

Accepted Admit Email Admissions

Subject: Congratulations on your acceptance to Sam Houston State University



Dear \${Contacts.First Name},

Congratulations! You have been accepted to the
\${Registrations.App_Major} program for
\${Registrations.App_Entry_Term} at Sam Houston State University.

Please visit your [accepted student checklist](#), which will guide you through your next steps, including activating your computer account and registering for classes.

Keep an eye out for an email from our Dean of [The Graduate School](#), whose office will be an excellent resource during your graduate career. The Graduate School also hosts [Graduate Student Orientation](#), where you can tour campus, learn what services are available to graduate students, and meet with other students.

Again, congratulations on your acceptance and welcome to Sam Houston State University!

Sincerely,

Office of Admissions
Sam Houston State University

Your SamID is \${Contacts.Student ID}.

Office of Admissions - Graduate Programs

Sam Houston State University

Box 2478, Huntsville, TX 77341-2478

936.294.1971

graduate@shsu.edu

shsu.edu/grad

MEMBER THE TEXAS STATE UNIVERSITY SYSTEM

Accepted Admit Email Graduate and Professional School

Subject: Welcome to Graduate Studies at SHSU



Dear \${Contacts.First Name},

On behalf of The Graduate School, I welcome you to Sam Houston State University! In starting your graduate program, please know that here at The Graduate School we are dedicated to student success. You are ready to accomplish your professional career aspirations. We are here to help you achieve those goals.

We encourage you to utilize every resource we offer to enrich your graduate study experience. Please begin with our [orientation page](#) to learn about key university functions. Then, educate yourself about new opportunities in your graduate community: leadership and professional development [events](#), [mentoring programs](#), [writing support](#), and [scholarship opportunities](#). Visit us [online](#) to keep up with the latest news and updates.

Again, congratulations on your admission! If you have any questions or concerns about general procedures for new graduate students, please contact us at thegraduateschool@shsu.edu or 936-294-2408.

Sincerely,

Kenneth E. Hendrickson, PhD
Dean, The Graduate School
Sam Houston State University

The Graduate School
Sam Houston State University
Huntsville, TX 77341-2541
936.294.2408
TheGraduateSchool@shsu.edu
shsu.edu/thegraduateschool

MEMBER THE TEXAS STATE UNIVERSITY SYSTEM



Accepted Admit Letter International Students



#{Decisions.Decision_Date (Banner)}

Dear #{Contacts.First Name} #{Contacts.Last Name}:

Congratulations! You have been accepted to the
#{Registrations.App_Major} program at Sam Houston State University
for the #{Registrations.App_Entry_Term} term.

Spring term begins in January and the first full-term day of classes is
Monday, January 13, 2025. A complete list of important dates can be
found by visiting the [SHSU Spring Academic Calendar](#).

As you begin your journey at Sam Houston, we would like to acquaint
you with some of the people and offices that will be available to assist
you.

[International Student Checklist](#)

[The Global Engagement Center](#) works with international students and
helps with important requirements such as orientation, receiving your
I-20, airport pickup, and more.

[The Graduate and Professional School](#) offers broad programs and
support for all graduate students including thesis/dissertation

workshops, guest speakers, and Grad Student appreciation week.
Look for an email from the Dean of the Graduate School.

Your graduate program advisor will be the individual who assists you with deciding which courses you will need to take as you complete your graduate degree.

[The Office of the Registrar](#) maintains your student records and supports all SHSU students and faculty with registration.

Again, congratulations! If you have further questions, please feel free to contact us at (936) 294-1971 or via email at graduate@shsu.edu.

Your Sam ID number is: \${Contacts.Student ID}

Office of Admissions
Sam Houston State University
Box 2478 Huntsville, TX 77341
Ph: 1+(936) 294-1971
graduate@shsu.edu



Accepted Email Submit Official Transcript

Subject: \${Contacts.First Name}, remember to submit your final official transcript



Hi \${Contacts.First Name},

Congratulations again on your admission to SHSU. Please note that we have not yet received an official transcript showing your degree conferral, which is required as part of your admission.

