Syllabus

UNIV 1301: An Introduction to Collegiate Studies – Fall 2017

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Office Hours: By appointment
Class meeting Time: TTH
Classroom Location: TEC 113
Career Counselor: Benji Cantu

Course Description

UNIV 1301: An Introduction to Collegiate Studies. The content of the course features a study of the research and theory of strategic learning, cognition, and motivation. Students use assessment instruments to identify their own strengths and weaknesses as strategic learners. Students will research, think critically, write, and present on various topics to develop the skills necessary to excel in coursework. Students are expected to apply the learning skills discussed across their own academic programs and become effective and efficient learners. As a result of this course, students will have the tools necessary to engage in increasingly complex academic endeavors, civic responsibility, marketable skills development, and career planning.

Learning Objectives

IDEA Objectives: in this course, our focus will be on these major objectives (as assessed by the IDEA course evaluation system):

- **Essential:** Learning to apply course material to improve thinking, problem solving, & decisions.
- **Essential:** Learning to analyze and critically evaluate ideas, arguments, and points of view.
- **Important:** Developing skill in expressing oneself orally or in writing.

Materials

**Required Texts – One Class Text and the SHSU Common Reader**

Student Success: Doing What Works!
Harrington, C. (2016). Student success in college: Doing what works! Boston, MA: Cengage Learning. (ISBN 9781337052115 for the Loose Leaf book + MindTap Printed Access Card)

2017 Common Reader – *The Good Food Revolution* by Will Allen. You should receive a copy at Orientation or it is available at the First-Year Experience Office.

Other Required Materials

Blackboard, available at campus computer labs or on a personal computer with internet Access.
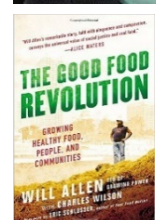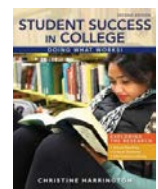
Course Content

Learning Outcomes

1. Analyze academic skills and employ critical thinking and problem-solving strategies for success in the college culture.
2. Initiate career exploration and major/minor exploration. Develop an action plan for college completion based on the analysis and application of college knowledge, personal strengths, and career goals.
3. Create effective communications in written, oral, electronic, and visual representations, and critically analyze your interpretation of ideas expressed by others.
    i. Explore library literacy skills and describe unintentional and intentional plagiarism.
    ii. Compare and contrast ideas, values, and beliefs about the role a college education plays in different cultures and develop skills that will allow you to effectively interact with people of diverse cultures.
    iii. Work collaboratively through group discussions, activities, and projects to learn more about effective teamwork skills.
    iv. Explore technology and best practices for online coursework.
4. Critically evaluate and apply life skills necessary for your success (e.g. health/stress, nutrition, relationships, and money management).
5. Synthesize and evaluate the meaning of experiences in service learning, leadership and civic responsibility.

Writing Enhanced Course

This is a "W" course, which means that at least 50 percent of your course grade will derive from writing activities designed to help you master course objectives. Writing in this course is one of the tools your instructor will use to help you learn course material. Some writing activities will require you to draft and revise your work. Other written assignments are designed to assist you in critical reflection of the course material. You should approach writing in this course as a tool to use as part of your learning as well as a tool your instructor will use to assess your level of learning. All written assignments turned in to the instructor must be typed, double-spaced, in either Times New Roman or Arial font style and 12 pt. font size, using correct grammar, sentence structure, citations, references, and terminology. When doing the research pieces, make sure that all sources are cited correctly using MLA or APA format (6th edition) as directed by your instructor.

Academic Community Engagement (Service Learning)

As educated citizens, you will have important opportunities to impact your community. In this course, you will not only learn knowledge and skills, but also actively apply them to make a difference in our community to improve the quality of life. This experience, it is hoped, will help you see yourself as a positive force in this world and deepen your understanding of your role as an educated citizen.

Policies

Academic Honesty

Select this link to Academic Dishonesty Policies

Attendance, Tardiness, and Early Exit Policy: Attending class, arriving for class on time, and remaining in class until the end of the class period are fundamental to academic success. Arriving on time for class and remaining in class until the end of the class period demonstrates respect for your instructor, your fellow classmates, and guest speakers. You are expected to attend class each time we meet. After **two absences for TTH classes or three absences for MWF classes** each additional absence will result in a 100 point reduction in your Class Participation grade (300 points possible) in addition to any points lost for assignments done during the missed class period. Students who miss class because of official University business will be given the opportunity to make up for missed work without penalty. However, students must provide written approval to the instructor prior to the absence.

Office 365

Microsoft Office 365: Office 365 is available for all current SHSU students, faculty, and staff. With Office 365, you now have one terabyte of OneDrive storage and access to a free download of Office. To access your Office 365 account, go to https://login.microsoftonline.com/. Enter your official SHSU e-mail address (ex., abc123@shsu.edu) - rather than your alias - and click sign-in. You will be redirected to the SHSU login page where you will enter your SHSU credentials. Your initial login will take about five minutes as Office 365 creates your account.

