

**SYLLABUS: HLTH 3355-02 (Spring 2018)****Course Information**

Course: HLTH 3355-02 -- Principles of US Health Care System
Term: Spring 2018 (Q Drop date: 4/6/2018)
Meeting time: Wednesdays 6:00 – 8:50 PM, Online Assignments/Assessments
Meeting location: CHSS 206
Instructor: Dr. Yue Xie
Telephone number: (936) 294-2717
Email address: yxie@shsu.edu
Office hours: Wednesdays 11 to noon and 1– 6. By appointment only; email for other times or for prompt resolution of issues
Office location: CHSS 452D

Course Description

This course provides students with a comprehensive survey of the components, organization, and management of the US health care system. Topics of the course include the historical perspectives, structure, operations, economic indicators, and current/future directions of the US health care delivery

RATIONALE: The course is designed to introduce you to the field of healthcare with a wide survey of its core components and functions. Additionally, you will become familiar with the core health system missions of access, cost and quality.

You will gain the necessary cognitive information through readings, media, discussion, lecture, and activities. Additionally, the course will allow you opportunity to analyze and discuss prominent societal issues. Much of our class time will be spent discussing issues not necessarily embedded in your reading. For these reasons, it is important that you be in class. Once the course begins, we will likely only meet once per week; therefore, to get the most from the course, you must keep up with your out-of-class readings and assignments.

Prerequisites

HLTH 1360 and HLTH 3391

Textbook and/or Resource Material

Health Care USA: Understanding Its Organization and Delivery. 8th Ed. Sultz and Young. Jones and Bartlett. ISBN 978-1-284-02988-8 or 978-1-284-06548-0

Course Objectives

HLTH 3355	Course Objectives <i>By the end of the course, you should be able to:</i>
	1. Identify common terminology, concepts, and policy issues relevant to health care
	2. Describe the structure, operation, historical development and future directions of the U.S. health care delivery system
	3. Identify ethical issues in the delivery of health care
	4. Differentiate among the constraints affecting health care access, cost, & quality
	5. Describe the role of the government, providers, managers, and consumers in the health care system

Course Topics, Readings, Assignments and Dates

** All quizzes (besides the syllabus quiz) and written discussions are due on **Tuesdays** before the associated classes on Wednesday. *** Dates may subject to change with prior notice.

Dates	Topic	Assignment Due Dates
1/17	Syllabus	Syllabus quiz, Syllabus signature due 1/20, Sat.
1/24	Introduction/Chapter 1	Quiz, 1/23
1/31	Chapter 2	Quiz, Discussion due 1/30
2/7	Chapter 8	Quiz, Discussion due 2/6
2/14	Chapter 3	Quiz, Discussion due 2/13
2/21	Chapter 4	Quiz, Discussion due 2/20
2/28	Exam 1 Chapters 1-4, 8	
3/7	Chapter 5	Quiz, Discussion due 3/6
3/14	Spring Break	
3/21	No Class	
3/28	Chapter 6	Quiz, Discussion due 3/27
4/4	Chapter 7	Quiz, Discussion due 4/3
4/11	Chapter 8	Quiz, Discussion due 4/10
4/18	Chapters 9, 10, 11	Quiz, Discussion due 4/17
4/25	International Comparison, Class wrap up	Paper Due Saturday 4/21
5/2	Exam 2 Chapters 5-7, 9-11	

Grading

Quizzes (10x2%, 11 total, lowest dropped)	20% (20 points)
In-class Discussion (2x10%)	20% (20 points)
Exams (2x15%)	30% (30 points)
Paper	20% (20 points)
Attendance and Participation	10% (10 points)
	100% (100 points)

Syllabus signature Bonus or Penalty
(+1% or -5%) (+1 or -5 points)

A = 90-100%

B = 80-89%

C = 70-79%

D = 60-69%

F = <60%

Content, Knowledge and Skills assessment indicator for public health

3) Content Knowledge and Skills—Overview of Health Systems (Objective 4)

Learning Objective Description

By completion of the BS in Public Health, all graduates will be able to describe the fundamental characteristics and organizational structures of the U.S. health system as well as the differences in systems in other countries.

a. Content Knowledge and Skills—U.S. Health Systems (Indicator a)

Indicator Description

HLTH 3355 Healthcare delivery in the U.S. unit exam, assessed with a traditional 100-point scale rubric (Superior >90, Proficient 70-90, Developing <70) measuring proficiency in describing the structure, payments systems, regulation, and major challenges of the current U.S. healthcare system;

Criterion Description

Using the three-level rubric, 100% of students will be at least Proficient and 50% of the students will be Superior.

