



Syllabus

Content

Finance 3320 Business Finance Environment

Sam Houston State University

College of Business Administration

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Professor of Finance

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Normal Course Communications: Should be handled within the SHSUOnline course via the Virtual Office.

Confidential Course Communications: May be processed directly to the Leavell@shsu.edu e-mail account.

Learning Objectives:

1. Understand the role of the financial manager-including ethical behavior
2. Understand the basics of financial statements and their analysis
3. Understand the principle of the Time Value of Money (TVM)
4. Under the basics of bond and stock valuation
5. Understand cash flow estimation and how to apply basic capital budgeting methods
6. Understand the basics of risk and return

7. Understand the basics of corporate financing (capital structure)
8. Understand the basics of financial institutions' operations and markets

Prerequisite: ACCT 2302, MATH 1324 or equivalent

There is no Required Text for the Class; some Suggested Course Texts if you would like to have a reference text are below:

1] Brigham and Houston. Fundamentals of Financial Management, current, or any, edition, Cengage Learning. Available in the SHSU bookstore; or,

2] Brealy, Myers, Marcus. *Fundamentals of Corporate Finance*, 7th edition, McGraw-Hill; or,

3] A finance book of your choice; you can find these in an internet search.

A Financial Calculator is required:

Although you will need a financial calculator, there is no specific financial calculator required for this class. Most/all of you have a calculator used in MATH 1324 and it will be fine for this class.

Financial Calculator: There are numerous online sites that will provide information about your specific calculator. There are also numerous online sites that show how to calculate answers using the financial formulas [PV, FV, PMT, i, and n] used in this course. Google "TVM Calculator" for sites.

Instructor Techniques

- Lecture (via video): Take notes
- Powerpoint Slides
- Assigned Homework Problems

Course Schedule

The course schedule for the semester can be seen by clicking on "Units" under Course Content. You can set up your schedule for semester activities using the course schedule in "Units."

Methods of Evaluation

- Quizzes
- Exams

All points earned on the quizzes and exams are cumulative.

You will have:

- 1] 65 Quizzes = 340 points
 - 2] 5 regular semester exams = 250 points
 - 3] Comprehensive final exam = 50 points
- 640 points

Grade Determination

The student's standing in this class is determined by the total cumulative number of Blackboard points earned by the student on all quizzes and exams. The student's grade is determined by comparing

the total cumulative points earned during the semester [as shown in Blackboard] to the following schedule in the Grade Table.

Grade Table **	
= > 570	A
510- 569	B
440 - 509	C
370 - 439	D
0 - 369	F

****Note:**

A) The final semester grade is determined by total points from all of the quizzes and exams [e.g., 427 points] and not a percentage of all of the correct answers on the quizzes and exams [e.g., 79.63%], so there will be no rounding.

B) Make-up Exams: There will be no makeup exams as you are given a number of days to complete the exam and should be able to fit this into your schedule. The comprehensive final will replace 60 percent [60%] of a zero score for a missed semester exam.

Exam Plan

Exams will cover course Units as shown below. After you have completed the exam, you may not discuss the exam with your classmates until the exam period has ended. Any discussion of the exam during the exam period will be a violation of the student code of conduct. The Final Exam will be available only on the days scheduled for Finals.

Exams will cover the material covered in the video lectures, power point slides, and homework/questions problems.

Exam # 1 will cover Units 1, 2, and 3.

Exam # 2 will cover Unit 4 [and previous Units].

Exam # 3 will cover Units 5 and Unit 6 [and previous Units].

Exam # 4 will cover Units 7 and 8 [and previous Units].

Exam # 5 will cover Units 9 and 10 [and previous Units].

Final Exam is comprehensive and covers all of the material in Unit 1 through Unit 10.

Quizzes

Quizzes will cover material from the video lectures, assigned homework/questions and problems, and power point slides.

Quizzes and Exams Open Time

Once the quiz or exam is opened, it must be completed as the quiz/exam time clock will run continuously from the opening of the quiz/exam until the time has expired. The quiz/exam will close automatically if you exceed the time limit.

The quizzes and exams are set up to allow you to reenter the quiz/exam during the continuous running time clock. This is to help the student if there is a temporary disconnection from Blackboard, although the time clock will continue to run. The student can reenter Blackboard and reenter the quiz/exam before the time clock has expired.

Quizzes will open the first day of the applicable Unit and close the last day of the Unit. For the regular semester, exams will open the first day of the Unit following the last Unit of the material covered in the exam and close at the end of the applicable time period. Regular semester exams will close as indicated in the Units. The Final Exam will be given during the Final Exam period.

Course Policies

- Homework: Questions and discussions to be conducted in each Unit's Homework Thread. Homework problems will not be graded, but it will provide the basis for the exam questions. There will be quizzes over the Homework.
- If you need to discuss something personally related to the class, you may contact me by phone or by e-mail. Include your course name and section in the subject of the e-mail. (I want to ensure I don't think you may be a spammer.)
- It is the student's responsibility to check the SHSUOnline class course page on a regular basis for course updates. Post questions related to the course in the Virtual Office. Course questions should not be sent via personal e-mail to me.
- Please keep all class correspondence related to homework within the homework threads to assure all students can view and respond. However, each student is responsible to check the

Units, Virtual Office and Homework threads for class information on a regular basis.

- All responses/questions must comply with the SHSU Code of Conduct.

<http://www.shsu.edu/students/guide/StudentGuidelines2010-2012.pdf#page=29>

Blackboard Technical Issues: If you are having technical issues with Blackboard, contact SHSU Online. I only add content to the course and do not have the expertise to solve technical issues.

STUDENTS WITH DISABILITIES POLICY:

It is the policy of Sam Houston State University that individuals otherwise qualified shall not be excluded, solely by reason of their disability, from participation in any academic program of the university. Further, they shall not be denied the benefits of these programs nor shall they be subjected to discrimination. Students with disabilities that might affect their academic performance should register with the Office of Services for Students with Disabilities located in the Lee Drain Annex (telephone 936-294-3512, TDD 936-294-3786, and e-mail disability@shsu.edu). They should then make arrangements with their individual instructors so that appropriate strategies can be considered and helpful procedures can be developed to ensure that participation and achievement opportunities are not impaired.

SHSU adheres to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations for students with disabilities. If you have a disability that may affect adversely your work in this class, then I encourage you to register with the SHSU Services for Students with Disabilities and to talk with me about how I can best help you. All disclosures of disabilities will be kept strictly confidential. NOTE: No accommodation can be made until you register with the Services for Students with Disabilities. For a complete listing of the university policy, see:

<http://www.shsu.edu/dept/academic-affairs/documents/aps/students/811006.pdf>

Additional Information is available on the Course Info & Tips on main course page. (May have questions on quizzes from Course Info & Tips and the Syllabus)

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