

## **Katie Ann Hubbard**

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### **EDUCATION**

#### **Northern Michigan University, Marquette, MI (May, 2013)**

*Master of the Arts*

Concentration: Duel-track in Pedagogy and Writing

#### **Northern Michigan University, Marquette, MI (August, 2011)**

*Bachelor of Science*

Concentration: English Writing (Minor: Film Studies)

### **TEACHING EXPERIENCE**

#### **Sam Houston State University, English Department**

*English Adjunct Professor (August 2017-Present)*

- **ENGL 3300:** Implement the theory and practice of technical and professional communication through the analyzing a rhetorical situation and crafting appropriate documentation, identifying effective technical communication in various application, document design and engagement, producing, planning, editing, and revising documents, and working as members of a team.

**ENGL 1301:** Student focus will be upon the basic study in English diction, sentence structure, and the development of a thesis or claim. Students are expected to study and develop skills and methods used in writing at the university level in order to develop ideas and express them clearly and persuasively across the academic spectrum.

#### **Fayetteville Technical Community College, English Department**

*English Instructor (January 2015-Present) & English Adjunct (March-December 2014)*

- **General Duties:** Develop and teach curriculum/course content, academically advise students, utilize Blackboard to maintain course content in the online classroom, manage and instruct students within the classroom setting, evaluate student performance/encourage students to acknowledge necessities of writing skills and seek out useful methods for assisting those who cope with literary difficulties.
- **ENG 111:** Students develop the ability to produce clear writing in a variety of genres and formats using a recursive process. Emphasis includes inquiry, analysis, effective use of rhetorical strategies, thesis development, audience awareness, and revision in the process of producing of unified, coherent, well-developed, and properly documented essays.
- **ENG 112:** Building on the skills developed in ENG 111, students advance their research techniques, documentation styles, and writing strategies across the humanities, social sciences, and applied sciences. Emphasis is placed on analyzing information and ideas, as well as incorporating research findings into documented writing and research projects. Students evaluate and synthesize information from primary and secondary sources using documentation appropriate to various disciplines, such as MLA, APA, and CSE.

- **DRE 097 & 098—Integrated Reading and Writing II & III:** Students develop proficiency in integrated and contextualized reading and writing skills and strategies. Topics include reading and writing processes, critical thinking strategies, and recognition and composition of well-developed, coherent, and unified texts, as they apply these skills toward understanding a variety of texts at the career and college level.

### **Northern Michigan University, English Department**

*Graduate Teaching Assistant (August 2012-May 2013)*

- Develop and implement curriculum for two semesters of Introduction to Composition
- Evaluate student work
- Attend professional development conferences

### **Northern Michigan University, Writing Center**

*Graduate Administrative Assistant (August 2011-May 2012)*

- Supervise tutoring staff
- Manage day-to-day business, including communicating with staff, faculty, and students, resolving conflicts, and maintaining professional atmosphere within the work environment
- Attend several professional conferences to represent NMU's Writing Center

### **Northern Michigan University, Writing Center**

*Undergraduate Tutor (August 2009-May 2011)*

- Provide one-on-one assistance and feedback to students in the writing of academic papers; help students acquire greater knowledge of written language to strengthen their capabilities in academic writing.
- Work with ESL students one-on-one to further their verbal and spoken language skills.

### **CONFERENCES & PANELS**

- Guest speaker, Fayetteville Technical Community College, **March 2017:** *“The Untruth about Truman Capote”*
- Co-Presenter, North Carolina Conference of English Instructors (Durham, NC) **October 2015:** *“Small Spaces, Big Meanings”*
- Attendee, AWP, Minneapolis, MN, **April 2015**
- Co-presenter, Michigan Writing Centers' Association (Michigan State) **September 2012:** *“Stories from the Field”*
- Co-presenter, Writing Across the Peninsula (Northern Michigan University) **April 2012:** *“Encouraging Student Revisions”*
- Co-presenter, East Central Writing Centers' Association (Indiana University) **March 2012:** *“Spatial Strategies: Addressing Writing Center Staff Change”*

### **PROFESSIONAL EXPERIENCE & SKILLS**

- **Editor, Unbound: A Literary and Arts Journal, 2015-present:** Responsible for reading and evaluating submissions, proofing and editing manuscripts, evaluating art

submissions, cover design, managing and training new interns, organizing and hosting release event & Cultural Arts Festival, and website creation and maintenance.

- **Co-Advisor, Sigma Kappa Delta (SKD) Rho Beta Chapter, The English Honor Society for Two-Year Colleges, 2015-present:** Assist the coordination of meetings and events, student recruitment, induction ceremonies, fundraisers, promoting the society's mission on campus and in the community through its Neighborhood Children's Library Initiative.
- **Co-Host of Off the Record, Fayetteville Technical Community College's student open mic series, 2015- present:** Responsible for organizing, arranging, advertising, and hosting events both on campus and in the community.
- **Academic Advisor, Fayetteville Technical Community College, 2015-present:** Responsible for degree plan evaluation and assessment, student advising, recruitment, and retention.
- **Volunteer Tutor, Fayetteville Technical Community College Writing Center, 2015-present:** Assisted in developing and promoting during the center's beginning stages. Responsible for developing handouts and working with students either one-on-one or in small groups in order to improve their overall writing skills in a variety of disciplines, doing so by clarifying assignments and helping them to prepare a plan of action, as well as by helping students with all stages in the writing process, including brainstorming, revision, editing, organization, grammar rules, formatting, and citations.
- **Co-Founder & Host, Fayetteville Cultural Arts Festival, 2017-present:** Responsible for planning/coordinating festival events, acts, venues, advertising/promotion, soliciting local sponsors and vendors, and hosting duties.
- **Co-Founder & Co-Advisor, FTCC Creative Writing Club, 2017-present:** Responsible for creating club, recruitment, writing club constitution, organizing meetings and activities, and arranging guest speakers and events.
- **Intern, Communications and Marketing Office, Northern Michigan University, January-May 2013:** Write and edit articles, manuscripts, and press releases on tight deadlines, collect information for written assignments via interview and research, update and edit NMU department websites.

## **PROFESSIONAL REFERENCES**

- Karis King (Former FTCC English Division Chair) 910-977-7736
- Robert Antill (FTCC Dir. of Library Services and Student Learning Center) 330-592-6713
- Laura Soldner (NMU Dir. of Pedagogy): 906-227-2672
- Dr. Z.Z. Lehmborg (NMU Dir. Writing Center): 906-227-2778 Dr. Z.Z.

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