



Syllabus: BUAD 3355 – Business Law – SPRING 2018

COBA Undergraduate Degree Programs

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Class Hours: Online
Office Hours:
Please contact me and we can schedule a
mutually convenient time to meet.

Course Description

The focus of this course is on areas of modern commercial law as needed by business professionals in conducting business transactions in buying and selling goods and services. Common law contracts and negotiation strategies are presented. An examination of the Uniform Commercial Code includes sales law, leasing, commercial paper – negotiable instruments, commercial storage and distribution of goods, and transfer of securities. Creditor's rights and U.S. Federal Bankruptcy Code are also covered.

Learning Objectives

Students will be expected to:

- Develop and recognize legal problems.
- Describe the processes of determining what are legal versus ethical issues and how the difference impacts decision making.
- Recognize when federal and state laws impinge on personal and professional decision-making.
- Develop the analytical thinking process through the application of legal concepts in the resolution of legal disputes.
- Demonstrate the ability to research current law, rules and regulations related to specific disputes.
- Articulate both verbally and in writing public policy implications of passed or proposed legislation in the areas studied in this course.

Course Content

Topics Covered:

Civil Litigation Processes and Procedures	General Knowledge
Alternative Dispute Resolution	"
Criminal Law	"
Tort Law	"
Property Rights and Responsibilities	"
Bailments	"
Real Property Issues	"
Probate, Trust & Estate Planning	"
Agency Law	"
Forms of Organizing Businesses	"
Ethics	"
International Perspectives	"
Securities Law	"

Antitrust	“
Employment Law	“
Environmental Law	“
Insurance Law	“

Course Materials

Required Text:

West's Business Law, 12th Edition by Clarkson, Miller, Jentz and Cross. ISBN: 978-0-538-47082-7

NOTE: You may use older editions of the text but be aware that the chapter numbers might not match up. Ensure that you do not focus on the wrong chapter by also checking the chapter title in the schedule.

Required Technology:

The five major exams in your course will require you to use the free proctoring software furnished by SHSU Online. ProctorFree is an on-demand, automated online proctoring service that deters cheating in an online testing environment. Using biometric and machine learning technologies, ProctorFree has eliminated the need for a human proctor during testing. You will be required to have a microphone, keyboard, mouse, and webcam (normally, an external webcam includes a microphone). You will also need the Java plugin for your Browser, which can be Firefox 13+, Chrome 18+, Safari 6+ (Mac only), or Internet Explorer 8+ (Windows only). For more information, see/refer to the ProctorFree information link on the landing page in Blackboard. There is nothing else to download or install. Procedures and a practice exam will be furnished in the course as well as Support from SHSU Online Technology Support at 936-294-2780. The system requirements, tutorials and support information are available under the Instructions for ProctorFree in your course menu.

*** A web camera is REQUIRED for this course. It is important that you tryout and practice with ProctorFree prior to your first exam opening. In the event that you have technical difficulty, you will have the opportunity to have the Distance Education Support Desk assist you prior to the exam opening.

Communication

My preferred method for you to ask questions or schedule appointments is via email. However, I also check my voicemail and if you call, I will call you back as soon as possible. Please just remember to leave me your return phone number.

I will post and email you weekly updates in the form of a newsletter. It will contain:

- Reminders for approaching deadlines
- What you can expect on Exams
- Tips for study
- What I expect of you
- And possible extra credit opportunities

I also have a facebook page: [Dr. Sullivan's SHSU Business Law Courses](#) where you can interact with fellow students and ask questions about content or just about studying.

Assessment feedback

For your **Exams**, you will be able to view your grade, and your score per question after the availability of the exam ends. This means that you will see the questions with the points awarded (zero points means you did not get it correct.)

- Go to My Grades, click the Test Name and then the score to review available test results.

For your **Chapter Quizzes**, you will be able to view your grade, and your score per question after you have submitted the quiz. This means that you will see the questions with the points awarded (zero points means you did not get it correct.)

- Go to My Grades, click the Quiz Name and then the score to review available test results.
- You are only allowed one attempt per chapter quiz.

Course Structure:

In order to achieve the course objectives, the student is to

1. read the assigned chapters taking notes as necessary to study,
2. listen to the lectures using the provided powerpoint slides for further note-taking and study
3. take the chapter quizzes for self-assessment

The Course Reading Schedule at the end of the syllabus is a recommendation for how to structure independent learning.

It is my recommendation that you follow the recommended schedule and allocate time to work on course materials every day. Since this is an on-line course, you can get behind on reading and studying very easily.

Remember: there are chapter quizzes for each assigned chapter of the textbook. The questions are similar to those that you will face in the exams. You should take these to make sure that you are meeting the course objectives and goals. Use these to identify areas that need reinforcement.

ProctorFree is not required for the quizzes.

Assessments and Grades

There are four major exams.

THE EXAM DATES ARE SET AND WILL NOT BE CHANGED (unless there is a natural disaster, etc.).

- *Exams 1 through 4 will open on a Monday and remain open until Saturday at 10 p.m. Exams 1 – 4 are open Monday, Tuesday, Wednesday, Thursday, Friday and Saturday.*
- *Exam 5, our final exam, will open on Sunday at 6 a.m. and stay open through Tuesday at 5 p.m. **Please note that the final exam opens and closes on different days than the normal schedule.***

The exams are “closed notes and closed book”, no internet searches are allowed either. See information about ProctorFree above and in the course navigation menu.

