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## CURRICULUM VITAE

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### **Kelly Genora Stuckey**

TRIO Student Support Services (SSS) Program  
Sam Houston State University  
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## EDUCATION

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May 2008	M.A., Sam Houston State University, Huntsville, Texas Counseling Cumulative GPA: 4.0
May 1995	B.A., Sam Houston State University, Huntsville, Texas Major: English Minor: Psychology

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## ADMINISTRATIVE EXPERIENCE

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Program Director, Sam Houston State University, SSS Program, Huntsville, Texas

*May 2008-Present*

- Prepares, develops and submits project grant proposals
- Supervises the implementation of all the conditions presented in the grant proposals, i.e., programmatic components, federal compliance, and day-to-day operations
- Prepares and submits various reports, i.e., annual performance report and budget continuation report to the Department of Education
- Supervises the maintenance of all fiscal transactions of the project
- Supervises, trains, evaluates, hires and terminates professional and support staff

- Supervises the recruitment and selection of participants, provides representation for the university at outreach events on campus and off site
- Maintains rapport with student services staff and other campus liaisons
- Ensures eligibility requirements are met as defined by the U.S. Department of Education
- Oversees the collection and monitoring of student academic records and assesses and analyzes student needs for developing goals, objectives and program activities
- Serves as liaison between the project and other programs; supervises the coordination and implementation of academic and cultural activities
- Oversees the planning of the annual events and academic support services
- Serves on university committees

**Program Coordinator**, Sam Houston State University, SSS Program, Huntsville, Texas

*October 2002-May 2008*

- Develop calendar and administer events, services, and programs that meet federal regulations, institutional policies, and grant proposal
- Initiate best practices in SSS services for student retention, graduation, and GPA increase
- Develop and manage an annual budget for events & services for program
- Hire, train, and manage student support staff
- Administer weekly staff meetings on service & events
- Track & report student participation to director and academic coaches weekly
- Compile and analyze qualitative & quantitative data for events, services and program
- Write formal reports evaluating effectiveness of events, services, and programs
- Present outcomes and effectiveness of program to faculty, staff, and Trio community

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## RESEARCH EXPERIENCE

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**Researcher**, Sam Houston State University

*May 2014-present*

Independent research to measure non-cognitive factors in first generation students and their effects on retention and graduation.

**Researcher**, Sam Houston State University

*May 2008-present*

Independent research to measure improvement of first generation students in persistence and graduation after completing study skills training and implementing academic coaching.

**Researcher**, Sam Houston State University

*October 2001 – May 2008*

Independent research to examine the difficulties underlying the persistence and graduation within 6 years of first-generation, low income and students with disabilities.

**Participation in Research Group**, Sam Houston State University, Counseling Department  
*August 2007-December 2007*

Duties: Distributed, collected, and analyzed results from surveys

Professor: Victor Weisner, Ph.D.

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## TEACHING EXPERIENCE

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**Instructor**, Student Support Services Program, Sam Houston State University  
*2001-Present*

Duties: preparing and giving presentations on study skills, applying the skills in the classroom, assessing improvement in skills, tutoring in math and writing skills

**Teacher**, HighPoint Fellowship  
*2005-Present*

Duties: teach Bible classes for 3<sup>rd</sup>-6<sup>th</sup> grade, parenting and marriage classes for adults, college preparation classes for 9<sup>th</sup>-12<sup>th</sup> grade, classroom management and curriculum training for volunteers

**Substitute Teacher**, Normangee Independent School District  
*August 1994-December 1995*

Duties: implemented lessons plans, grading, and class management

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## GRANT WRITING

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**Christensen, J. & Stuckey, K.** (Co-Authored). United States Department, Ronald E. McNair Post baccalaureate Achievement Program, 2002-2007, **(funded)** \$1,155,000

**Christensen, J., Stuckey, K., & Irby, Beverly** (Co-Authored). United States Department of Education, Student Support Services Program, **(funded)** 2005-2010, \$1,100,000

