

# Counseling MA

## G 1: MA program students will be evaluated as candidates

### Goal Description:

Students enrolled in the counseling program will be evaluated as candidates for the MA degree after they have completed the required courses consisting of 18 credit hours.

**Providing Department:** Counseling MA

**Progress:** Ongoing

### RELATED ITEMS/ELEMENTS

#### RELATED ITEM LEVEL 1

### LO 1: Candidates will be competent in Core Content Areas

#### Learning Objective Description:

Candidates in the Counseling MA program will be knowledgeable in the core content areas of Clinical Mental Health Counseling.

#### RELATED ITEM LEVEL 2

### ICF 2: CPCE Examination

#### Indicator Description:

Indicator Type: CPCE Exam. The CPCE is the instrument used to evaluate candidates' competency in the core content areas.

#### Criterion Description:

All MA students will be required to pass the CPCE assessing eight core areas prior to taking Internship I. Students not passing the exam will be allowed to take other classes, but will not be allowed to move onto Internship until the exam is passed.

#### Findings Description:

In 2022-2023, there was a 95% pass rate for the Clinical Mental Health students taking the CPCE.

Out of the 8 domains, areas of strength include: C5: Counseling and Helping Relationships (0.7 above national mean) and C8: Research and Program Evaluation (0.8 above national mean). Areas of concern include C3: Human Growth and Development (0.3 above national mean) and C7: Assessment and Testing (0.4 above national mean).

#### RELATED ITEM LEVEL 3

### ICF 2: CPCE Examination

#### Action Description:

Faculty will analyze areas of curriculum from C3: Human Growth and Development and C7: Assessment and Testing for additional feedback.

#### RELATED ITEM LEVEL 1

### LO 4: Professional Dispositions

#### Learning Objective Description:

Candidates in the MA counseling program will indicate no concerns on the CPS to measure professional dispositions

#### RELATED ITEM LEVEL 2

### ICF 2: Candidacy Applicants (Dispositions)

#### Indicator Description:

Indicator Type: Counselor Potential Scale. Faculty must score counseling students on concern or no concern for items of the Counselor Potential Scale (CPS). Students with rating of concern will be considered for a growth plan to address the area of deficiency.

**Criterion Description:**

90% of students will receive no concern CPS leading to growth plan.

**Findings Description:**

97% of students received no concern on the CPS. A total of 2.2% (16 students) received feedback of a concern. These concerns were handled within classes or with a remediation plan.

RELATED ITEM LEVEL 3

**ICF 2: Candidacy Applicants (Dispositions)**

**Action Description:**

Using feedback from 2022-2023, all adjunct instructors will be sent more detailed information regarding the completion of Counselor Potential Scales. This feedback is critically important in identifying concerns early and providing support for change.

**G 2: Professional Practice And Training**

**Goal Description:**

Students will engage in an internship providing supervised professional practice and training experiences.

**Providing Department:** Counseling MA

**Progress:** Ongoing

RELATED ITEMS/ELEMENTS -----

RELATED ITEM LEVEL 1

**LO 3: Graduate Students Complete An Appropriate Professional Practice And Training Experience.**

**Learning Objective Description:**

Students will successfully complete an appropriate professional practice and training experience by demonstrating a thorough understanding of the process of counseling while enrolled in the Internship courses (COUN 6386).

RELATED ITEM LEVEL 2

**ICF 1: Clinical Documentation**

**Indicator Description:**

Clinical files are created and maintained for all MA Counseling students. A checklist is on one side of the file and all required documents are maintained on the other side. The practicum and internship instructors collect documents and turn them in to the Clinical Services Coordinator who verifies documents at the end of each semester against the list required.

**Criterion Description:**

The criterion is 100% completion rate on the required documents.

**Findings Description:**

Beginning in fall 2022, the Department of Counselor Education begin migrating from paper copies of clinical logs to Supervision Assist. Full implementation has begun and we expect to be more proficient in analyzing data as a result of this move.

RELATED ITEM LEVEL 3

**ICF : Clinical Documentation**

**Action Description:**

Supervision Assist is now being used in all clinical courses for the MA in Clinical Mental Health Counseling. This move to electronic housing of data will increase proficiency in analyzing aggregate data.

#### RELATED ITEM LEVEL 2

### ICF 3: Site Supervisors Evaluation Form

#### Indicator Description:

Indicator Type: Site Supervisor Evaluation Form. Site supervisors will complete and submit the final Site Supervisor Evaluation Form to faculty teaching the internship course, COUN 6386, when students complete the field experience.

#### Criterion Description:

All students enrolled in COUN 6386, Internship will be evaluated by their site supervisor. Items are scored on a scale of 1-6, with 3 and above being at the acceptable or exceptional level of performance. Program faculty prefer scores of 4-6. The site supervisors are to review the completed evaluation form with the student intern. Both site supervisor and student sign and submit the evaluation to the faculty member teaching the course.

95% of students will receive a rating of meets or exceeds expectations on all items of the Site Supervisor Evaluation Form.

Attached Files

 [site supervisor evaluation.pdf](#)

#### Findings Description:

100% of students who successfully passed COUN 6386 received a rating of **meets** or **exceeds expectations** on all items of the Site Supervisor Evaluation form. This is a requirement to successfully pass COUN 6386. However, the implementation of Supervision Assist will provide more detailed information for faculty to discern areas of concern and ways to modify the curriculum.

#### RELATED ITEM LEVEL 3

### ICF 3: Site Supervisors Evaluation Form

#### Action Description:

Data will be aggregated and analyzed for course improvement beginning with the fall 2023 semester.

## Update to Previous Cycle's Plan for Continuous Improvement Item

### Previous Cycle's Plan For Continuous Improvement (Do Not Modify):

#### Closing Summary

Provide exam preparation workshops to meet 90% passing.

#### Update of Progress to the Previous Cycle's PCI:

Students enrolled in the MA Clinical Mental Health Counseling program are consistently passing the nationally normed CPCE test. Programming to assist with test preparation will be added to professional development opportunities for students.

## New Plan for Continuous Improvement Item

#### Closing Summary:

Supervision Assist has been added to collect, track, and aggregate all clinical experiences. This will facilitate more rigorous data analysis for our program.