Grading Policy:

Grades will be based on the following:

Five (5) Exams:	100 points each	500 points total
Ten (10) Highest Quizzes:	10 points each	100 points total

Total Possible Points: 600

100% to 89.5% = A
89.4% to 79.5% = B
79.4% to 69.5% = C
69.4% to 59.5% = D
59.4% and lower = F

Course Calendar/Exam Dates

Date	Day	Chapter- Business Law	Notes
January 17 – January 20	Wed – Saturday (week 1)	Unit 1: Chapter 10 – Nature and Terms	Week 1 opens Wed., January 17
January 22 – January 27	Monday – Saturday (week 2)	Chapter 11 - Agreement Chapter 12- Consideration	
January 29 – February 3	Monday – Saturday (week 3)	Chapter 13 – Capacity and Legality Chapter 14 – Genuineness of Assent	
February 5 – February 10	Monday – Saturday (week 4)	EXAM 1 – Covers chapters 10 through 14	Exam 1 opens on Monday, February 5 and closes Saturday, February 10 at 10 p.m.
February 5 – February 10	Monday – Saturday (week 4)	Chapter 15 - Statute of Frauds	
February 12 – February 17	Monday – Saturday (week 5)	Chapter 15 - Statute of Frauds Chapter 16 - Third Party Rights	
February 19 – February 24	Monday – Saturday (week 6)	Chapter 17 - Performance and Breach Chapter 18 - Breach of Contract/Remedies	
February 26 – March 3	Monday – Saturday (week 7)	EXAM 2 – Covers chapters 15 through 18	Exam 2 opens on Monday, February 26 and closes Saturday, March 3 at 10 p.m.
February 26 – March 3	Monday – Saturday (week 7)	Chapter 19 - Formation of Sales Ks	
March 5 – March 10	Monday – Saturday (week 8)	Chapter 20 - Title, Risk and Insurable Interest Chapter 21 - Performance and Breach Sales of Lease Ks	
March 12 – March 17		Spring Break	

March 19 – March 24	Monday – Saturday (week 9)	Chapter 21 - Performance and Breach Sales of Lease Ks Chapter 22 - Warranties and Product Liability	
March 26 – March 31	Monday – Saturday (week 10)	EXAM 3 – Covers chapters 19 through 22	EXAM 3 - The exam will open from Monday at 6 a.m. until Saturday at 10 p.m.
April 2 – April 7	Monday – Saturday (week 11)	Chapter 24 - The Function and Creation of Negotiable Instruments Chapter 25 - Transferability	
April 9 – April 14	Monday – Saturday (week 12)	Chapter 26 – Liability, Defenses and Discharge, Chapter 27 – Checks and the Banking System	
April 16 – April 21	Monday – Saturday (week 13)	Exam 4 – Covers chapters 24 - 27	EXAM 4 - The exam will open from Monday at 6 a.m. until Saturday at 10 p.m.
April 23 – April 28	Monday – Saturday (week 14)	Chapter 28 – Creditors Rights and Remedies, Chapter 29 – Secured Transactions	Please note that this is a shorter unit.
April 30 – May 4	Monday – Friday (week 15)	Chapter 30 and Review for Final Exam	
May 5 – May 8	Sat to Tue	FINAL EXAM (Exam 5) <i>**Please note that due to finals this exam is only open for 4 days (Saturday, Sunday, Monday and Tuesday).</i>	Availability of Exam 5 is from Sat., May 5th at 6 a.m. until Tue., May 8th at 10 p.m. **

Exam Deadlines

Exam 1 deadline is Sat., February 10 at 10 p.m.

Exam 2 deadline is Sat., March 3 at 10 p.m.

Exam 3 deadline is Sat., March 31 at 10 p.m.

Exam 4 deadline is Sat., April 21 at 10 p.m.

Exam 5 deadline is Tues., May 8 at 10 p.m.

Warning: This schedule is subjective to change. Any changes will be announced via email and posted on the Blackboard Announcement page in your course.

Policies

Student Syllabus Guidelines

- SHSU Academic Policy Manual – Students
 - [Procedures in Cases of Academic Dishonesty #810213](#)
 - [Disabled Student Policy #811006](#)[Student Absences on Religious Holy Days #861001](#)
 - [Academic Grievance Procedures for Students # 900823](#)
 - SHSU Academic Policy Manual—Curriculum and Instruction
 - [Use of Telephones and Text Messagers in Academic Classrooms and Facilities #100728](#)
- Visitors in the classroom - Only registered students may attend class. Exceptions can be made on a case-by-case basis by the professor. In all cases, visitors must not present a disruption to the class by their attendance.

Services for Students with Disabilities

It is the policy of Sam Houston State University that no otherwise qualified disabled individuals shall, solely by reason of their disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any academic program or activity.

SSD Office Location: Lee Drain Annex (next to the Farrington

Building) Telephone: 936-294-3512

TDD: 936-294-3786

E-mail: disability@shsu.edu

Web Address: www.shsu.edu/disability