

## Syllabus

### Content

#### **Finance 3310 Financial Institutions & Markets Course Syllabus**

Sam Houston State University

College of Business Administration

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Normal Course Communications: Should be handled within the Blackboard course via the Virtual Office.

Confidential Course Communications: May be processed directly to the Leavell@shsu.edu e-mail account.

**Course Objective:** At the end of the course, the student will know fundamental principles, generalizations, and theories, learn to apply the course material, and gain factual knowledge. The course will explore the structure of the financial system with emphasis on the role, operations, and regulations of financial institutions and markets. The nature, participants, instruments, and relationships of the money and capital markets will be examined.

Prerequisite: None

#### **Required Course Materials**

Textbook: Mishkin & Eakins, Financial Markets and Institutions, 8th edition, ISBN-13: 9780133 423624

Financial Calculator. I recommend the web site: [http://www.tvmcalcs.com/calculator\\_index](http://www.tvmcalcs.com/calculator_index) This site provides information about selecting a financial calculator and how to use the popular calculators, such as TI BA(Texas Instruments Business Analyst) II, TI 83, HB 10B, and Microsoft Excel's spreadsheet.

## **Instructor Techniques**

- Lecture (via video) (Questions on the exam)
- Homework questions (Not graded but questions on the exams; problems on quizzes will have at least one variable changed.)
- PowerPoint Class Notes
- Text book readings

## **Course Schedule**

The course schedule for the semester can be seen by clicking on "Units/Chapters" under Course Content on the main site page.

## **Methods of Evaluation**

- Quizzes -
- Exams - 5

## **Grading Procedures**

Quizzes	250
Exams	250
<b>TOTAL</b>	<b>500</b>

## **Grade Determination**

The student's standing in this class is determined by comparing the total number of points earned by the student on all quizzes and exams [e.g., 525 points] as shown in Blackboard to the Grade Schedule shown in the syllabus, below. The student's grade is determined by applying the following schedule.

## **Grading Procedures \*\***

=> 440 - A

390 - 439 - B

340 - 389 - C

290 - 339 - D

0 - 289 - F

***\*\*Note:***

A) The grade is determined by total points [e.g., 396 points] and not percentages [e.g., 79.6%] so there will be no rounding.

B) Make-up Exams: There will be no makeup exams as you are given an entire week to complete the exam and should be able to fit this into your schedule. In case of A missed exam, the comprehensive final exam will replace 60 percent [60%] of the missed exam; i.e., the 60% of the comprehensive final exam will replace the zero score for the missed exam.

## **Exam Plan**

The Exams will be either two or three hour exams. Once the exam is opened, it must be completed within the time limit given for the exam as the exam clock will continue to run once the exam is opened. The exam will close automatically when the time is up. After you have completed the exam, you may not discuss the exam with your classmates until the exam period has ended. Any discussion of the exam during the exam period will be a violation of the student code of conduct.

Exam # 1 will cover chapters 1, 2, 3, and 5 [Units 1, 2, 3 and 4]

Exam # 2 will cover chapters 7, 9, and 10 [Units 5, 6 and 7]

Exam # 3 will cover chapters 20 and 21 [Units 8 and 9]

Exam #4 will cover chapters 11, 12, 13 and 14 [Units 10, 11, 12 and 13]

The Final Exam [Unit 15] will be comprehensive [Unit 1 through Unit 13].

**Blackboard Technical Issues: If you are having technical issues with Blackboard, contact DELTA. I only add content to the course and do not have the expertise to solve technical issues.**

### **Course Policies**

- Exams and quizzes will be given at dates as outlined in the navigation panel for each unit.
- If you need to discuss something personally related to the class, you may contact me by phone or by e-mail. Include your course name and section in the subject of the e-mail. (I want to ensure I don't think you may be a spammer.)
- It is the student's responsibility to check the Blackboard course page on a regular basis for course updates. Post questions related to the course in the Virtual Office. Course questions should not be sent via personal e-mail to me.
- Please keep all class correspondence related to homework within the homework threads to assure all students can view and respond.
- All responses/questions must comply with the SHSU Code of Conduct. <http://www.shsu.edu/students/guide/StudentGuidelines2010-2012.pdf#page=29>

### **STUDENTS WITH DISABILITIES POLICY:**

It is the policy of Sam Houston State University that individuals otherwise qualified shall not be excluded, solely by reason of their disability, from participation in any academic program of the university. Further, they shall not be denied the benefits of these programs nor shall they be subjected to discrimination. Students with disabilities that might affect their academic performance should register with the Office of Services for Students with Disabilities located in the Lee Drain Annex (telephone 936-294-3512, TDD 936-294-3786, and e-mail [disability@shsu.edu](mailto:disability@shsu.edu)). They should then make arrangements with their individual instructors so that appropriate strategies can be considered and helpful procedures can be developed to ensure that participation and achievement opportunities are not impaired.

SHSU adheres to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations for students with

disabilities. If you have a disability that may affect adversely your work in this class, then I encourage you to register with the SHSU Services for Students with Disabilities and to talk with me about how I can best help you. All disclosures of disabilities will be kept strictly confidential. NOTE: No accommodation can be made until you register with the Services for Students with Disabilities. For a complete listing of the university policy, see:

<http://www.shsu.edu/dept/academic-affairs/documents/aps/students/811006.pdf>

Additional Information is available on the Course Info & Tips on main course page. (Will have questions from Course Info & Tips and Syllabus on quizzes)