



SYLLABUS: HLTH 3355-03 (Spring 2018)

Course Information

Course: HLTH 3355-03 -- Principles of US Health Care System
Term: Spring 2018
Meeting Format: Online, Blackboard
Instructor: Dr. Yue Xie
Telephone number: (936) 294-2717
Email address: yxie@shsu.edu
Office hours: Wednesdays 11-noon, 1-6. By appointment only; Email for other times or for prompt resolution of issues.
Office location: CHSS 452D

SHSU Help Desk: 936-294-1950 (for log-in issues); 877-870-9214 or helpdesk@shsuonline.edu for other help

Technical Assistance: If you should experience technical issues with your computer during this course, contact the SHSU Help Desk as listed above.

Course Description

This course provides students with a comprehensive survey of the components, organization, and management of the US health care system. Topics of the course include the historical perspectives, structure, operations, economic indicators, and current/future directions of the US health care delivery

RATIONALE: The course is designed to introduce you to the field of healthcare with a wide survey of its core components and functions. Additionally, you will become familiar with the core health system missions of access, cost and quality.

You will gain the necessary cognitive information through readings, media, discussion, and assignments. Additionally, the course will allow you opportunity to analyze and discuss prominent societal issues. Because this is an online course, it is important that you keep up with assignment due dates and submit your work on time to demonstrate your learning progress.

Prerequisites

HLTH 1360 and HLTH 3391

Textbook and/or Resource Material

Health Care USA: Understanding Its Organization and Delivery. 8th Ed. Sultz and Young. Jones and Bartlett. ISBN 978-1-284-02988-8 or 978-1-284-06548-0

Course Objectives

HLTH 3355	Course Objectives <i>By the end of the course, you should be able to:</i>
	1. Identify common terminology, concepts, and policy issues relevant to health care
	2. Describe the structure, operation, historical development and future directions of the U.S. health care delivery system
	3. Identify ethical issues in the delivery of health care
	4. Differentiate among the constraints affecting health care access, cost, & quality
	5. Describe the role of the government, providers, managers, and consumers in the health care system

Course Topics, Readings, Assignments and Dates

HLTH 3355 – Principles of US Health Care System Course Schedule (subject to change)
Please check Blackboard for separate Course Calendar file:

Modules	Topics:	Tasks Due:
Pre-Module	Course Overview: Please take this time to familiarize yourself with SHSUonline, make a personal calendar for this class, and start setting up a way to capture your money spending habits for the next month. Please feel free to email or call me with any questions.	<ul style="list-style-type: none"> • Syllabus Quiz, • Discussion#1: Introduction; • submit your signed syllabus acknowledgement (<u>last page of the syllabus</u>; you can sign electronically or take a picture and submit via the assignment link)
Module 1	Chapter 1: Overview of Health Care, PowerPoint Slides Chapter 2: Benchmark Developments, PowerPoint Slides, Discussion readings and videos Chapter 8: Financing, PowerPoint slides	<ul style="list-style-type: none"> • Ch1 Quiz • Ch2 Quiz • Ch8 Quiz • Discussion#2
Module 2	Chapter 3: HIT, PowerPoint Slides Chapter 4: Hospitals, PowerPoint Slides Chapter 5: Ambulatory Care, PowerPoint Slides Chapter 6 and 7: Medical Education & Workforce, PowerPoint Slides,	<ul style="list-style-type: none"> • Ch3 Quiz • Ch4 Quiz • Ch5 Quiz • Ch6, 7 Quiz • Discussion#3

	Discussion readings and videos	
Module 3	Chapter 9: Long-term Care, PowerPoint Slides Chapter 10: Mental Health, PowerPoint Slides Chapter 11: Public Health PowerPoint Slides, Discussion readings and videos	<ul style="list-style-type: none"> • Ch9 Quiz • Ch10 Quiz • Ch11 Quiz • Discussion#4
Group Assignment Module	Group Paper: International Comparison Video and Article	<ul style="list-style-type: none"> • Group Paper (submit 1 per group) • Group Evaluation (submitted individually via Blackboard)
		Check Calendar File for Due Dates

Note: I **strongly** recommend that you note the task due dates (available on separate Blackboard file) on a calendar you check often. Former students have emphasized that writing due dates on a personal calendar has helped them manage the course much better and lessen the chances of forgetting to submit an assignment!