Assignments and Grades

Grading Scale: (See Appendix B for a Grade Worksheet)

Points	Percent	Letter	Description
895-1000	90-100%	A	Excellent Work
795-894	80-89%	B	Good Work
695-794	70-79%	C	Acceptable Work
0-694	Below 70 %	F	Failing Work

Assignments/Grades:

30% - Class Participation/Homework/Service Learning: There will be weekly homework assignments on blackboard (mindtap exercises) over textbook and common reader. Includes in-class assignments, group work, in-class discussion participation, and in class presentations. Service Learning includes preparatory activities, five hours at the site and accompanying reflections.

20% - Major Assessments: Includes mid-semester assessment, and final

50% - Major Writing Assignments: Includes three reflections, Career Research paper & presentation. 10 Journals on Blackboard over Common Reader, 2 Research Summaries & Group presentation

ALL ASSIGNMENTS ARE DUE ON THE DATE INDICATED IN THE SYLLABUS. NO LATE ASSIGNMENTS WILL BE ACCEPTED.

Required UNIV 1301 Assessments

- SII and MBTI (online – SHSU Career Center – see Appendix A)
  EQi – Emotional Intelligence Assessment

Your Learning Experience:

Prior to Class
- Review Syllabus
- Read Chapter and Complete Reading Assignment

During Class
- Actively Participate
- Take Notes
- Ask Questions

After Class
- Read Chapter Again
- Read Article in Chapter
- Study for Quizzes and Tests
- Complete Assignments
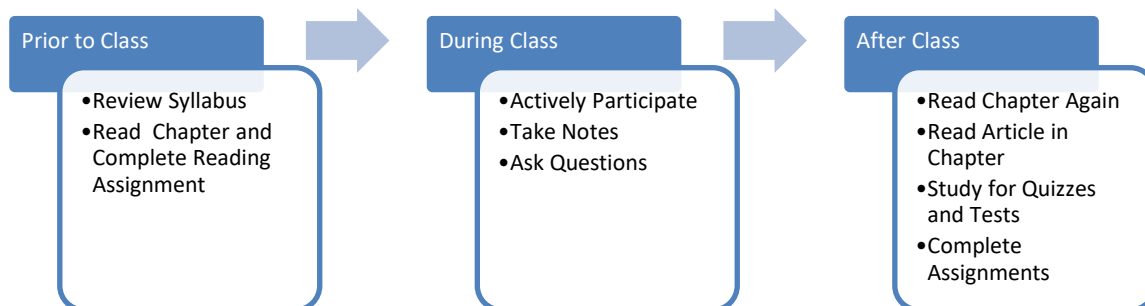
Class Schedule

Fall 17 schedule Tuesday –Thursday

Christine Harrington's MindTap Assignments:

Completing MindTap Assignments will help you learn the chapter content and apply it to your own life. Write comprehensive responses to all of the questions and complete the chapter quiz.

Week	Date	Class Day Topic/Speaker	Class Day Topic/Speaker	Due
Week 1	Thurs 8/24	Introductions Overview course & syllabus Chapter 1: You've Made the Right Decision	Syllabus Quiz Academic Integrity video link Academic Integrity Quiz Time for Action 1.2 Student Success advice Common Reader: Journal 1	8/27 8/27 8/27 8/27 8/27
Week 2	Tues 8/29	Chapter 1 College Expectations Group Work	Reflection Assignment: Academic Journey	9/3
	Thurs 8/31	Chapter 1 Critical Thinking/Reading Strategies Text Master: CH 1	Chapter 1 Questions Chapter Quiz Common Reader Journal 2	9/3 9/3 9/3
Week 3	Tues 9/5	Chapter 2: Skills You Need: Memory, Note-Taking, and Studying Techniques continued	Chapter 2 Questions Time for Action 2.6 –Note-taking Apps Chapter Quiz	9/10 9/10 9/10 9/10
	Thurs 9/7	Chapter 2 Text Master CH 2	Common Reader Journal 3 Common Reader Journal 4	9/10 9/10
Week 4	Tues 9/12	Chapter 3: Goal Setting		
	Thurs 9/14	Chapter 3 Time Management Text Master CH 3	Chapter 3 Questions Time for Action 3.9 -Work and School Balance Chapter Quiz Common Reader: Journal 5 Common Reader: Journal 6	9/17 9/17 9/17 9/17 9/17

