



Syllabus | Bearkat Learning Community

UNIV 1301.14: An Introduction to Collegiate Studies – Fall 2017

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Office Hours: By appointment
Class meeting Time: TTH
Classroom Location: AB4 room 205
Career Counselor: Benjamin Cantu
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Course Description

UNIV 1301: An Introduction to Collegiate Studies. The content of the course features a study of the research and theory of strategic learning, cognition, and motivation. Students use assessment instruments to identify their own strengths and weaknesses as strategic learners. Students will research, think critically, write, and present on various topics to develop the skills necessary to excel in coursework. Students are expected to apply the learning skills discussed across their own academic programs and become effective and efficient learners. As a result of this course, students will have the tools necessary to engage in increasingly complex academic endeavors, civic responsibility, marketable skills development, and career planning.

Learning Objectives

IDEA Objectives: in this course, our focus will be on these major objectives (as assessed by the IDEA course evaluation system):

- **Essential:** Learning to apply course material to improve thinking, problem solving, & decisions.
- **Essential:** Learning to analyze and critically evaluate ideas, arguments, and points of view.
- **Important:** Developing skill in expressing oneself orally or in writing.



Materials

Required Texts – One Class Text and the SHSU Common Reader

Student Success: Doing What Works!

Harrington, C. (2016). *Student success in college: Doing what works!* Boston, MA: Cengage Learning. (ISBN 9781337052115 for the Loose Leaf book + MindTap Printed Access Card)

2017 Common Reader – *The Good Food Revolution* by Will Allen. You should receive a copy at Orientation or it is available at the First-Year Experience Office.

Other Required Materials

Blackboard, available at campus computer labs or on a personal computer with internet Access.



Course Content

Learning Outcomes

1. Analyze academic skills and employ critical thinking and problem-solving strategies for success in the college culture.
2. Initiate career exploration and major/minor exploration. Develop an action plan for college completion based on the analysis and application of college knowledge, personal strengths, and career goals.
3. Create effective communications in written, oral, electronic, and visual representations, and critically analyze your interpretation of ideas expressed by others.
 - i. Explore library literacy skills and describe unintentional and intentional plagiarism.
 - ii. Compare and contrast ideas, values, and beliefs about the role a college education plays in different cultures and develop skills that will allow you to effectively interact with people of diverse cultures.
 - iii. Work collaboratively through group discussions, activities, and projects to learn more about effective teamwork skills.
 - iv. Explore technology and best practices for online coursework.
4. Critically evaluate and apply life skills necessary for your success (e.g. health/stress, nutrition, relationships, and money management).
5. Synthesize and evaluate the meaning of experiences in service learning, leadership and civic responsibility.

Writing Enhanced Course

This is a “W” course, which means that at least 50 percent of your course grade will derive from writing activities designed to help you master course objectives. Writing in this course is one of the tools your instructor will use to help you learn course material. Some writing activities will require you to draft and revise your work. Other written assignments are designed to assist you in critical reflection of the course material. You should approach writing in this course as a tool to use as part of your learning as well as a tool your instructor will use to assess your level of learning. All written assignments turned in to the instructor must be typed, double-spaced, in either Times New Roman or Arial font style and 12 pt. font size, using correct grammar, sentence structure, citations, references, and terminology. When doing the research pieces, make sure that all sources are cited correctly using MLA or APA format (6th edition) as directed by your instructor.

Academic Community Engagement (Service Learning)

As educated citizens, you will have important opportunities to impact your community. In this course, you will not only learn knowledge and skills, but also actively apply them to make a difference in our community to improve the quality of life. This experience, it is hoped, will help you see yourself as a positive force in this world and deepen your understanding of your role as an educated citizen.