Please note that, except for the group paper, all due dates are on a Saturday. Please remember **assignments not submitted by due date are considered late and will not be accepted.**

Grading

Quizzes (10x2%, 11 quizzes, lowest 1 will be dropped)	20%	(20 points)
Discussions (4x10%)	40%	(40 Points)
Group Paper (Grade x %Peer Evaluation)	40%	(40 Points)
	100%	(100 Points)

Syllabus Bonus or Penalty (**submitted by due date** 1% bonus, non-submission 5% deduction) +1% or -5% (+1 or -5 points)

A = 90-100%
B = 80-89%
C = 70-79%
D = 60-69%
F = <60%

Content, Knowledge and Skills assessment indicator for public health

3) Content Knowledge and Skills—Overview of Health Systems (Objective 4)

Learning Objective Description

By completion of the BS in Public Health, all graduates will be able to describe the fundamental characteristics and organizational structures of the U.S. health system as well as the differences in systems in other countries.

a. Content Knowledge and Skills—U.S. Health Systems (Indicator a)

Indicator Description

HLTH 3355 Healthcare delivery in the U.S. unit exam, assessed with a traditional 100-point scale rubric (Superior >90, Proficient 70-90, Developing<70) measuring proficiency in describing the structure, payments systems, regulation, and major challenges of the current U.S. healthcare system;

Criterion Description

Using the three-level rubric, 100% of students will be at least Proficient and 50% of the students will be Superior.

READING QUIZZES

There are 11 quizzes including 10 chapter quizzes and 1 syllabus quiz. One will be dropped to arrive at 20% of total final grade. I will manually calculate and drop the lowest grade from the calculation of final grade (resulting in actual grade may be lower than the Blackboard displayed total grade until final grade is manually assigned). Quizzes within a module are available until module due date noted on the calendar. Module due dates are on Saturdays. Please check Blackboard and consult the course calendar for dates. **Single attempt, No late submissions and No make-ups.**

DISCUSSIONS

There are 4 blackboard discussions that each student must participate in. 40% of total grade. The first discussion is to introduce yourselves and the rest are special topics related to the US healthcare system and are located in modules 1 to 3. Please see the course calendar for module due dates and check the discussion assignments for detailed instructions on how to complete the assignment. **No make-ups and no late submission allowed.** Late submission will result in a zero grade.

GROUP PAPER

You have the opportunity to form your own group of 4 students until the deadline (check the calendar file on Blackboard). After the deadline, I will assign each of you to a group consisting of 4 students (3, if there is no one left to form a group of 4). Your name will appear on a **group membership list** under the Group Paper module. There you will find your group members and their contacting information. Your responsibility as a group is to write a 10 page paper on the comparison of international health systems to the US system. Reference materials related to international health systems is attached in the assignment folder and will appear when available (check calendar for availability date). Additional requirements will be provided along with the reference materials. Health administration is a writing intensive profession. Therefore, please keep in mind that grammar counts significantly toward one's grade. **No make-ups and no late submission allowed.**

This paper accounts for 40% of the course grade. There are two (2) parts to the grade. 1) Paper grade. 2) Peer evaluation grade. The peer evaluation will be on a scale of 0-5 points. Your grade will be formed from multiplying paper grade and the transformed peer evaluation grade.

Grade	Transformed Factor
5	100%
4	90%
3	80%
2	70%

1	60%
0	50%

To calculate your grade, take your paper grade and multiply by the transformed factor %. For example, if your paper scored the full 40 points, but your peer evaluation is 4 (or 90%), take 40 x 90%, and your grade is equal to 36 points.

Group Communication Techniques: The learning objective of a group paper is to gain communication skills required in a true work environment. In real life situations, you will often be assigned to work on group projects. The trick to a successful project is to keep communicating and DOCUMENT your communication attempts. Email trails are very good records. If your group decides to drop a member because of lack of communication from this member, you need to document your MULTIPLE attempts at trying to reach this member before dropping this person. If you document and seek permission from the professor prior to dropping the person, you will be cleared of responsibilities. This is a technique that will save your careers in the future.

Additional ASSIGNMENT CRITERIA

For the group paper assignment, you must use APA 6th edition style to cite all sources for in-text and citation and bibliographies. In addition, use double space, 12 point font, Times New Roman, and one inch margins.

