Premalatha Unnikrishnan

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Professional Summary

- ➢ Oracle E-Business Suite 11i Supply Chain Certified Professional Consultant, Order Management.
- ➢ Ten years of experience as an Oracle 11i ERP Business / Functional Analyst.
- ➢ Comprehensive knowledge of Software Development Life Cycle.
- ➢ Programming experience in SQL and PL / SQL.
- ➢ Experience in Designing and Building dimensions and cubes using SQL Server Analysis Services (SSAS).
- ➢ Proficiency in documentation business processes and GAP Analysis.

Education and Certifications

- ➢ MBA (Finance and Management Information Systems) from University of New Orleans.
- ➢ MBA (Marketing) from Pune University.
- ➢ Bachelors in Computer Science from Pune University.
- ➢ OCP certification in Order Management from Oracle.
- ➢ PMP from Project Management Institute.
- ➢ SAS Certified Base Programmer for SAS 9.
- ➢ Six Sigma Green Belt from the American Society from Quality.
- ➢ Certificate in Data Science from University of Washington.

Skills

- ➢ Oracle E Business suite 11i (11.5.3, 11.0.3, 10.7).
- ➢ MS Office (Word, Excel, PowerPoint, Visio, MS Projects).
- ➢ Quickbooks, Quickbase, Crystal Reports, Dashboard Design, Primavera P6. SPSS, SQL, SAS 9.

Professional Experience

Ph D Student (Information Systems) at Washington State University
(August 2014 – March 2017)

- ➢ Primary Instructor for MIS online Course – Summer 2015.
- ➢ Teaching Assistant for MIS 250 and BA 579 (MBA Capstone course).
- ➢ "**How do Black Men Succeed in IT Careers? The Effects of Capital**" Authored by K.D. Joshi, Lynette Yarger, Premalatha Unnikrishnan, Eileen Trauth presented at the HICCS 49 conference on January 5, 2016.
- ➢ "**Virtual Social Interaction – An Online Model to Improve Retention Rates in Voluntary Professional Associations**" Authored by Premalatha Unnikrishnan, Joseph Taylor, Laura Aldrich Presented at the AMCIS 2016 conference on August 8, 2015

Business Analyst at Imprezzio Inc
(December 2013 – July 2014)

- ➢ Prepared / reviewed project deliverables (such as benefits realization strategy, to-be functional requirements, the business process master list, business process design documents, to0be functional designs, baseline configurations, process maps, control matrices, testing scenarios and /or business procedures) to ensure that they meet project objectives.
- ➢ Participated in practice development by supporting sales activities.
- ➢ Built and maintained relationships with key executives and a network of business professionals.
- ➢ Participated in design sessions, brainstorming activities, development sprints etc.

Reporting Analyst at City of New Orleans
(June 2012 – September 2013)

- ➢ Met with users to determine new requirements and wrote detailed design specs for new systems.
- ➢ Wrote Technical Design Documents (TDD) for technical groups for coding.
- ➢ Prepared Standard Operating Procedures (SOPs)
- ➢ Responsible for requirement gathering, documenting, workflow preparations using MS visio and project implementation, acting as a liaison between business users and technical team.
- ➢ Generated on-demand and scheduled reports for business analysis or management decision using SRSS 2005/2008.
- ➢ Run/ Distribute Monthly reports like Program Status Reports, End User Reports, and Council District Reports and schedule summary reports using SRSS, Dashboard design and Crystal reports.
- ➢ Maintained Financial Model to track FEMA reimbursements.

Full time student at University of New Orleans
(August 2010 – May 2012)

- ➢ Graduated in Spring 2012 with a Masters in Business Administration with concentrations in Finance and Management Information Systems.
- ➢ As a Graduate Assistant worked with the Student Involvement Office in the budgeting section.
- ➢ Interned as a communication Intern with Louisiana SPCA
- ➢ Interned as Project Controls and Reporting Intern at the City of New Orleans
- ➢ Was President of the MBA Association
- ➢ Was Vice President of Omicron Delta Kappa
- ➢ Was Secretary for Chakra Indian Student Association

Oracle Applications Consultant at Dolphin Services
(August 2001 – October 2006)

- ➢ Implementation of Oracle ERP at Cummins – India (Sept 03 – Oct 06)
- ➢ Implementation of Oracle ERP at Hikal – India (August 01 – Aug 03)

Senior IT and Business Support Executive – Branch Operations at Gati Limited
(July 1995 – August 2001),

- ➢ Managed and Maintained the software used for the daily branch operations with respect to planning and scheduling deliveries and daily collection reports.
- ➢ Responsible for placing purchase orders form the branch. Interacted with Regional office to finalize that large value purchase orders.
- ➢ In charge of monitoring expenses like power, telephone, fuel for delivery vehicles, contract staff expenses etc. and adhering to the budgetary limits. Prepared budgets for the financial year.
- ➢ Coordinated stores receipts of supply items.
- ➢ Booked sales orders on new logistics services customers including finalizing the payment terms, payment schedule, value of services etc.
- ➢ Created queries for retrieving data from the Access database for MIS reports.
- ➢ Engineered Enhancement to Access based system by adding new functionalities like Delivery scheduling by creating tables to capture delivery information like address and dates.

Volunteering Experience
(Oct 2006 till date)

- ➢ The Center for Innovation and Technology at SHSU, TX Since May 2017
- ➢ CHI St. Luke's Hospital, TX Since March 2017
- ➢ Project Management Institute, TX Since Feb 2017
- ➢ Texas Children's Hospital, TX Since March 2017
- ➢ Hermann Memorial Hospital, TX Since April 2017
- ➢ Houston Methodist, TX Since July 2017
- ➢ Project Management Institute, WA from June 2014 to June 2016
- ➢ City of Liberty Lake, WA from September 2012 to August 2014
- ➢ Project Management Institute, LA from June 2009 to June 2011
- ➢ Ochsner Medicals, LA from Jan 2012 to Dec 2012
- ➢ Dutta Temple, LA from June 2009 to August 2012
- ➢ Contra Costa Library, CA from Oct 2006 to May 2009
- ➢ Livermore Temple, CA from Oct 2006 to May 2009