



COLLEGE OF SCIENCES
Sam Houston State University
Course Syllabus: Spring 2018

DEPARTMENT:	Agricultural Sciences and Engineering Technology
COURSE NUMBER AND TITLE:	EQSC 4369 Farrier Science
CLASS LOCATION:	Indoor Arena
CLASS MEETING TIME:	TR 1:00 – 2:20 pm
INSTRUCTOR:	Kalley Fikes, M.S.
OFFICE:	Pirkle 323
OFFICE HOURS:	By appointment only
TELEPHONE:	Phone: 979-820-2528 E-mail: kkf007@shsu.edu Ag Main Office: 936-294-1215
COURSE DESCRIPTION:	This course will allow the student to become familiar with the basic anatomy, physiology, conformation, of the lower leg and foot of the horse. Hands-on activities will accompany classroom instruction.

AT THE END OF THIS COURSE, STUDENTS WILL BE ABLE TO:

- 1) Have an understanding of the anatomy, physiology, and conformation of the lower leg and foot of the horse
- 2) Successfully evaluate a properly shod horse according to scientific principle
- 3) Successfully perform a proper trim on a designated horse

REFERENCE MATERIAL: Powerpoints will be presented in class with all necessary information.

ATTENDANCE POLICY:

Departmental attendance policy listed below will be strictly enforced.

Department of Agricultural Sciences Attendance Policy

1. Regular and punctual attendance is expected of each student in the Department of Agricultural Sciences at Sam Houston State University.

2. Excused absences must be documented by the student with a letter of confirmation from the sponsoring student organization, professor or doctor. Exemptions will include participation in departmental activities when prior approval is attained from the Department Chair.

3. No exams or assignments will be given at alternative times unless arrangements are made with the professor/instructor before the scheduled activity occurs.

GRADING PROCEDURE:

Exams (3)	300
Practicals (3)	300
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Total	600

GRADING SCALE:

A = 540-600

B = 480-539

C = 420-479

D = 360-419

F = 359 and lower

EXAMS AND PRACTICALS

Exams will cover material presented in lecture and lab, with practicals requiring hands-on demonstration of techniques presented during lab sessions. Exam and practical dates include Feb 13/15, Mar 20/22, May 1/ April 26.

Attire:

Students must wear closed toe shoes and pants (NO SHORTS) to interact with horses in the lab section. Students wearing inappropriate clothing will only be allowed to observe lab and will have no access to horses for hands-on practice. Students will not be allowed to practice material missed due to inappropriate clothing in a later lab.

Email Etiquette and Professionalism:

As part of your collegial experience, it is important that faculty members promote professionalism as you transition into your career. Therefore, in order to receive a reply from the instructor, the email is required to be in the following format:

Salutation

Inquiry (Complete sentences; correct spelling)

Closing (Sincerely, Thank you, Regards, etc.)

Complete Name _____

****Expect the instructor to respond to emails between normal business hours (8-5 pm) only.**

Department of Agricultural Sciences Attendance Policy

Departmental attendance policy listed below will be strictly enforced.

1. Regular and punctual attendance is expected of each student in the Department of Agricultural Sciences at Sam Houston State University.
2. Each faculty member will keep a written record of student attendance.
3. Excused absences must be documented by the student with a letter of confirmation from the sponsoring student organization, professor or doctor. Exemptions will include participation in departmental activities when prior approval is attained from the Department Chair.
4. No exams or assignments will be given at alternative times unless arrangements are made with the professor/instructor before the scheduled activity occurs.

Absences and Missed Work for this Course:

1. **NO UNAUTHORIZED ABSENCES WILL BE GRANTED.** Attendance will be taken in lecture.
2. There will be no make-up work allowed without an authorized absence. Any missed work or assignments must be completed with the discretion of the instructor within **1 week of absence**.
 - a. If you miss class due to an authorized absence, you must notify the instructor within **24 hours** (preferably *before*) and make up work must be completed within **1 week**. Any assignments missed due to an unauthorized absence results in a grade of **zero**. If extenuating circumstances occur, consult the instructor **immediately**.
3. Lecture attendance is **MANDATORY** (excused or un-excused) and is necessary for success.
4. DO NOT wait until the end of the semester to ask questions regarding graded materials or absences. You have **1 week** to complete missed assignments (**FROM THE DATE THE ASSIGNMENT WAS DUE**) and **1 week** to consult the instructor concerning incorrect grading or mathematical errors in graded work. No corrections will be made to graded work after 1 week of the work being handed out.

Academic Dishonesty (SHSU Academic Policy Statement 810213):

All students are expected to engage in all academic pursuits in a manner that is above reproach. Students are expected to maintain complete honesty and integrity in the academic experiences both in and out of the classroom. Any student found guilty of dishonesty in any phase of academic work will be subject to disciplinary action. The University and its official representatives may initiate disciplinary proceedings against a student accused of any form of academic dishonesty including, but not limited to, cheating on an examination or other academic work which is to be submitted, plagiarism, collusion and the abuse of resource materials.

Classroom Rules of Conduct (According to Section 5 of the Student Handbook):

Students will refrain from behavior in the classroom that intentionally or unintentionally disrupts the learning process and, thus, impedes the mission of the university. Cellular telephones and pagers must be turned off before class begins. **Should a student get caught texting during lecture they will be asked to leave the classroom, if caught while taking a test, it will be considered cheating and the student will receive a zero (0) for that exam. A student must dismiss themselves from the classroom if they need to receive an incoming or make a call.**

Students are prohibited from eating in class, using tobacco products, making offensive remarks, reading newspapers, sleeping, talking at inappropriate times, wearing inappropriate clothing, or engaging in any other form of distraction. Inappropriate behavior in the classroom shall result in a directive to leave class. Students who are especially disruptive also may be reported to the Dean of Students for disciplinary action in accordance with University policy.

Visitors in the Classroom (According to the Faculty Handbook):

Unannounced visitors to class must present a current, official SHSU identification card to be permitted in the classroom. They must not present a disruption to the class by their attendance. If the visitor is not a registered student, it is at the instructor's discretion whether or not the visitor will be allowed to remain in the classroom.

Students with Disabilities:

It is the policy of Sam Houston State University that no otherwise qualified disabled individual shall, solely by reason of his/her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any academic or Student Life program or activity. Disabled students may request assistance with academically related problems stemming from individual disabilities by contacting the Director of the Counseling Center in the Lee Drain Annex or by calling 936.294.1720.

Religious Holidays:

University policy states that a student who is absent from class for the observance of a religious holy day shall be permitted to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence. A student who wishes to be excused for a religious holy day must present the instructor with a written statement describing the holy day(s) and the travel involved. The instructor should provide the student with a written description of the deadline for the completion of missed exams and/or assignments.

Use of Tobacco and Tobacco Products:

Sam Houston State University is a tobacco free campus and all tobacco products are prohibited in all buildings and outdoor public areas on campus.