BONUS or PENALTY

The submission of the syllabus signature assignment will net a 1% bonus if submitted by due date. On the other hand, the non-submission of the signature by the end of the semester will result in a **5% course grade deduction penalty** assessed at the end of the course towards the total grade.

For complete APA rules please refer to the:

American Psychological Association. (2010). Publication manual of the American Psychological Association (6th ed.). Washington, DC: APA Press.

ISBN: 978-1-4338-0561-5.

For a quick online reference you may use the following:

<https://owl.english.purdue.edu/owl/resource/560/05/>

Plagiarism and other assignment need-to-knows:

- ☐ If an assignment seems unclear, it is *YOUR* responsibility to talk to the instructor early.
- ☐ If you desire academic accommodation for a documented disability, please see the section on **Americans with Disabilities Act (ADA)** ASAP.
- ☐ *Plagiarism* is a big word that simply means using someone else's work or writing without giving credit. If you copy a paragraph, sentence or even phrase from someone else's work,

you must place quotes around what you have copied and cite the author. If you borrow an idea from someone else, but don't quote them exactly, you don't need to add the quotes, but you still must cite the author. When citing an author, use either the APA style (**Brown, 2014**) or the AMA style (superscript number¹) immediately after the statement. Then, in the Endnotes give the entire reference: **1. Brown, S (2014). Best article. Journal of Cool Stuff; 4(2), p.3-7.** This is your warning; if you borrow without giving credit you will get zero points for the parts borrowed. If you are working on an assignment that requires all your own work (or an exam), you should not be citing other authors anyway.

Sam Houston State University Policies

Attendance and Make-up Policies

The University views class attendance as the responsibility of an individual student. Attendance is essential to complete the course successfully. University rules related to excused and unexcused absences are located on-line at [SHSU Attendance Policy](#)

You will be graded during each one of the course units. For these reason, it is imperative you complete your assignments by the due date of that unit.

STUDENT ABSENCES ON RELIGIOUS HOLY DAYS POLICY

Section 51.911(b) of the Texas Education Code requires that an institution of higher education excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this subsection may not be penalized for that absence and shall be allowed to take an examination or complete an assignment from which the student is excused within a reasonable time after the absence.

University policy 861001 provides the procedures to be followed by the student and instructor. A student desiring to absent himself/herself from a scheduled class in order to observe (a) religious holy day(s) shall present to each instructor involved a written statement concerning the religious holy day(s). This request must be made in the first fifteen days of the semester or the first seven days of a summer session in which the absence(s) will occur. The instructor will complete a form notifying the student of a reasonable timeframe in which the missed assignments and/or examinations are to be completed.

Other Pertinent Course Information

Every effort will be made to ensure that power point lecture files, notes, articles and assignments are available online in a timely manner. Written assignments will be delivered thru the Blackboard course website. Handouts, changes in assignments or the schedule of class modules will be announced on the Bb course webpage. E-mail contact will be initiated with all students the first week of class. If you do not have access to your assigned SHSU e-mail account, it is your responsibility to make the instructor aware of that fact so that other arrangements may be made. You are expected to use SHSU e-mail address for all official correspondence.

Blackboard (Bb Statement)

Blackboard (Bb): This course will be supported via Blackboard, your online learning community, where you will interact with your classmates and with me. Within the course Blackboard site you will access the learning materials, tutorials, and syllabus; discuss issues; submit assignments; take quizzes; email other students and the instructor; participate in online activities; and display your projects.

In order to access the course material you will need to go to <https://shsu.blackboard.com> or look for Campus Tools on the top of the University's homepage. **Please do not contact your instructor with technical problems.** If you are having a technical problem with the course, review the support resources at <http://distance.shsu.edu/tech-support/>. You will need to possess the required computing technology to be successful in an online course. **Important!!!** Save your work as you go along. Nothing is more

discouraging than to lose an assignment due to a computer hang ups! You may want to also make hard copies of your work to have "proof" and save yourself time and trouble!

Plagiarism Virtual Course

Plagiarism is the leading form of academic dishonesty that the Department of Health Services and Promotion has to address. As a HSP student, you are responsible for knowing what plagiarism is and how to avoid it.

End of Course Evaluation

Constructive feedback from students on course evaluations is taken very seriously at the College of Health Sciences. I am asking for your assistance in helping the Department in its assessment of courses and faculty through your participation in the evaluation of your courses. As health professionals you will one day have the responsibility to evaluate colleagues and health initiatives. The College views providing feedback on the Department's courses as part of your professional responsibility.

