



Non-Academic Grievance Form

This form is for **non-emergency and non-safety** related concerns and will only be received during normal business hours (Monday - Friday, 8:00 a.m. - 5:00 CST). Reports submitted using this form may not receive an immediate response. **If there is an immediate threat or you require emergency assistance, please contact University Police at 936-294-1800 or dial 911. If your report is regarding discrimination or sexual misconduct, please report to SHSU Title IX** [↗](https://www.shsu.edu/titleix/) (<https://www.shsu.edu/titleix/>). Once this form is received, the information will be reviewed to take appropriate action, which **may or may not** include contacting the student, you, and any others you have identified.

For non-academic grievances – please contact the department with the faculty or staff person involved in the grievance, and if the grievance cannot be resolved at that level, then contact the next highest level on the organizational chart. Non-academic grievance examples may include student employment, parking citation, or a review of a decision or action made by a department.

Background Information

Enable additional features by logging in. [↗](https://cm.maxient.com/reportingform.php?SamHoustonStateUniv&layout_id=2&promptforauth=true) (https://cm.maxient.com/reportingform.php?SamHoustonStateUniv&layout_id=2&promptforauth=true)

Date of Incident (Required):

mm/dd/yyyy

Time of Incident:

Location of incident (Required):

Please select a location ...

Specific location:

Involved Parties

Please list the individuals involved **including yourself**.

Failure to provide this information could result in this report being discarded.

Name or Organization

Select Role

ID Number

Phone number

Email address

Hall/Address

Add another party

I'm having difficulty with: (Required)

Please Choose...

Have you attempted to address your concern and how? (Required)

In the space provided below, describe the nature of your difficulty. Please include as much detailed information as possible regarding your situation (i.e. names, dates, etc.). (Required)

Supporting Documentation

Photos, video, email, and other supporting documents may be attached below. 5GB maximum total size.

Attachments require time to upload, so please be patient after submitting this form.

Choose files to upload

Choose Files

Submit