We have placed an Enrollment Verification hold on your SHSU account pending receipt of your official transcript. Enrollment verification is used by Financial Aid to disburse aid. Official transcripts received closer to the start of term may not be processed in time for aid disbursement before the [Fall 2025 payment deadlines](#).

View our [Transcript FAQs](#) for information about what an official transcript is, what a degree conferral is, and how to submit your official transcript(s).

Transcripts submitted through your SHSU Self Service Center account are considered unofficial.

Sincerely,

Office of Admissions
Sam Houston State University

Office of Admissions - Graduate Programs

Sam Houston State University

Box 2478, Huntsville, TX 77341-2478

936.294.1971

graduate@shsu.edu

shsu.edu/grad

MEMBER THE TEXAS STATE UNIVERSITY SYSTEM

Registration Open Notification

Sent according to each term

Subject: Get ready: TERM registration opens XXX



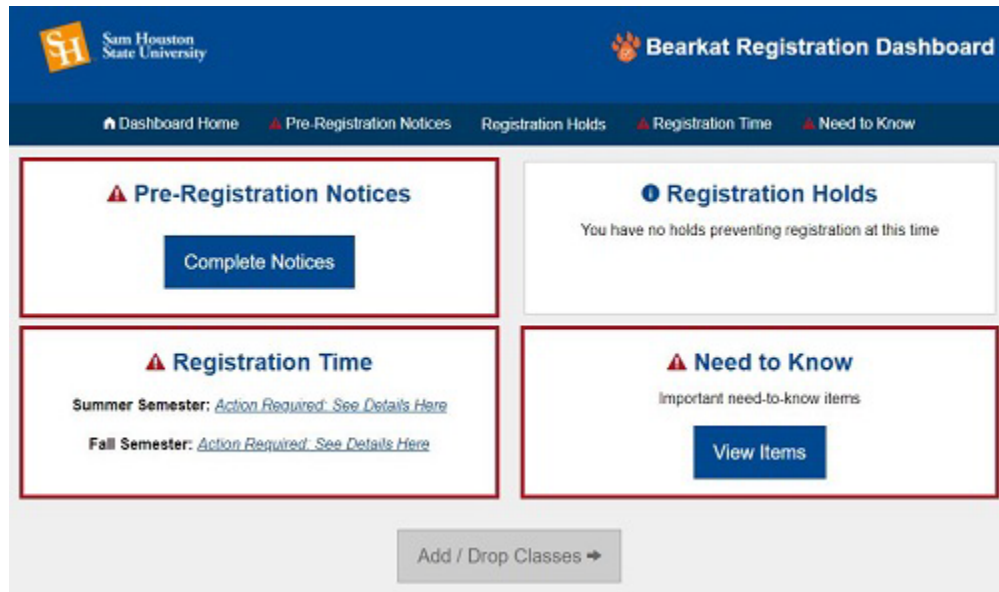
**`\${CONTACTS.FIRST NAME}`, FALL REGISTRATION
IS OPEN!**

Here's what you need to do:

1. Visit your [Bearkat Registration Dashboard](#).
2. Check all four dashboard boxes for warnings. If you have holds, use the [hold solutions guide](#).
3. Once all dashboard boxes are clear, you can [start registering](#)*!

**If you are unable to register, check the [error message solutions guide](#) for assistance.*

Check that all four Bearkat Registration Dashboard boxes are clear of any warnings before registering:



[View Your Bearkat
Registration Dashboard →](#)

[Contact Your Advisor](#)

[Plan Ahead](#)

[Check for Holds](#)

[View Tutorial](#)

Registration support is available Monday–Friday, 8am–5pm.

Registrar Office

Sam Houston State University

Box 2029, Huntsville, TX 77341

936.294.1040

registrar@shsu.edu

shsu.edu/registrar

MEMBER THE TEXAS STATE UNIVERSITY SYSTEM