HSP Mission

The mission of the Department of Health Services and Promotion is to foster student-centered learning for early and advanced health professionals; to conduct applied, evidence-based research in population health; and to improve health and wellbeing through community engagement at the local and global levels.

Americans with Disabilities Act (ADA)

SHSU adheres to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations for students with disabilities. Students with disabilities that may affect adversely their work in this class should register with the SHSU Counseling Center and talk with their University supervisor and classroom mentor teachers about how they can help. All disclosures of disabilities will be kept strictly confidential. NOTE: no accommodation can be made until registration with the Counseling Center is complete.

STUDENTS WITH DISABILITIES POLICY

It is the policy of Sam Houston State University that no otherwise qualified individual with disabilities shall, solely by reason of his/her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any academic or Student Life program or activity. Students with disabilities may request help with academically related problems stemming from individual disabilities from their instructors, school/department chair, or by contacting the Chair of the Committee for Continuing Assistance for Disabled Students and Director of the Counseling Center, Lee Drain Annex, or by calling (936) 294-1720.

Academic Integrity

According to the administration's guidelines: "All students are expected to engage in all academic pursuits in a manner that is above reproach. Students are expected to maintain complete honesty and integrity in the academic experiences both in and out of the classroom. Any student found guilty of dishonesty in any phase of academic work will be subject to disciplinary action. The University and its official representatives may initiate disciplinary proceedings against a student accused of any form academic dishonesty including, but not limited to, cheating on an examination or other academic work which is to be submitted, plagiarism, collusion and the abuse of resource materials."

"Students will refrain from behavior in the classroom that intentionally or unintentionally disrupts the learning process and, thus, impedes the mission of the university. Cellular telephones and

paggers must be turned off before class begins. Students are prohibited from eating in class, [chewing gum], using tobacco products, making offensive remarks, reading newspapers, or engaging in any other form of distraction. Inappropriate behavior in the classroom shall result in a directive to leave class. Students who are especially disruptive also may be referred to the Dean of Students for disciplinary action in accordance with the university policy."

The full policy for "Code of Student Conduct and Discipline" is found at the following link:
<https://www.shsu.edu/students/guide/dean/codeofconduct.html>

FERPA

The Federal Education Rights & Privacy Act requires that we advise students that by registering for this course, their SHSU assigned e-mail address will be revealed to classmates and the instructor. By continuing your enrollment in the course you acknowledge your understanding of this policy. By enrolling in this course you agree to the following statement: "I understand that as a result of registering for this course, my SHSU/Blackboard assigned e-mail address will be revealed to classmates and the instructor."

Equal Opportunity Statement

Sam Houston State University is an Equal Opportunity / Affirmative Action Institution.

DISCLAIMER

This syllabus is representative of materials that will be covered in this class; it is not a contract between the student and the institution. It is subject to change. These changes will be communicated via email or posted as announcements. If you have any problems related to this course, please feel free to discuss them with the instructor.

Title IX

"No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance."

Title IX of the Education Amendments of 1972 is a federal law that prohibits sex discrimination in education.

NOTICE OF NON-DISCRIMINATION

Sam Houston State University complies with Title IX of the Higher Education Amendments of 1972 (Title IX), which prohibits discrimination on the basis of sex in educational programs or activities; Title VII of the Civil Rights Act of 1964 (Title VII), which prohibits sex discrimination in employment; and the Campus Sexual Violence Elimination Act. Sexual misconduct, as defined in the University's Sexual Misconduct Policy, constitutes a form of sex discrimination prohibited by Title IX and Title VII.

TITLE IX CONTACTS

Sex discrimination includes sexual harassment and sexual assault. While it is often thought of as a law that applies to athletics programs, Title IX is much broader than Athletics and applies to many programs at Sam Houston State University. While compliance with the law is everyone's responsibility at SHSU, below is a list of staff members that have primary responsibility for Title IX Compliance.

Title IX Coordinator--Jeanine Bias
Associate Dean of Students --Lowman Student Center, Suite 215
936-294-3026 or jbias@shsu.edu

I _____[Your Name]_____ have read the entire syllabus and hereby agree
to abide by the policies contained herein.

_____[Your Electronic Signature]____ _[Date it]_____

Signature

Date