Policies

Academic Honesty

Select this link to [Academic Dishonesty Policies](#)

Attendance, Tardiness, and Early Exit Policy: Attending class, arriving for class on time, and remaining in class until the end of the class period are fundamental to academic success. Arriving on time for class and remaining in class until the end of the class period demonstrates respect for your instructor, your fellow classmates, and guest speakers. You are expected to attend class each time we meet. After **two absences for TTH classes or three absences for MWF classes** each additional absence will result in a **100 point reduction in your Class Participation grade (300 points possible)** in addition to any points lost for assignments done during the missed class period. Students who miss class because of official University business will be given the opportunity to make up for missed work without penalty. However, students must provide written approval to the instructor prior to the absence.

Office 365

Microsoft Office 365: Office 365 is available for all current SHSU students, faculty, and staff. With Office 365, you now have one terabyte of OneDrive storage and access to a free download of Office. To access your Office 365 account, go to <https://login.microsoftonline.com/>. Enter your official SHSU e-mail address (ex., abc123@shsu.edu) - rather than your alias - and click sign-in. You will be redirected to the SHSU login page where you will enter your SHSU credentials. Your initial login will take about five minutes as Office 365 creates your account.

Assignments and Grades

Grading Scale: (See Appendix B for a Grade Worksheet)

Points	Percent	Letter	Description
895-1000	90-100%	A	Excellent Work
795-894	80-89%	B	Good Work
695-794	70-79%	C	Acceptable Work
0-694	Below 70 %	F	Failing Work

Assignments/Grades:

1. **30% - Class Participation/Homework/Service Learning:** Includes class attendance, MBTI and SII assessments, class assignments, teamwork, in-class discussion participation, in-class assignments, chapter quizzes, in-class student presentations/debates, and All assigned reflection papers. (5 hours minimum for service learning)
2. **20%- Major Assessments:** Midterm, Final
3. **50% - Major Writing Assignments:** Includes ALL four (IV) parts in the "Success Portfolio" writing assignments, and *The Good Food Revolution* contest entry (length varies) See due date for each piece on syllabus
 - a. Success Portfolio Part I: College Plan (150 pts.)
 - b. Success Portfolio Part II: Career Exploration Research Paper (150 pts.)
 - c. Success Portfolio Part III: Learning What Sam Offers Reflection Paper (50 pts)
 - d. Success Portfolio IV: *The Good Food Revolution* Freshman Essay (150 pts.)

For more information visit: www.shsu.edu/fye-contests

ALL ASSIGNMENTS ARE DUE ON THE DATE INDICATED IN THE SYLLABUS. NO LATE ASSIGNMENTS WILL BE ACCEPTED.

Required UNIV 1301 Assessments

Writing Assignment Details (50% or 500 points total)

Success Portfolio Parts I – IV Overview

A major research project for UNIV 1301 this semester is entitled “Success Portfolio”. This four-part project will consist of separate but related visual, aural, oral, and research/writing assignments and will serve as an exploration of your college experience and your career plans. As you discover resources and develop strategies to apply skills in course lessons, think of this project as a roadmap for the future.

These assignments can include ideas from guest speakers, from topic presentations and debates, from independent library research, and from many of the assignments that we will do in class or as homework. Therefore, it is critical for you to attend every class period (in all of your classes too) and complete all of the in-class and homework assignments thoroughly and on time. You will need them as references and sources for your work.

Please note that the Success Portfolio Part II: Career Exploration Research Paper assignment requires you to make at least one appointment with the **SHSU Academic Success Center (writing support services)** to review and improve your writing. At the writing session the tutor will help you organize your thoughts about the topic and review your draft to make suggestions on how you might improve the writing of the paper. I suggest you also make an individual appointment with your Career Counselor, Benjamin Cantu. Please schedule these appointments well in advance of the due dates. Do not wait until the last minute because these resources will be booked and you will not be able to complete this portion of the assignment. They are both powerful resources that you will use throughout your college experience. **When you turn in the final copy of your research paper, you will also include the last draft that you took to the Writing Center.** The draft should include the Writing Center stamp along with the notations of the suggestions that they make for the paper. Part of your final grade will come from whether or not you revised your papers based on their suggestions.