EXAMS

There are two Blackboard online exams. The format of the exams is multiple choice and short essay. 2x15% = 30% of total grade. **No make-up** exam or late exams provided. If you start the exam on-time, but submit past due time, points will be deducted based on minutes of delay.

READING QUIZZES

Please note that the class would meet face-to-face on Wednesdays, however you should prepare for each class through self-learning and taking assessment quizzes. Each week, a short multiple choice quiz would be used to assess your self-learning of the book chapter and other assigned materials. One (1) attempts are allowed for each quiz with a 20 minute time limit. PowerPoint

material for the class will be provided at least 6 days in advance of quiz due date. Except for the syllabus quiz, all chapter quizzes will be available on Blackboard from prior Thursday to Tuesday midnight (6 days). $10 \times 2\% = 20\%$ of grade. Please check Blackboard and consult the course schedule for chapters and dates. **No make-ups.**

PAPER

Reference materials on international health systems will be assigned right after spring break. Each student will then individually author a 5-page paper comparing the US health system to the International systems. This accounts for 20% of the course grade. Detailed requirements will be provided around the same time. Please keep in mind up to 50% of the grade may be grammar related. Late submission is allowed at 10% grade drop per day late starting at 12:00 AM post due date; meaning, if you submit at 12:00, it's 10% off.

DISCUSSIONS

Each student would be required to lead two (2) in-class discussions of his/her choice (depending on availability). The discussions would require the student to locate and lead discussion on current healthcare news (within the last 18 months) related to the class topic of the week. The student may choose to research current news/research topics or interview healthcare professionals for this information. However, please keep in mind of the following content requirements: topic, details, impact on stakeholders, and why is it important? How is the topic related to Cost/Access/Quality? A 1 to 2 page summary write-up is also required to be submitted by midnight **Tuesday** prior to class day. Good grammar is essential to your grade. $2 \times 10\% = 20\%$ of grade. A sign-up sheet for topic/week will be distributed on first day of class. Please consult the course schedule for your preferred dates. Additional requirements would be posted on Blackboard. Late submission is allowed at 10% grade drop per day late, starting at 12:00 AM on class day. If the student submits the written portion on time, but choose not to lead the discussion in class, a 50% penalty will be assessed.

PARTICIPATION

Students are allowed one (1) absence regardless of reason for the face-to-face portion of this course. It is advised that one saves this option until needed. Please show-up on your days of discussion. Otherwise penalty will also be assessed on the discussion assignment.

All students are expected to participate in class. Students are responsible for any work missed due to absences and, therefore, should make arrangements with fellow classmates to obtain missed material.

The professor must be notified 7 days prior to exam time if an exam has to be missed (and is excused per university policy – religious or ADA related). Check class schedule now and notify the professor ASAP.

PC/Texting/Chatting – Texting, chatting, browsing via phone or computer unrelated to class discussion is to be avoided. If observed, attendance grades will be penalized. If an emergency call/text is received that requires immediate attention, please be courteous and answer it outside of the classroom.

NOTE: It is strongly suggested that you do not wait until the deadline to attempt exams, submit assignments, etc. Illness, computer issues, etc. will not be acceptable reasons for missing or late

work. Please attempt exams or quizzes from on-campus locations to avoid connection issues.

COURSE ASSIGNMENT CRITERIA

For writing assignments, you must use APA 6th edition to cite all sources. In addition, use 12 point font, Times New Roman, and one inch margins.