Week 5	Tue. 9/19	Chapter 4: Evaluating Sources and Citing Sources CRAAP Test Group Project-Assign Groups	Ch. 4 Summary Sheet due in class pg 264	9/21
	Thurs 9/21	Chapter 4 Research regarding test taking Research Summary Sheet Due/Group Feedback Group Project-Choose Topics TextMaster CH 4	Chapter 4 Questions Time for Action 4.10 -Technology Tools for Groups Chapter Quiz	9/24 9/24 9/24
Week 6	Tues 9/26	Chapter 4/Library Visit (Library Room 155)	Find 3 Articles bring to next class	9/28
	Thurs 9/28	Chapter 4: Presentations Group Project: Evaluate Articles and Choose the Article for Project (approved by instructor)	Summary Sheet on Presentation Article Bring Copy to next class	10/3
Week 7	Tues 10/3	Chapter 5: Campus Engagement Rosalin Lambey and Students Group Project: Discuss Summary sheets	Prepare PowerPoint presentation	10/5
	Thurs 10/5	Chapter 5: Diversity Stella Vay Group Project: Share ppts and create presentation slides	Chapter 5 Questions Time for Action 5.1 -Motivation and College Chapter Quiz	10/8 10/8 10/8
Week 8	Tues 10/10	Chapter 5: Motivation self-efficacy, resilience Group Project: Discuss how to best present article & practice	CR: Journal 7	10/15
	Thurs 10/12	Emotional Intelligence	Mid-Semester Reflection **Midterm Test**	10/15 10/15
WEEK 9	Tues 10/17	Discuss Midterm test & reflections, EQ assignments Group Presentations Begin	EQ Assessment EQ apt 5 pts extra credit EQ Reflection	10/22 10/22
	Thurs 10/19	Chapter 6: How Are You Doing? Maximizing Learning via Self-Reflection Group Presentations		
Week 10	Tues 10/24	Chapter 6 Group Presentations	Chapter 6 Questions Time for Action 6.5- Learning from Mistakes Chapter Quiz	10/29

	Thurs 10/26	Chapter 6 Textmaster CH 6		
Week 11	Tues 10/31	Alcohol Awareness Speaker	Service Project DUE CR: Journal 8 CR: Journal 9	10/31
	Thurs 11/2	Career Speaker/Assessments		
	Nov 6-9	**Authors Forum-*The Good Food Revolution* LSC Ballroom** **www.shsu.edu/fye-events** **www.shsu.edy/fye-contests**	**Thursday, November 9** **Keynote and Book Signing by Will Allen from 2 to 4 p.m.**	
Week 12	Tues 11/7	Chapter 7 Career Paper	Chapter 7 Questions Time for Action 7.11 -Your Online Presence: Creating a Professional Profile Chapter Quiz	11/12 11/12 11/12
	Thurs 11/9	Attend Authors Forum	CR: Journal 10	11/12
Week 13	Tues 11/14	Chapter 7-Career-MBTI Presentation		
	Tues 11/16	Chapter 7 SMMC/Discuss Final Paper TextMaster CH. 7		
Week 14	Tues 11/21		Final Paper Due	11/26
	Thurs 11/23	**Thanksgiving Holiday**		
Week 15	Tues 11/28	Career Paper & Presentations A-L		
	Thurs 11/30	Career Exploration & Presentations M-Z		
	Tues 12/5	Career Exploration & Presentation NO CLASS IF ALL PRESENTATIONS FINISHED	**Final Due by 11:59 pm on BB**	12/7

Required Online MBTI and SII Student Assessments:
Completion Due Date: 11/02/2017

SHSU Career Services will administer the online platform for the career assessments: the Myers-Briggs Type Indicator (MBTI) and the Newly Revised Strong Interest Inventory (SII).

Each student will be emailed a link to register themselves and take the assessments by the assigned completion due date deadline. Both online assessments must be taken before the deadline to receive credit for the assignment.

When registering, you will not need to enter a personal ID, but you will need to complete demographic information as the site requests.

Please remember that there are no right or wrong answers. Try not to overthink your responses on the assessments and try to respond naturally.

Your results will be given to you via a class presentation found scheduled on your syllabus.

Grade Worksheet

Chapter/Class Assignments 30%	Points Possible	Points Earned
Myers Briggs Test (MBTI)	10	
Strong Interest Inventory/Apt.	10	
EQ Assessment	10	
Chapter Questions	35	
Time For Action Assignments	35	
Chapter Quizzes	100	
Service Project	100	
Total	**300**	
Tests 20%	**Points Possible**	**Points Earned**
Midterm	100	
Final	100	
Total	**200**	
Writing Assignments 50%	**Points Possible**	**Points Earned**
Common Reader Journals	100	
Reflection 1 Academic Journey	50	
Reflection 2 Midterm Reflection	50	
Exploring the Research Article Ch. 4	25	
Exploring the Research Article Group Presentation	100	
Reflection 3 Emotional Intelligence	50	
Career Paper/Presentation	125	
Total	**500**	
Overall Grade	**Points Possible**	**Points Earned**
Homework/Class Assignments	300 (30%)	
Tests	200 (20%)	
Writing Assignments/Presentation of Papers	500 (50%)	
Total	**1000**	