



SYLLABUS: Career Resources in Dance
DNC 4389 01
Spring 2018
Meeting Time: MWF 11:00-12:20
Performing Arts Center, Room #250

CONTACT INFORMATION:

Dionne Noble, Instructor; Rasika Borse, Teaching Assistant
PAC, Office 150C
Office Hours: By Appointment, see schedule on office door
Telephone: (936) 294-1588
Email: amn008@shsu.edu
Mail Box Location: Dance Program Main Office

COURSE DESCRIPTION:

A defining factor of any dance education is that its graduating students are prepared to be successful in a competitive market place. The demands of the dance world not only require that students have talent and skill but the ability to network and market their achievements as well as exhibit the necessary organizational and leadership skills to motivate their surroundings.

This course is designed for the graduating dance student who is preparing to enter the job market. A major emphasis will be placed on resume building, the job search, and the audition process. At the end of this course students will create and package a portfolio that includes a resume, an audition solo, and various marketing materials.

COURSE OBJECTIVES:

By the end of this course, students will:

- Create a Curriculum Vitae
- Tailor a resume to a job description
- Write a letter of application for a desired job
- Assess personality strengthes and weaknesses
- Construct a strategic plan
- Examine a variety of job search resources
- Utilize basic technology for networking
- Practice audition and interview processes
- Present research on a selected topic
- Prepare an audition solo that showcases their unique abilities

COURSE POLICIES:

- ATTENDANCE POLICY – Due to the participatory nature of the course, attendance is mandatory. Attendance will be taken each and every class period. Each absence in excess of **four** class periods will lower the student's course grade by **5** points. No make-up classes will be allowed. Absences for official university functions may be excused provided that the student requests this accommodation before the absence occurs and presents official documentation. Absences that occur in lieu of professional opportunities will be assessed at half an absence.
- TARDY POLICY – Students will not be allowed to be tardy to class. The professor will lock the doors to the studio when class begins. No student will be allowed in the studio once the doors have been closed. Please be aware that **failure to be in class on time will result in an absence.**
- DANCE PROGRAM CASTING POLICY – Students who make grades lower than B in dance technique classes or a grade of F in other dance coursework will be ineligible for casting in the Dance Spectrum Concert the following semester.
- CELL PHONE POLICY - **No cell phones are allowed in class.** Any student using a cell phone during class will be asked to leave class. **This early departure will be counted as an absence.** Please see the Dance Program website for Policies Website: www.shsu.edu/~www_dance/policies
- ACTIVE PARTICIPATION - Demonstrate genuine interest, dedication, and investment in class material. Be consistent, concentrated, punctual, motivated and willing to take risks. Ask for clarification of anything you don't understand. Demonstrate a willingness to assimilate corrections.

GRADING SCALE:

100-90	A
89-80	B
79-70	C
69-60	D
<60	F

ASSIGNMENTS/RESPONSIBILITIES:

1. Curriculum Vitae	10%
2. Tailored Resume & Bio	10%
3. Letter of Application/Thank You Letter	10%
4. Strategic Plan	10%
5. Video Resume	10%
6. Website	10%
7. Topic Presentation	10%
8. Audition Solo/Senior Showcase	10%
9. Final: Interview and Portfolio	10%
10. Class Discussion, Participation, & Papers	10%

ACADEMIC HONESTY

All students are expected to engage in all academic pursuits in a manner that is above reproach. Students are expected to maintain complete honesty and integrity in the academic experiences both in and out of the classroom. Any student found guilty of dishonesty in any phase of academic work will be subject to disciplinary action. The university and its official representatives may initiate disciplinary proceedings against a student accused of any form of academic dishonesty including, but not limited to, cheating on an examination or other academic work which is to be submitted, plagiarism, collusion and the abuse of resource materials.

CLASSROOM RULES OF CONDUCT

Students will refrain from behavior in the classroom that intentionally or unintentionally disrupts the learning process and, thus, impedes the mission of the university. Cellular telephones and pagers must be turned off before class begins. Students are prohibited from eating in class, using tobacco products, making offensive remarks, reading newspapers, sleeping, talking at inappropriate times, wearing inappropriate clothing, or engaging in any other form of distraction. Inappropriate behavior in the classroom shall result in a directive to leave class. Students who are especially disruptive also may be reported to the Dean of Students for disciplinary action in accordance with university policy.

VISITOR(S) TO THE CLASSROOM

Advance approval is required by the instructor. Unannounced visitors to class must present a current, official SHSU identification card to be permitted in the classroom. They must not present a disruption to the class by their attendance. If a visitor is not a registered student, it is at the instructor's discretion whether or not the visitor will be allowed to remain in the classroom.

AMERICANS WITH DISABILITY ACT

It is the policy of the university that no otherwise qualified disabled student shall, solely by reason of his/her handicap, be excluded from participation in, or denied benefits of, or be subject to discrimination under any academic or Student Life program or activity. Any student with a disability that affects his/her academic performance should contact the Office of Services for Students with Disabilities in the SHSU Lee Drain Annex (telephone 936-294-3512, TDD 936-294-3786) to request accommodations.

A student with a disability is encouraged to register with the university Counseling Center, as well as contacting their instructor about assistance needs. Accommodation cannot be made until the student has initiated the request with the Counseling Center. Every semester that the student desires accommodations, it is the student's responsibility to complete a Classroom Accommodation Request Form at the Counseling Center and follow the stated procedure in notifying faculty. Accommodations for disabled students are decided upon documentation and need on a case-by-case basis by the Counseling Center. All requests are handled with confidentiality according to university procedures.

RELIGIOUS HOLY DAYS POLICY

Section 51.911(b) of the Texas Education Code requires that the university excuse a student from attending classes or other required activities, including examinations, for the observance of a religious holy day, including travel for that purpose. A student whose absence is excused under this subsection may not be penalized for that absence and shall be allowed to take an examination or complete an assignment from which the student is excused within a reasonable time after the absence.

University Policy 861001 provides procedures to be followed by the student and instructor. A student desiring to absent himself/herself from a scheduled class in order to observe (a) religious holy day(s) shall present to each instructor involved a written statement concerning the religious holy day(s). This request must be made in the first 15 days of the semester or the first 7 days of a summer session in which the absence(s) will occur. The instructor will respond to the student in writing notifying the student of a reasonable timeframe in which the missed assignments and/or examinations are to be completed.

SYLLABUS CHANGE POLICY:

This syllabus is a guide for the course and is subject to change with advanced notice.