HOW TO TURN IN WRITTEN ASSIGNMENTS

Written assignments must be typed, doubled spaced, 12 point Times New Roman font, 1” top and bottom margins and 1” side margins (Marked as ‘Normal’ under ‘Margins’ in Word). Additionally, you will cite sources used on an additional page labeled “References” We will work together to cite sources correctly in MLA format or APA format. You can find resources to help you cite correctly at the Newton Gresham library website, or your Bedford Reader from your ENGL 1301 or ENGL 1302 course.

We will spend time defining plagiarism and applying good writing practices to avoid it. Assignments received that are not correctly cited or are obviously copied from another place, or otherwise suspected of plagiarism may receive no credit. If you have any questions about how to do this that have not been answered by those resources provided above or our time in class, please feel free to ask me before turning in your paper and I would be happy to assist you.

Success Portfolio Part I: College Plan (150 pts.)

During the class we will apply goal setting, time management, learning and personality styles, active learning, critical thinking, academic integrity, and study skills to your college coursework. Think about how you might use information from your SAM center advisor, your Newton Gresham Librarian, your Career Services Counselor, your textbook, and from other campus resources we may discuss and that you might additionally find. You will upload your final work to a predesignated place within Blackboard or as directed by your professor. Below are expectations for content and organization.

a. Create goals action plan

- I. Include short-term (this college term) goals (based on all course syllabi),
- II. Long-term (one to four years) goals
- III. What actions will you take, or have you taken so far, to achieve the goals. **(50 pts)**

b. Construct your individual college course plan by semester for your undergraduate studies (see most recent online undergraduate catalog). If you are undecided in your major/minor, choose one you are thinking of pursuing for this project. You will be able to complete this assignment more successfully after our in-class Academic Advisor presentation & then your personal advisor session for spring 2017 semester advisement. You may use the course plan template provided in Blackboard. **(50 pts)**

c. Success Plan in Pictures (Group Project): Create a visual (pictures or artwork) and aural (music and/or narration) online promotional media piece that highlights the academic, social, financial, health, cultural, counseling, etc. services that SHSU students can use as problem-solving strategies for success in the college culture. **(50 pts)**

Success Portfolio Part II: Career Exploration Research Paper (150 pts.)

You may want to make an individual appointment with your assigned career services counselor (Arica Castleberry) to get information and resources for this assignment. Other resources you may want to consult are: The Career Services website, O*Net, The Bureau of Labor Statistics, the Newton Gresham librarian assigned to our courses (Cole Williamson), and the library website:

. You will upload your final work to a predesignated place within Blackboard. Below are expectations for content and organization.

- a. Introduction (statement of purpose) and an overview of your favorite career related to your degree. (20 pts.)
- b. Details of career choice (30 pts)
 - I. Job outlook and salary ranges
 - II. Skills and education
 - III. Advantage & disadvantages of positions (i.e. travel, flexibility, relocate, work from home)

- c. Explain why you think it is the most appropriate career path for you. Use the information from your MBTI and SSI assessments and other resources to justify why you chose this career. (30 pts.)
- d. Prepare to apply for your job by completing the following items:
 - i. A letter of interest (cover letter) in the job (See Career Services for samples) (20 pts)
 - ii. Develop a resume and include the three real references you could solicit for the job application (See Career Services website for examples) (20 pts)
- e. Summary - Provide a summation of your exploration. (10 pts)
- f. Writing Center draft and corrections in your final paper (10 pts)

All sentences are well constructed with very few minor mistakes. Complex sentence structures are used effectively. (10 pts.)

Success Portfolio Part III: Learning What Sam Offers Reflection Paper (50 pts)

Attend **many** of the following activities and write two response/reflection papers on your favorite ones. Be sure to take pictures to include in your Success Plan in Pictures Success Portfolio Part I assignment.

