a.m.-11:00 or by appointment.

Office- ABIV 316

E-mail: rsr001@shsu.edu You may text me.

REQUIRED TEXTS AND REFERENCE/READING LIST

Puntos de Partida by [Thalia Dorwick](#) (Author), [Ana María Pérez-Gironés](#) (Author), [Anne Becher](#) (Author)

ISBN-: 978-0-07-353449-7 MHID-0-07-353449-8

Copyright ©2017 • McGraw Hill Education • 2 Penn Plaza NY 10121

You may always feel free to call me if you need any help (832-628-2378).
The McGraw Hill helpdesk number is: 1-800-331-5094. The SAM helpdesk number is 936-294-2780.

TECHNOLOGY REQUIREMENTS

Basic Computer Skills

Word Processing Skills

Internet Access (54.6 Kbps or greater)

A fully Java enabled browser (Microsoft Internet Explorer 6.0 or higher) <http://www.brothersoft.com/netscape-67433.html>

Netscape navigator 7.0 or higher
<http://www.brothersoft.com/netscape-67433.html>

Flash Player downloaded (free)
<http://www.player-10-download.org/ver1/index.php?source=CCN-CD242-US&googleid=1032816307>

Real Player downloaded (free)
<http://www.real.com/realplayer>

COURSE OBJECTIVES: The course objectives are that you develop skills in expressing oneself orally and in writing; that you learn fundamental principles of the language and that you gain a broader understanding and appreciation of culture and language.

DESCRIPTION OF COURSE

For students who have had previous instruction in Spanish. Introduction to Spanish pronunciation, vocabulary, and basic language codes stressing an oral approach to the language with special emphasis on conversation and oral drill. Language laboratory practice is required. Online students may use the lab from their favorite computer.

Course Requirements:

You will complete one Chapter Quiz, Oral Exam and Writing Exam per chapter. It will cover grammar, audio, and vocabulary of respective chapter.

Four Chapter Quizzes, Writing Exams, Oral Exams (300 points)

Schedule:

September 8th - chapter 11

October 6th - chapter 12

October 20th - chapter 13

November 17th chapter 14

Four Chapter Exams (300 points per chapter)

You will complete 3 exams per chapter (**grammar exam, vocabulary exam, & audio exam**) over each of the respective four chapters covered (11 through 14). One chapter will be covered approximately every 15 days. Exams will consist of fill in the blank questions, and multiple choice questions. Materials for the exams will come from textbook daily exercises. Exams will have a specific due date and must be taken by that date. Do not wait and take all three exams the same day.

Exam Schedule :

September 16th Exam One / Chapter 11

October 14th Exam Two / Chapter 12
November 4th Exam Three / Chapter 13
December 2nd Exam Four / Chapter 14

EVALUATION/GRADES (Assessment)
UNDERGRADUATE = 1,800 Points

A = 3,000 – 2,700 points
B = 2,699 – 2,400 points
C = 2,399 – 2,100 points
D = 2,099 – 1,800 points
F = 1,799 or below

Final Exam (200 points)

**GENERAL COLLEGE OF HUMANITIES & SOCIAL SCIENCES AND DEPARTMENT
OF WORLD LANGUAGES POLICIES**

AMERICANS WITH DISABILITIES ACT

It is the policy of Sam Houston State University that individuals otherwise qualified shall not be excluded, solely by reason of their disability, from participation in any academic program of the University. Further, they shall not be denied the benefits of these programs nor shall they be subjected to discrimination. Students with disabilities that might affect their academic performance are expected to visit with the Office of Services for Students with Disabilities located in the Counseling Center. The students should then make arrangements with their individual instructors so that appropriate strategies can be considered and helpful procedures can be developed to ensure that participation and achievement opportunities are not impaired.

SHSU adheres to all applicable federal, state, and local laws, regulations and guidelines with respect to providing reasonable accommodations for students with disabilities. If a student has a disability that may affect adversely his/her work in this class, then the student is encouraged to register with the SHSU Counseling Center and to talk with the instructor about how best to deal with the situation. All disclosures of disabilities will be kept strictly confidential. NOTE: No accommodation can be made until the student registers with the counseling Center.

