

## JAZZ LAB BAND

Rehearsals: TUTH 2:00Pm – 3:20Pm, CH

Dr. Aric Schneller

Office: GPAC Room 220H

Cell: 718-308-7505

Office Hrs: T/TH 1:00 – 1:50pm

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**Date:** January 25, 2018

**Re:** Rules, regulations, and procedures

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I'm looking forward to working with all of you this semester. It looks like we are going to have an excellent band! If you have a problem or concern about anything relating to the Jazz Ensemble please feel free to call/text me on my cell phone anytime. The following is an outline of my expectations for this ensemble.

### **Current Concert & Dress Rehearsal Dates:**

**Tuesday, 02/20/18**, 7:30pm, CH, 1<sup>st</sup> Spring Jazz Concert. DR – 2-5pm.

**Friday and Saturday, 4/6/18 & 4/7/18**, 7am – 10pm, SHSU Bill Watrous Jazz Festival (Individual duties and evening concerts at 7:30pm in the Concert Hall).

**Tuesday, 05/01/18**, 7:30pm, CH, 2<sup>nd</sup> Spring Jazz Concert, DR DR 2-5pm

**Other possible performances TBD with plenty of notice.**

### **ATTENDANCE POLICIES**

The Jazz Ensemble will meet Tuesday & Thursday from 2:00 – 3:20pm in room 205. A total of two excused absences are allotted to performers attending Jazz Ensemble two days of the week; one excused absence is allotted to those attending only once a week. Any special situations regarding attendance due to approved occasional class conflicts must be approved. ***There is zero tolerance for unexcused absences which in turn will automatically lower your semester grade.*** A substitute must be provided observing the following guidelines for excused absences:

1. The substitute is qualified (currently enrolled at Sam Houston State University) and is preferably playing in the SHSU Jazz Ensemble.
2. Twenty-four hours advance notice must be given, except in the case of an emergency or verifiable illness.
3. The music folder **MUST** be at rehearsal!

4. Basically, if your substitute is at rehearsal and your music folder is missing or vise/versa or both situations exist **YOU** will have an **UNEXECUSED ABSENCE!**
5. It is your responsibility to make sure that your substitute is punctual. If your substitute is tardy or absent, you are considered likewise.
6. All other absences beyond the above mentioned excused absence limits will lower your semester grade.

## **PUNCTUALITY**

Please be on time for all rehearsals and performances. For instance, please be in your seat with your instruments (including doubles) out and tuned before or at 2:00pm. We must be able to start rehearsal promptly at 2:00pm in order to get the maximum amount of work done within the limited amount rehearsal time.

Tardiness will subsequently lower your semester grade. Each tardy will be considered as ½ an excused absence. Again, any special situations regarding tardiness due to approved occasional class overlap must be approved by Professor Schneller.

Attendance regarding on-and-off campus performances and related dress rehearsals scheduled for the Jazz Ensemble throughout each semester are mandatory!

## **SECTIONALS**

Sectionals should be scheduled to meet at least once a week. It is the responsibility of each section leader to see that these rehearsals are scheduled and that he/she is aware of the problem areas to be worked on.

## **MISCELLANEOUS**

Brass players are expected to bring the appropriate mutes to rehearsals and performances. Trumpet players are expected to bring flugel horns and saxophone students are expected to bring doubles (i.e., flutes, clarinets, soprano saxophones, etc.) to rehearsals and performances for jazz charts that require them.

The folders and all of the music in them remains the responsibility of each student. A fee (TBD) will be charged for the replacement of all lost parts. A fee (TBD) will be charged for any Jazz Ensemble folder that is lost.

## **SUBJECT TO CHANGE**

This syllabus and schedule are subject to change in the event of course work/learning adjustments & extenuating circumstances.

## **UNIVERSITY POLICY REMINDERS**

### **Students With Disabilities Policy**

It is the policy of Sam Houston State University that individuals otherwise qualified shall not be excluded, solely by reason of their disability, from participation in any academic program of the university. Students with disabilities that might affect their academic performance should register with the Office of Services for Students with Disabilities located in the Lee Drain Annex (telephone 936-294-3512, TDD 936-294-3786, and e-

mail [disability@shsu.edu](mailto:disability@shsu.edu)). They should then make arrangements with their individual instructors so that appropriate strategies can be considered and helpful procedures can be developed to ensure that participation and achievement opportunities are not impaired. NOTE: No accommodation can be made until you register with the Services for Students with Disabilities; accommodations for disabilities must be initiated by you. For a complete listing of the university policy, see: <http://www.shsu.edu/syllabus/>

## **Visitors in the Classroom**

Only registered students may attend class. Exceptions can be made on a case-by-case basis by the professor. In all cases, visitors must not present a disruption to the class by their attendance. Students wishing to audit a class must apply to do so through the Registrar's Office.

## **Title IX**

Title IX makes it clear that violence and harassment based on sex and gender are Civil Rights offenses subject to the same kinds of accountability and the same kinds of support applied to offenses against other protected categories such as race, national origin, age discrimination, and religion. If you or someone you know has been harassed or assaulted, you can find the appropriate resources here: <http://www.shsu.edu/titleix/>

## **Religious Holy Days**

If you must miss class because of a religious holy day, you must present to me a written statement. I will then complete a form notifying you of a plan to avoid any grade penalties. Please follow the University's procedure found at: <http://www.shsu.edu/syllabus/>

## **NASM Requirements for Notification of Related Health Issues in Music**

NASM (National Accreditation of Schools of Music) requests that all students have access to three articles on health-related issues: Neuromusculoskeletal Health, Vocal Health, and Hearing Health. These documents will be included in this syllabus handout.

## **Disruptive Classroom Behavior**

The classroom is a special environment in which students and faculty come together to promote learning and growth. It is essential to this learning environment that respect for the right of others seeking to learn, respect for the professionalism of the instructor, and the general goals of academic freedom are maintained. Differences of viewpoint or concerns should be expressed in terms that are supportive of the learning process, creating an environment in which students and faculty may learn to reason with clarity and compassion, to share of themselves without losing their identities, and to develop an understanding of the community in which they live. Student conduct that disrupts the learning process shall not be tolerated and may lead to disciplinary action and/or removal from class. Additionally, please refrain from using telephones, beepers, and other electronic devices and from eating or drinking during class. Drinking water from a water bottle is acceptable.