- *The Good Food Revolution* events (**See Common Reader 2016 Events Schedule**)
- Sam Traditions reflection (see <http://www.shsu.edu/dept/student-activities/tradition.html>)
Write about the activities you attended and how it's special to Sam Houston. Must attend two events.)
- Alcohol & Drug Abuse Summit: <http://www.shsu.edu/dept/adai/programs/summit.html>
- Career Services events and/or pre-approved appointments
<http://www.shsu.edu/dept/career-services/>
- Student Money Management presentation: <http://www.shsu.edu/dept/smmc/>
- Multicultural Events <http://www.shsu.edu/dept/student-activities/multicultural-student-service/>
- SHSU Cultural Event
 - Theatre: http://www.shsu.edu/academics/theatre/productions/season_copy1.html
 - Dance: http://www.shsu.edu/~dnc_www/events/
 - Music: <http://www.shsu.edu/academics/music/>
 - Art: <http://www.shsu.edu/academics/art/events/>
- Student organization meeting or Interview with a student organization president or a Student Activities professional staff member SHSU Cultural Event
 - <http://www.shsu.edu/dept/student-activities/student-organizations/>
- Campus Presentations - President's Speaker Series, Faculty Distinguished Lecture Series, Up Close & Personal Speaker Series, or Grassroots Lecture Series. Consider making your default home page so you can become aware of these opportunities
 - <http://www.shsu.edu/>
- Center for Leadership and Service program
 - <http://www.shsu.edu/dept/leadership-initiatives/cls/about.html>
- SHSU Athletic Events: <http://www.gobearkats.com/>

Your Success Portfolio Part III response/reflection rubric:

1. Event title and date
2. Did the event meet your expectations, if you had any prior to the event?
3. Was the event fun, interesting, educational, exciting ...?
4. What did you learn from the event?
5. What did you learn about yourself?
6. What does this have to do with yourself and your education? Would you attend an event like this again? Why or why not?

Success Portfolio IV: *The Good Food Revolution* Freshman Essay (150 pts.)

Due date October 19th

Essay Information:

Freshman Essay Contest

Students eligible: All first-time freshmen who enroll full-time (minimum 12 hours) at Sam Houston State University in the fall 2017 semester who have read the book.

Prompt: Planned happenstance (Krumboltz, 2009; Mitchell et al., 1999) is a learning theory of how chance events often play a role in shaping a person's career and life. Using concrete (cited) examples from *The Good Food Revolution* discuss how Will Allen's career and life are good examples of this concept of planned happenstance. Write about lessons from his story that can help prepare students for life and work in the 21st century as they relate to planned happenstance.

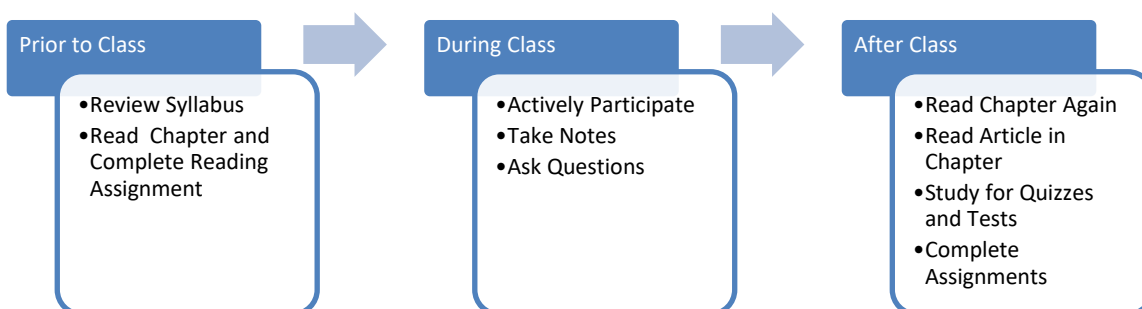
Prize: \$500 scholarship.