RELIGIOUS HOLIDAYS

Section 51.911(b) of the Texas Education Code requires that an institution of higher education excuse a student from attending classes or other required activities, including

examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this subsection may not be penalized for that absence and shall be allowed to take an examination or complete an assignment from which the student is excused within a reasonable time after the absence.

"Religious holy day" means a holy day observed by a religion whose places of worship are exempt from property taxation under Section 11.20, Tax Code.

ACADEMIC DISHONESTY

Please refer to Academic Policy Statement 810213.

All students are expected to engage in all academic pursuits in a manner that is above reproach. Students are expected to maintain complete honesty and integrity in the academic experiences both in and out of the classroom. Any student found guilty of dishonesty in any phase of academic work will be subject to disciplinary action. The University and its official representatives may initiate disciplinary proceedings against a student accused of any form of academic dishonesty including, but not limited to, cheating on an examination or other academic work which is to be submitted, plagiarism, collusion and the abuse of f resource materials.

YOUR ENROLLMENT IN THIS CLASS CONSTITUTES YOUR LEGAL AND MORAL OBLIGATION TO THE HONOR CODE. Because this course is a listening, speaking, reading, and writing one, I encourage you to work together. HOWEVER, plagiarism-- copying others' work with out crediting them for it--is legally and ethically unacceptable--AND GROUNDS FOR FAILURE, NOT JUST IN THE ASSIGNMENT, BUT IN THE CLASS. Paraphrases, as well quotes, must be documented. See the article, Plagiarism, posted in documents in SHSUOnline.

within one week after returning. Students are encouraged to "buddy" with other students to get class notes/assignments. Always refer to your syllabus on Blackboard.

PHILOSOPHY

This is a UNIVERSITY-LEVEL ACADEMIC COURSE WITH APPROPRIATE ACADEMIC REQUIREMENTS. You earn your grade on that basis. You do not receive university credit for "ethnic consciousness" or language ability per se. Academic credit is based upon your intellectual and academic efforts, willingness and ability to reflect upon and respond to requirements of the class.

INTERACTION

RESPECT FOR OTHERS' VIEWS AND SPACE, not necessarily in agreement with one's own, is required on the part of every participant, including what is expressed, shared, etc., in the course of class interaction.

RESPECT FOR OTHERS IN GENERAL, particularly in the case of disagreement about class management issues, is required on the part of every participant. Presentation style is important. Treat others as you would have them treat you!

PERFORMANCE CONCERNS

Faculty are committed to facilitating each student's performance. Students must be committed to maximizing their own performance. This is a dual responsibility.

Please evaluate your personal class progress at least weekly, beginning at the first of the semester, and particularly after your first grade. Take responsibility and action right away! Do not wait until mid-semester and certainly do not wait until late in the semester to act on your concerns.

If you are concerned about your progress, please follow this chronological format:

Are you personally spending (minimum) equal time in outside-class preparation as you spend in the classroom itself? (Very many students need more preparation time for language acquisition classes; you may personally need more and you may need study-strategy assistance! Ask for help!)

Have you contacted the SAM Center about study-skills suggestions/workshops in general?

Are you following the suggested syllabus scenarios to incorporate the target language into your life and maximize your experience?

Have you contacted your professor via personal appointment to discuss specific actions which will help you improve your performance?

Have you arranged study sessions with other students in the class?

Have you contacted the Writing Center and scheduled personal tutoring (free)?

GENERAL STUDENT RESPONSIBILITIES

YOU ARE RESPONSIBLE FOR ALL MATERIAL, in books, presented in class, etc
YOU ARE PERSONALLY & SOLELY RESPONSIBLE FOR YOUR ACTIVITIES (ASKING QUESTIONS OR DOING HOMEWORK) IN ORDER TO MEET YOUR PERSONAL EXPECTATIONS AND DESIRE FOR SUCCESS/GRADE. Probable daily time needed for homework outside class will be a minimum of one to two hours per hour spent in class (3-6 hours per week). "Homework" is largely left to your discretion--you must assess how well you understand and how much practice, reading or written work outside of class you need. You are responsible for anything and everything in the syllabus, book etc. You are expected to keep in contact with the professor and other students as personally needed.

