

MELINDA PERZAN, Ed.D.

EXPERIENCE

2000-2017

Sam Houston State University

Lecturer

Special Programs and Special Populations
Administration and Organization of Public Schools
Career Counseling
Special Populations
Role of the Principal
Instructional Leadership Development
Principal Internship Supervision

2004-2016

Education Service Center Region VI

Component Director for Curriculum and Leadership & Accountability

Plan, supervise, and evaluate all department activities, including technology integration, core area professional development for educators, delivery of curriculum, literacy advancement and other state initiatives, principal training, conferences, leadership and change opportunities for administrators
Manage multi-million dollar budgets (30+)
Serve on the ESC leadership team
Prepare accurate program applications, amendments, and reports for submission to TEA
Maintain close communication with TEA, lead trainer for AEL and TTESS/TPESS Region 6 initiative
Provide leadership and direction to ESC personnel in areas of principal training, access to the general curriculum, best practices in instruction, with special emphasis on reducing gaps among student groups

2002-2004

Huntsville Intermediate

Principal

Planned, supervised, and evaluated educational program for over 1000 students and 100 faculty/staff
Responsible for goal setting and developing a renewed vision at HIS that focused on high expectations for all students
Restructured discipline management program
Instituted a data driven program for curriculum and instructional decision making
Utilized new technology to develop and customize course scope and sequence, align curriculum, and correlate TEKS to assessments
Increased the involvement of stakeholders through key communicator committees that included parents and gave students a voice
Focused on equity and continuous improvement

1998-2002

Huntsville High School

AP for Curriculum and Instruction

Curriculum director and instructional leader of the curriculum initiative
Instrumental in successful effort to improve scores in a diverse school as Huntsville High School was designated a Texas *Recognized* School in 2002
Responsible for data disaggregation to help improve student achievement and enhance curriculum and instruction
Facilitator of campus improvement planning

Extensive training in vertical teaming and assisted in the implementation of a district-wide vertical teams initiative during the 2001-2002 school year

Responsible for staff development and program evaluation

Developed and revised the course selection guide for students

Responsible for master schedule development

Elected and served on the Campus Advisory Committee and District Advisory Committee, 1998-2002

Selected Reader for Ninth Grade Grant Initiative by TEA

Advanced Placement and Advanced Academic Services Coordinator

Instrumental in the growth and diversification within the Advanced Placement Program

Designated Administrator for ESL Programming and Services

Advisory Committee Member for Career and Technology Education

1993-1998

Huntsville Alternative School

Principal

- TEA's Texas School Improvement Initiative Participant (TSII)
- Innovative Program Grant Recipient-HALT program
- Huntsville Education Foundation Grant Recipient
- Implemented extensive community based mentor program with TDCJ
- Supervised 200+ students enrolled in at-risk/discipline program serving grades 7-12
- Supervised in-school GED program with documented success of more than 90% of students completing the program requirements
- Certified ROPES facilitator

1989-1993

Mance Park Middle School

School Counselor

- Offered group and individual counseling for middle school students
- Coordinated master schedule development
- Facilitator for ARD proceedings
- Campus coordinator for student assessment

1981-1989

Mance Park Middle School

Teacher

- Life Science/Earth Science
- At-Risk Coordinator
- Recipient of Gift Initiative for Teachers (Math/Science Grant)
- Cheerleader Sponsor
- Science Club Sponsor

EDUCATION

1977-2000 Sam Houston State University

- May 2000-Doctor of Education Degree in Educational Leadership
- August 1989-Master of Education Degree in Counseling
- December 1980-Bachelor of Science
- *Summa Cum Laude Graduate*
- *Alpha Chi Honor Society*
- *Beta Beta Beta Biology Honor Society*

PROFESSIONAL CERTIFICATIONS

- Texas Superintendency
- Texas Professional Mid-Management Administrator
- Texas Texas Evaluation and Support System Trainer
- Texas Principal Evaluation and Support System Trainer
- Advancing Educational Leadership Trainer
- Texas Professional Counselor Certification
- Texas Teacher Certification in Vocational Agriculture
- Texas Teacher Certification in Secondary Biology

AWARDS, PRESENTATIONS, AND PROFESSIONAL DEVELOPMENT

AWARDS

- Secondary Principal of the Year for Region VI-Fall, 2004; Finalist in state competition for Middle School Principal of the Year
- Selected to attend the American Statistical Association's TEAMS Conference as the public school representative, University of Georgia
- Recipient of the Jack Staggs Dissertation of the Year Award
- Nominated Outstanding Writer by Dr. Fred Lunenburg
- Gender Equity Scholarship Winner
- GIFT Teacher Award

Professional Development

- TTESS Trainer of Trainers
- TPESS Trainer of Trainers
- TASA Technology Leadership Conferences
- Advancing Educational Leadership
- Non-violent Crisis Intervention Training (CPI)
- Texas Behavior Support Initiative Training
- Dana Center Training: Standards and Assessment,
- Developing and Using Benchmark Tests
- Making Sense of the Numbers
- Following the Data Trail and the Four Step Data Disaggregation Process Training, ASE Resources
- TASA Building Vertical Teams Training of Trainers,
- District Effectiveness and Compliance Update Training
- University Leadership Conference and Internship, Puebla, Mexico
- Graduate Research Exchange

Presentations

- *From the Research: Best Practice Strategies*
- *High Expectations for All Students*
- *Principle-Centered Leadership for the Future*
- *Instructional Impact of Accountability in Texas*
- *Implementing the TEKS: Curriculum Mapping*
- *Teambuilding and Developing an Environment of Trust*
- *Data Talks: Accountability, Assessment, and Planning for the Future*
- *Conflict and Change in a Learning Organization*
- *Planning and Implementing Campus Improvement Initiatives*
- *Leadership Styles and Student Achievement.* Paper presented at the 2001 NCPEA Conference, Rice University, Houston, TX.
- *In Search of School Improvement: The Identification of TAAS Improvement Strategies by Key Administrators in a Recognized School District in Texas.* Paper presented at the Southwestern Educational Research Association (SERA) Convention, San Antonio, TX.

100 Elmwood, Huntsville, Texas 77320

melindaperzan@gmail.com