Sponsor: Accepted Students and New Bearkat Orientation

Due Date: Monday 10/23/17

- SII and MBTI (online – SHSU Career Center – see Appendix A)

Your Learning Experience:



Class Schedule

Course Calendar UNIV 1301: Fall 2017

Fall 17 schedule Tuesday –Thursday

Week	Date	Homework/Assignments/ Readings PRIOR to each class day	Class Day Topic/Speaker	Due
Week 1	Thurs 8/24		<p>Introductions (Icebreaker)</p> <p>Establishing Class Norms</p> <p>What do we know about SHSU? (Groups)</p> <p><i>Good Food</i> assignments</p> <p>Questions to help with 1st of school</p> <p>The Good Food Revolution assignments</p>	
Week 2	Tues 8/29	<p>Navigating BlackBoard (on blackboard)</p> <p>“All About You” questionnaire</p>	<p>Discuss first week of school: highlights, lowlights, things you think you may need help with, how can you get the help you need</p> <p>SQ3R Book by getting into 7 (groups)</p> <p>Pg. xxxii-xxxviii</p> <p>Get into book talk assignments discuss your reading and presentation thoughts of your groups square-triangle-circle.</p> <p>Talk about presentations (Be creative! 5 minutes min./ 10 minutes max)</p>	
	Thurs 8/31		MTBI and SII Assessment opens (Link will be sent from career center)	
Week 3	Tues 9/5	<p>Reading Assignment Chapter 1: Faculty Expectations/Critical Thinking p.7-16</p> <p>Time for Action 1.2 -Student Success Advice (pg. 5)</p> <p>Reflective assignment #1: What do you want to experience in your academic journey at Sam Houston State University? (At least one page typed, double spaced)</p>	<p>SAMcenter presentation~ Megan St. Vigne</p> <p>Discussion of the reading assignment</p>	

	Thurs 9/7	Reading Assignment Chapter 1: Faculty Expectations/Critical Thinking/Active Reading and Learning pg. 7-24	<p>Group discussion on reading Syllabus and expectations Discussion of the reading assignment</p> <p>Groups: 3R Reading Model, SQ3R, Highlighting, Note taking, Applications</p> <p>Explore the Research (p. 19)</p> <p>Meet with common reader group</p>	<p>Time for Action 1.2 -Student Success Advice (pg. 5)</p> <p>Turn in questionnaire</p>
Week 4	Tues 9/12	Reading Assignment Chapter 1: Peer-Reviewed Journal Articles p. 7-33	<p>Elements of a Research Article</p> <p>Read Research Study as a group. (p.35) label the elements</p> <p>Group common reader presentation: groups 7-9</p> <p>Discuss chosen method with a partner. Why did you choose it and how did it help you? Would you use it in the future?</p>	<p>Reflective assignment 1 DUE</p> <p>Group common reader presentation: (Share group Square-Triangle-Circle) groups 1—6</p>
	Thurs 9/14	<p>Chapter 1 Quiz</p> <p>Reading Assignment Chapter 2: Choose an Active Reading method from chapter 1. Apply it to chapter 2. Prepare to discuss.</p>	LIBRARY VISIT (MEET ON THE MAIN FLOOR NEAR STARBUCKS)	
Week 5	Tue. 9/19	<p>Preview all of chapter 2 to gain basic understanding of material.</p> <p>Last day to take your MBTI and Interest Inventory. It cuts of Sept. 21st.</p>	<p>Jigsaw Chapter 2</p> <p>Group 1: p. 44-48</p> <p>Group 2: p. 49-top of 52</p> <p>Group 3: p. 52-55</p> <p>Group 4: p. 56-64</p> <p>Break these up among your group report back</p> <p>Present key ideas and concepts that are ideas for success in college. What does the summary research say? Do you and your partner agree with the study? Why or why not?</p>	<p>Individual Reflective assignment #2 Due (Square-Circle-Triangle)</p> <p>Group common reader presentation: groups 7-11</p>
	Thurs 9/21	Reading assignment: Chapter 2 p. 65-72	<p>What study approaches work?</p> <p>Table 2.3 and 2.4</p> <p>Discuss research summary p. 69</p>	