**Stuckey, K. & Irby, Beverly** (Principal Investigators). United States Department of Education, Student Support Services Program, 2010-2011, **(funded)** \$1,192,480.00

**Stuckey, K. & Irby, Beverly** (Principal Investigators). United States Department of

Education, Upward Bound Program, \$1,276, 183

**Stuckey, K.** (Principal Investigator). United States Department of Education, Student Support Services Program, 2015-20120, \$1,155,000

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### INVITED ADDRESSES

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**Stuckey, K.** (2011, September). *TRIO SSS Program Goals and Eligibility Criteria*. Staff Council Meeting, Sam Houston State University

**Stuckey, K., & Williams D.** (2012, October). *Food Insecurity on College Campuses*. Staff Council Meeting, Sam Houston State University

**Stuckey, K.** (2013, January). *TRIO SSS Program and Services for First Generation Students*. Career Center Training, Sam Houston State University

**Stuckey, K., & Fletcher, K.** (2014, September). *Students with Disabilities Growth within the TRIO SSS Program* Services for Students with Disabilities Training, Sam Houston State University

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### SEMINAR/WORKSHOPS

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**Stuckey, K.** (2006, September). *Time Management* Workshop at Lone Star Community College

**Stuckey, K.** (2007, January). *Stress Management* Work Shop at Lone Star Community College

**Stuckey, K.** (2011-present). *Learning Styles* Annual Workshop, TRIO SSS Sam Houston State University

**Stuckey, K. & Strauss B.** (2013 Summer). *First Generation Seminar* New Student Orientation, Sam Houston State University

**Stuckey, K.** (2014 Fall) *ARK for College Workshops* TRIO SSS, Sam Houston State University

**Stuckey, K.,** (2015 March). *TRIO SSS at SHSU*  
Seminar during College Preview Day, Sam Houston State University

**Stuckey, K. & Ferguson, M.** (2015 Summer) *College Survival 101 Seminar*  
New Student Orientation Sam, Houston State University

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## PROFESSIONAL SKILLS

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- Demonstrated ability in program development and effectiveness
- Demonstrated expertise in needs assessment and program evaluation
- Demonstrated effectiveness in fiscal and strategic planning skills, including developing and managing budgets
- Demonstrated ability in supervisory and leadership roles with thirteen years of successful supervisory experience in a higher education environment
- Previous experience in a community college setting
- Familiarity with academic advising, counseling, recruiting and outreach
- Demonstrated effectiveness in grant-writing
- Demonstrated ability to organize and manage multiple concurrent activities, meet deadlines, maintain a high level of productivity, and coordinate activities of unit members
- Demonstrated ability to identify relevant data and use it appropriately in decision making
- Curriculum development experience
- Demonstrated effectiveness in developing strong, productive and collaborative teams
- Excellent oral, written and interpersonal communication skills
- Extensive computer knowledge and experience (Microsoft Word, Excel, Power Point, Outlook and Access and Internet)

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## PROFESSIONAL DEVELOPMENT

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TRIO National Conference	Fall 2007
Council of Opportunity in Education	
Washington, DC	

Texas Association of Counseling Conference	Fall 2007
Dallas, TX	

Personality Disorders Workshop	Spring 2010
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Pastoral Counseling Services  
Bryan-College Station, TX

TRIO National Conference  
Council of Opportunity in Education  
San Antonio TX

Fall 2010,

TRIO State Conference  
Texas Association of Special Student Programs  
Austin, TX

Spring 2011

TRIO Regional Conference  
Southwestern Association of Student Assistance Programs  
New Orleans, LA