For complete APA rules please refer to the:

American Psychological Association. (2010). Publication manual of the American Psychological Association (6th ed.). Washington, DC: APA Press.

ISBN: 978-1-4338-0561-5.

For a quick online reference you may use the following:

<https://owl.english.purdue.edu/owl/resource/560/05/>

An additional resource is available on Blackboard labeled APA Resource.

Plagiarism and other assignment need-to-knows:

- ❑ If an assignment seems unclear, it is *YOUR* responsibility to talk to the instructor early.
- ❑ If you desire academic accommodation for a documented disability, please see the section on **Americans with Disabilities Act (ADA)** ASAP.
- ❑ *Plagiarism* is a big word that simply means using someone else's work or writing without giving credit. If you copy a paragraph, sentence or even phrase from someone else's work, you must place quotes around what you have copied and cite the author. If you borrow an idea from someone else, but don't quote them exactly, you don't need to add the quotes, but you still must cite the author. When citing an author, use either the APA style (**Brown, 2014**) or the AMA style (superscript number¹) immediately after the statement. Then, in the Endnotes give the entire reference: **1. Brown, S (2014). Best article. Journal of Cool Stuff; 4(2), p.3-7.** This is your warning; if you borrow without giving credit you will get zero points for the parts borrowed. If you are working on an assignment that requires all your own work (or an exam), you should not be citing other authors anyway.

Sam Houston State University Policies

Attendance and Make-up Policies

The University views class attendance as the responsibility of an individual student. Attendance is essential to complete the course successfully. University rules related to excused and unexcused absences are located on-line at [SHSU Attendance Policy](#)

You will be graded during each one of the course sessions. For these reason, it is imperative you be in class every day we meet.

STUDENT ABSENCES ON RELIGIOUS HOLY DAYS POLICY

Section 51.911(b) of the Texas Education Code requires that an institution of higher education excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this subsection may not be penalized for that absence and shall be allowed to take an examination or complete an assignment from which the student is excused within a reasonable time after the absence.

University policy 861001 provides the procedures to be followed by the student and instructor. A student desiring to absent himself/herself from a scheduled class in order to observe (a) religious holy day(s) shall present to each instructor involved a written statement concerning the religious holy day(s). This request must be made in the first fifteen days of the semester or the first seven days of a summer session in which the absence(s) will occur. The instructor will complete a form notifying the student of a reasonable timeframe in which the missed assignments and/or examinations are to be completed.

Other Pertinent Course Information

Every effort will be made to ensure that power point lecture files, notes, articles and assignments are available online in a timely manner. Written assignments will be delivered thru the Blackboard course website. Handouts, changes in assignments or the schedule of class modules will be announced on the Bb course webpage. E-mail contact will be initiated with all students the first week of class. If you do not have access to your assigned SHSU e-mail account, it is your responsibility to make the instructor aware of that fact so that other arrangements may be made. You are expected to use SHSU e-mail address for all official correspondence.

Blackboard (Bb Statement)

Blackboard (Bb): This course will be supported via Blackboard, your online learning community, where you will interact with your classmates and with me. Within the course Blackboard site you will access the learning materials, tutorials, and syllabus; discuss issues; submit assignments; take quizzes; email other students and the instructor; participate in online activities; and display your projects.

In order to access the course material you will need to go to <https://shsu.blackboard.com> or look for Campus Tools on the top of the University's homepage. **Please do not contact your instructor with technical problems.** If you are having a technical problem with the course, review the support resources at <http://distance.shsu.edu/tech-support/>. You will need to possess the required computing technology to be successful in an online course. **Important!!!** Save your work as you go along. Nothing is more discouraging than to lose an assignment due to a computer hang ups! You may want to also make hard copies of your work to have "proof" and save yourself time and trouble!

Plagiarism Virtual Course

Plagiarism is the leading form of academic dishonesty that the Department of Health Services and Promotion has to address. As a HSP student, you are responsible for knowing what plagiarism is and how to avoid it.