Week 6	Tues 9/26	Quiz 2 Reading assignment: 76-87 Be prepared to have a discussion on the implications of the study.	BE THE MATCH PRESENTATION (COMMUNITY SERVICE) Class discussion on implications of the study.	Quiz 2
	Thurs 9/28	Reading assignment: p. bottom of 88-96	Importance of goals. Short vs. Long Term goals Smart: Specific, Measureable, Attainable, Realistic, and Timely Write a class SMART goal. ABCS goal setting	
Week 7	Tues 10/3	Reading Assignment: Time Management p. 97-110 Create your smart goal for the fall and spring semester. Be creative. Quiz 3 Online open book Midterm exam (Chapter 1-3)	Share SMART goals with class. Think about you truly spend your time. Write your daily schedule. Where are wasting time? (Discussion) #iwillstop____ #timematters tweet to @paulakelm Partners discuss different time management tools, share out and discuss. Review p. 109-110 with small group (revision, editing process)	Tweet #iwillstop____ #timematters to @paulakelm OR turn in on index card Quiz 3
	Thurs 10/5	Write down 5 careers you think you would want to follow. Bring them with you to class and think about what you picked compared to the tests you took.	Benjamin Cantu~Career Counselor	
Week 8	Tues 10/10	Reading assignment: p. 116-120	Table 4.1 and 4.2 Integrity and Citing sources Groups p112-116 (Invitation to Notice) share	Success Portfolio Part 1 (a) DUE Midterm completed
	Thurs 10/12	Reading Assignment: p. 121-134	Career Research Begins Model Writing Process Discuss paper structure Revisit syllabus for expectations of career paper.	

WEEK 9	Tues 10/17	Reading Assignment Chapter 4: p.135-141	Discuss Time for Action: 4.7 Discuss testing: MC, Strategies, Short Answer/Essay, Exams	
	Thurs 10/19	Reading Assignment Chapter 4: pg. 142-146 Chapter 4 Quiz	Using what you read in Chapter 4, discuss Part 1 (C) the pictures you need (make a plan), when will you meet to create media (make a plan)	Success Portfolio IV: <i>The Good Food Revolution</i> Freshman Essay DUE Chapter 4 Quiz
Week 10	Tues 10/24	NO CLASS WORK ON ASSIGNMENT Create media for group project	During class time, meet in your group to put your plan into action to successfully complete Success Portfolio Part 1 (C).	
	Thurs 10/26	Reading Assignment Chapter 5 p. 157-170	Motivators: Cognitive or Behavior 5.2 Time for Action Maslow's discussion (Figure 5.2)	
Week 11	Tues 10/31	Reading Assignment Chapter 5 p 170-182	Resilience, support, stress 5.9, 5.10 and 5.11 in class discuss	Success Portfolio Part 1 (B) DUE
	Thurs 11/2	Prepare for group presentations for Portfolio Part 1 (C)	Group presentations (Group 1-4) Review 183-184	GROUP PRESENTATIONS: Success Portfolio Part 1 (C)
	Nov 6-9	Authors Forum-<i>The Good Food Revolution</i> LSC Ballroom Attend an event to complete reflection #4. No class on 11/9 so you may have time to hear the	Thursday, November 9 Keynote and Book Signing by Will Allen from 2 to 4 p.m.	
Week 12	Tues 11/7	Reading Assignment p 190-197 Complete Time for Action 6.1 (Just do the assessment for each section, don't score.)	Finish group project presentations (Group 5-8) Chapter discussion 6.1 Time for Action (Score)	Group Project Success Portfolio Part 1 (c) DUE Reflection #3 Due

