

MGIS 3310 – Section 24 & 25
Principles of MIS
ONLINE

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Required text: MIS7, Bidgoli, Cengage Learning, ISBN: 9781305667570
(Note: we will **not** use the access code that comes with the book. Everything will be posted on Blackboard.)
Required software: Microsoft Access and Excel **2013 or above** (also available via **SHSU Remote Desktop Connection**:
http://www.shsu.edu/dept/it@sam/technology-tutorials/remote_desktop/)

For questions **about Blackboard or technical issues**, call SHSU Online Support Desk at **936-294-2780** or e-mail blackboard@shsu.edu.
Chat support is also available. For more information, click Technical Support in Blackboard or go to <http://online.shsu.edu/campus/support-desk/>.

Course Description: This course is designed to be an introduction to the management and use of information systems in organizations. Material presented is selected to increase the student's literacy in this rapidly changing field, including commonly used acronyms and emerging technologies. Organizational applications of information systems will be discussed for all functional areas of the firm. Prerequisites: Passing score on College of Business Administration administered computer competency exam or GBA 180, CS 133 or CS 143.

Learning Outcomes: The students are expected to:

- Understand the role and the use of information systems in organizations.
- Understand fundamental computer technology concepts including digital processing, computer hardware and software, databases, telecommunications and networks, the Internet, decision support systems and data mining, enterprise resource planning systems, and systems development life cycle.
- Become more effective end users of information systems.

Course Requirements

Quizzes (10 x 1%)	10%	A = 90% and above
Assignments	30%	B = 80% - 89%
Exams (3 x 20%)	60%	C = 70% - 79%
TOTAL	100%	D = 60% - 69%
		F = 59% and below

Tentative Course Schedule

<u>Course Module 1</u> Chapter 1, 2, 3, 4, 5 Quiz 1, 2, 3, 4 Exam 1 Assignment 1: Microsoft Access (10%) Quiz 1 is due: <u>January 29, 11:59 pm.</u> The rest in this module is due: <u>February 24, 11:59 pm</u> Late submission will not be accepted.	<u>Course Module 2</u> Chapter 6, 7, 8, 9 Quiz 5, 6, 7 Exam 2 Assignment 2: Web site development (5%) All in this module is due: <u>March 24, 11:59 pm</u> Late submission will not be accepted.	<u>Course Module 3</u> Chapter 10, 11, 12, 13, 14 Quiz 8, 9, 10 Exam 3 Assignment 3: SAP (5%) Assignment 4: Microsoft Excel (10%) All in this module is due: <u>May 8, 11:59 pm</u> Late submission will not be accepted.
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Syllabus Changes: The instructor reserves the right to make changes to the syllabus as necessary;

***** Students are responsible to be aware of changes announced via email and/or Blackboard. *****

OTHER

- Students are responsible for abiding by all published University rules and regulations as printed in the *Undergraduate Catalogue*, *Student Guidelines*, and in other official University publications. You may find online a more detailed description of the following policies. These guidelines will also provide you with a link to the specific university policy or procedure: <http://www.shsu.edu/syllabus/>
- **Academic Dishonesty:** All students are expected to engage in all academic pursuits in a manner that is above reproach. Students are expected to maintain honesty and integrity in the academic experiences both in and out of the classroom. Any student found guilty of dishonesty in any phase of academic work will be subject to disciplinary action. The University and its official representatives may initiate disciplinary proceedings against a student accused of any form of academic dishonesty including, but not limited to, cheating on an examination or other academic work which is to be submitted, plagiarism, collusion and the abuse of resource materials. For a complete listing of the university policy, see: <http://www.shsu.edu/administrative/faculty/sectionb.html#dishonesty>
- **Student Absences on Religious Holy Days:** Students are allowed to miss class and other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. Students remain responsible for all work. See: http://www.shsu.edu/~vaf_www/aps/documents/861001.pdf
- **Students with Disabilities Policy:** It is the policy of Sam Houston State University that individuals otherwise qualified shall not be excluded, solely by reason of their disability, from participation in any academic program of the university. Further, they shall not be denied the benefits of these programs nor shall they be subjected to discrimination. Any student with a disability that affects his/her academic performance should contact the Office of Services for Students with Disabilities in the SHSU Lee Drain Annex (telephone 936-294-3512, TDD 936-294-3786) to request accommodations.