End of Course Evaluation

Constructive feedback from students on course evaluations is taken very seriously at the College of Health Sciences. I am asking for your assistance in helping the Department in its assessment of courses and faculty through your participation in the evaluation of your courses. As health professionals you will one day have the responsibility to evaluate colleagues and health initiatives. The College views providing feedback on the Department's courses as part of your professional responsibility.

HSP Mission

The mission of the Department of Health Services and Promotion is to foster student-centered learning for early and advanced health professionals; to conduct applied, evidence-based research in population health; and to improve health and wellbeing through community engagement at the local and global levels.

Americans with Disabilities Act (ADA)

SHSU adheres to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations for students with disabilities. Students with disabilities that may affect adversely their work in this class should register with the SHSU Counseling Center and talk with their University supervisor and classroom mentor teachers about how they can help. All disclosures of disabilities will be kept strictly confidential. NOTE: no accommodation can be made until registration with the Counseling Center is complete.

STUDENTS WITH DISABILITIES POLICY

It is the policy of Sam Houston State University that no otherwise qualified individual with disabilities shall, solely by reason of his/her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any academic or Student Life program or activity. Students with disabilities may request help with academically related problems stemming from individual disabilities from their instructors, school/department chair, or by contacting the Chair of the Committee for Continuing Assistance for Disabled Students and Director of the Counseling Center, Lee Drain Annex, or by calling (936) 294-1720.

Academic Integrity

According to the administration's guidelines: "All students are expected to engage in all academic pursuits in a manner that is above reproach. Students are expected to maintain complete honesty and integrity in the academic experiences both in and out of the classroom. Any student found guilty of dishonesty in any phase of academic work will be subject to disciplinary action. The University and its official representatives may initiate disciplinary proceedings against a student accused of any form academic dishonesty including, but not limited to, cheating on an examination or other academic work which is to be submitted, plagiarism, collusion and the abuse of resource materials."

"Students will refrain from behavior in the classroom that intentionally or unintentionally disrupts the learning process and, thus, impedes the mission of the university. Cellular telephones and pagers must be turned off before class begins. Students are prohibited from eating in class, [chewing gum], using tobacco products, making offensive remarks, reading newspapers, or engaging in any other form of distraction. Inappropriate behavior in the classroom shall result in a directive to leave class. Students who are especially disruptive also may be referred to the Dean of Students for disciplinary action in accordance with the university policy."

The full policy for "Code of Student Conduct and Discipline" is found at the following link:
<https://www.shsu.edu/students/guide/dean/codeofconduct.html>

FERPA

The Federal Education Rights & Privacy Act requires that we advise students that by registering for this course, their SHSU assigned e-mail address will be revealed to classmates and the instructor. By continuing your enrollment in the course you acknowledge your understanding of this policy. By enrolling in this course you agree to the following statement: "I understand that as a result of registering for this course, my SHSU/Blackboard assigned e-mail address will be revealed to classmates and the instructor."

Equal Opportunity Statement

Sam Houston State University is an Equal Opportunity / Affirmative Action Institution.

DISCLAIMER

This syllabus is representative of materials that will be covered in this class; it is not a contract between the student and the institution. It is subject to change. These changes will be communicated via email or posted as announcements. If you have any problems related to this course, please feel free to discuss them with the instructor.

Title IX

"No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."

Title IX of the Education Amendments of 1972 is a federal law that prohibits sex discrimination in education.

NOTICE OF NON-DISCRIMINATION

Sam Houston State University complies with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act. Sexual misconduct, as defined in the University's Sexual Misconduct Policy, constitutes a form of sex discrimination prohibited by Title IX and Title VII.

TITLE IX CONTACTS

Sex discrimination includes sexual harassment and sexual assault. While it is often thought of as a law that applies to athletics programs, Title IX is much broader than Athletics and applies to many programs at Sam Houston State University. While compliance with the law is everyone's responsibility at SHSU, below is a list of staff members that have primary responsibility for Title IX Compliance.

Title IX Coordinator--Jeanine Bias
Associate Dean of Students --Lowman Student Center, Suite 215
936-294-3026 or jbias@shsu.edu

I _____ have read the entire syllabus and hereby agree to abide by the policies contained herein.

Signature

Date