	Thurs 11/9	NO CLASS: Attend Common Reader Events and complete reflection #4.	Common Reader Events and complete reflection #4	
Week 13	Tues 11/14	Reading Assignment Chapter 6 p. 202-209	6.6 Time for Action in class, Discuss	Reflection #4 Due
	Thurs. 11/16	Reading Assignment Chapter p. 210-219 Quiz chapter 6	Grade check (syllabus with assignments)	Quiz chapter 6 Success Portfolio Part III: Learning What Sam Offers Reflection Paper DUE
Week 14	Tues 11/21	Off-site class due to Thanksgiving Holiday beginning. Reading assignment: chapter 7 p 229-259.	Work on your career research paper. On page 223, answer question 1, 4, 5, 6	
	Thurs 11/23	Thanksgiving Holiday		
Week 15	Tues 11/28	p 224-229 Chapter 7 Quiz	Discuss research from reading in groups.	Chapter 7 Quiz
	Thurs 11/30	Write a letter to an incoming student to SHSU taking University 1301. What's the one thing you learned you will take with you on your academic journey.	p 260-261 Review the reading from chapter 7	Success Portfolio Part II: Career Exploration Research Paper DUE
Final	12/4-11		Final Exam	

APPENDIX A
INSTRUCTIONS for Completing MBTI and SII Online

**LOGIN INSTRUCTIONS FOR CAREER ASSESSMENTS
OFFERED BY SHSU CAREER SERVICES**

FOR UNIVERSITY 1301 CLASSES*

Required Online MBTI and SII Student Assessments:

Completion Due Date: _____

SHSU Career Services will administer the online platform for the career assessments: the Myers-Briggs Type Indicator (MBTI) and the Newly Revised Strong Interest Inventory (SII).

Each student will be emailed a link to register themselves and take the assessments by the assigned completion due date deadline. Both online assessments must be taken before the deadline to receive credit for the assignment.

When registering, you will not need to enter a personal ID, but you will need to complete demographic information as the site requests.

Please remember that there are no right or wrong answers. Try not to overthink your responses on the assessments and try to respond naturally.

Your results will be given to you via a class presentation found scheduled on your syllabus.

Suggested but not required:

Appendix B

Grade Worksheet

Homework/Class Assignments	Due Date	Points Possible	Points Earned
Reflective reading assignment #1	Tues 9/5	25	
Reflective reading assignment #2 (Part A & B)	Thurs 9/21	25	
Reflective reading assignment #3	Tues 10/31	25	
Reflective reading assignment #4	Tues 11/14	25	
Chapter quizzes (Average of all 7)	See syllabus	100	
Participation/Class on time		50	
Service learning		50	
Total		300	

Career Services | **JOB** CO **BS**
at Sam Houston State University™ for KATS®

shsu.edu/careerservices | 936.294.1713 | jobsforkats.com

Sam Houston State University™ MEMBER THE TEXAS STATE UNIVERSITY SYSTEM™

Tests		Points Possible	Points Earned
Midterm		100	
Final Exam		100	
Total		200	
Writing Assignments		Points Possible	Points Earned
Success Portfolio Part I: Part A: (50 points) Part B: (50 points) Part C: (50 points)	Part A: Oct. 5 ^h Part B: Oct. 5 th Part C:	150 pts.	
Success Portfolio Part II: Career Exploration Research Paper		150 pts.	
Success Portfolio Part III: Learning What Sam Offers		50 pts.	

Reflection Paper			
Success Portfolio IV: <i>The Good Food Revolution</i> Freshman Essay (150 pts.)	October 19 th	150 pts.	
Total		500	
Overall Grade		Points Possible	Points Earned
Homework/Class Assignments		300 (30%)	
Tests		200 (20%)	
Writing Assignments		500 (50%)	
Total		1000	