Fall 2012

Financial Aid & Admissions Training

Spring 2011

Appreciative Advisement Webinar

Fall 2012

Student Assessment & Retention Training  
SAEOP  
San Juan, PR

July 2013

The Mentoring Relationship Webinar  
Principle Investigators Association

August 2013

ARK for College Training  
Sam Houston State University

August 2014

Appreciative Advising Culture Webinar

September 2014

Insight & Advisor Training  
Sam Houston State University

January 2015

Generational Culture Seminar  
Sam Houston State University

January 2015

Staff Development Conference  
Sam Houston State University

Spring 2013, 2013, 2014, 2015

SHSU Online Teaching & Learning Conference  
Sam Houston State University

March 2015

Breaking the Adobe Ceiling  
COE Professional Development

April 2015

The Art of Teaching Series  
Sam Houston State University

June 2014-present

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### UNIVERSITY SERVICE

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Pell Institute Panel for Transfer Retention, Sam Houston State University  
September 2010

Financial Literacy Online Program Pilot, Sam Houston State University  
*September 2011-May 2013*

Committee Member, Freshmen Seminar Committee, Sam Houston State University  
*May 2012-June 2012*

Advisory Board Member, Student Food Pantry, Sam Houston State University  
*September 2012 to present*

Committee Member, Student Success Committee, Sam Houston State University  
*September 2013 – present*

ELITE Interview Panel, Sam Houston State University  
*November 2014 to present*

NCURA Evaluation Team, Sam Houston State University  
*May 2014*

Leadercast Volunteer Committee, Sam Houston State University  
*April 2015-to present*

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### PROFESSIONAL AFFILIATIONS

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American Counseling Association, Member

Texas Counseling Association, Member

Texas Association for Special Student Support Programs, Member

Southwest Association of Student Assistance, Member

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## ASSESSMENT EXPERIENCE

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### Personality Tests:

Rorschach Projective Test, House-Tree-Person (HTP) Test, Kinetic Family Drawing Test, Minnesota Multiphasic Personality Inventory, Second Edition (MMPI-2)

### Intelligence/Cognitive Skills/Learning Assessments:

Wechsler Adult Intelligence Scale-III (WAIS-III), Stanford-Binet Test, Wide Range Achievement Test III (WRAT3), Learning and Study Strategies Inventory (LASSI)

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## COUNSELING EXPERIENCE

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*Group Facilitator*, Lone Star Community College-Montgomery

January 2007 – May 2007

Population: Community College Students

Duties: taught stress management classes and encourage students to meet afterwards for group to discuss school and family issues.

(On-site supervisor: J. Nelson, Ph.D.)

*Counselor*, Staggs Clinic, Sam Houston State University

January 2007 – May 2007

Salary: volunteer counseling intern

Population: families, children, and adolescents

Duties: conducted play therapy sessions for children, individual counseling with adults and young adolescents.

(On-site supervisor: V. Weisner, Ph.D.)

*Counselor*, HighPoint Fellowship

January 2008 – May 2008

Population: families, children, and adolescents

Duties: conducted play therapy sessions for children, marriage counseling, family counseling, and young adolescent counseling.

(On-site supervisor: Walter Kahler, Ph.D.)

*Counselor*, Lone Star Montgomery Community College

January 2008 – May 2008



Population: College Students

Duties: individual counseling, treatment planning, and documentation

(On-Site Supervisor: Henrickson, Ph.D.)

*Counselor*, Montgomery County Women's Center

January 2008 – May 2008 (3 hours per week)

Salary: volunteer counseling intern

Population: Adolescent and adult females from abusive relationships and their children

Duties: individual counseling, play therapy, treatment planning, and documentation

(On-Site Supervisor: Cheryl Williams, M.A., LPC)

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## REFERENCES

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Stacey Edmonson, Ph.D., Dean College of Education, Sam Houston State University, Huntsville, TX. 77341-2119, (936) 294-1101, e-mail: edu\_sle01@shsu.edu

Bernice Strauss, Ph.D., Academic Mentor, The Woodlands Center, Sam Houston State University, The Woodlands, TX 77380, (936) 292-5027, e-mail: sam\_bss@shsu.edu

Lydia Fox, Ph.D., Director of McNair Scholars, Sam Houston State University, Huntsville, TX 77341, 936-294-3264, email: lcf001@shsu.edu