GENERAL FACULTY RESPONSIBILITIES

I INTEND TO BE AVAILABLE TO DISCUSS, ADVISE, ETC., DURING AND OUTSIDE OF CLASS AS MUCH AS POSSIBLE but please set prior appointment times via email.

Drop-in visits welcome when my office door is open, although once in a while, I may not be available then due to other appointments/commitments. If so, I will leave a note as to my return. If the door is closed, I am not available.

Please also either honor your appointment or call to cancel. I will afford you the same courtesy if I have an unavoidable conflict.

Email is always better than telephoning. I INTEND TO RETURN ASSIGNMENTS WITH COMMENTARY AND/OR GRADES AS SOON AS POSSIBLE, usually within a week.

STUDENT CONDUCT AND DISCIPLINE

Student Misconduct. . . . Specific examples of misconduct for which students may be subject to disciplinary action include, but are not limited to, the following: (1) Commission of an act that would constitute an offense under appropriate federal, state, or municipal law.

(8) Stealing, destroying, defacing, damaging, or misusing component property (including misuse of fire or life-safety equipment or property) or property belonging to another.

Please refer

to: <https://www.shsu.edu/students/guide/dean/codeofconduct.html>.

DEADLINES

Syllabus assignments will be performed or handed in at the corresponding class.

Daily grades will be assigned at the professor's discretion. In case of serious illness or death in the family, advance or concurrent notice of your absence is required. Call or email and leave a message and, if possible, send your corresponding assignment with another student.

NO LATE PAPERS OR EXAMS WITHOUT WRITTEN EXCUSE (DOCTOR, HOUSEMOTHER, MORTICIAN, ETC.) AND USUALLY MUST BE MADE UP AS SOON AS POSSIBLE AFTER ABSENCE.

DESCRIPTION OF COURSE:

For students who have had no previous instruction in Spanish. Introduction to Spanish pronunciation, vocabulary, and basic language codes stressing an oral approach to the language with special emphasis on conversation and oral drill. Two one-hour language laboratory periods weekly are required. For non-native speakers of Spanish.

STYLE

This course has two delivery methods: SHSUOnline and MySpanishLab. Be flexible-- think outside the box.

REQUIRED SUPPLIES

Personal skills and attitudes: enthusiasm and interest; listening skills, willingness to speak and open-mindedness; time every day for reading and reflection, awareness that this class is an academic experience which requires intellectual efforts and results

OPTIONAL TEXTS, REFERENCES OR SUPPLIES

English/Spanish/Spanish/English dictionary

one three-ring notebook binder

colored highlighters for marking passages

GENERAL GOALS (Optimal results)

increased AWARENESS of and APPRECIATION for Hispanic language and culture

more than minimal VOCABULARY in Spanish, especially of cognates (and false cognates) and the ability make educated guesses about unknown words based on context as well as to identify unknown cognates

ability to CONSTRUCT simple communications, both oral and written, including verb conjugations, word order, etc.

ability to carry on more than minimal LIFE-SUPPORT CONVERSATIONS related to visiting/living in a Spanish-speaking country, e.g., arrange and execute transportation, accommodations, meals, etc.

ability to carry on more than minimal SOCIAL CONVERSATIONS, adapting to unexpected questions or responses

ASSIGNMENTS

STUDY TIPS

MODERN LANGUAGE LEARNING STRATEGIES: SPANISH

GENERAL RULE OF THUMB: TRY TO INCORPORATE SPANISH INTO YOUR REGULAR, EVERYDAY LIFE AS MUCH AS POSSIBLE.

Practice listening and speaking:

make a friend who speaks Spanish (either as a student or as a native)

attend Charla or Tertulia (to be scheduled)

attend Spanish Club