

Criminal Justice Equity and Inclusion Undergraduate Certificate

Goal #1: Enrollment of Quality Students

Goal Description:

The undergraduate certificate in Criminal Justice Equity & Inclusion began being offered in the fall 2021 semester. The target population of students is primarily non-degree seeking individuals. This is also the first undergraduate certificate offered at SHSU. Given the importance of this program to current CJ needs, it is important to increase enrollment of quality students into the certificate.

Providing Department: Criminal Justice Equity and Inclusion Undergraduate Certificate

Progress: Ongoing

RELATED ITEMS/ELEMENTS

RELATED ITEM LEVEL 1

Performance Objective: Increase enrollment

Performance Objective Description:

To increase or enhance enrollment of quality students into the certificate

RELATED ITEM LEVEL 2

KPI: Enrollment (Direct)

KPI Description:

Increase enrollment of non-degree seeking students in the certificate program. Given that this is a brand new program, there is no baseline enrollment number to target.

Target Description:

This objective will be met if the number of students enrolled by summer 2022 is greater than the number of students enrolled in the spring 2022 semester.

Results Description:

Target not met - there were no students enrolled in the Criminal Justice Equity and Inclusion certificate during the 2021-2022 academic year.

RELATED ITEM LEVEL 3

Action - Enrollment (Direct)

Action Description:

Although the target was not met, recruitment efforts are underway for the Criminal Justice Equity & Inclusion certificate. Recruitment efforts are now focused on current SHSU students who have completed a minimum of one required certificate course. Emails were sent to these students encouraging enrollment into the certificate program.

RELATED ITEM LEVEL 2

KPI: Enrollment (Indirect #1)

KPI Description:

Work with COCJ administrators and the CJ Marketing team to advertise and promote the minor to potential students.

Target Description:

Strategic recruitment efforts to promote enrollment. in certificate program in current SHSU students.

Results Description:

Targeted recruitment efforts have been initiated for the Criminal Justice Equity & Inclusion Certificate. Students who have taken at least one of the required certificate courses have been identified and emailed with information on the certificate and instructions on how to enroll if they are interested.

RELATED ITEM LEVEL 3

Action - Enrollment (Indirect)

RELATED ITEM LEVEL 2

KPI: Enrollment (Indirect #2)

KPI Description:

Work with admissions office to develop a process for admitting non-degree seeking students into the certificate program.

Target Description:

Increase in admissions and enrollment into the certificate program.

Results Description:

This process is still taking place and efforts are still being made with the admissions office to develop a process to admit non-degree seeking students into the certificate program.

RELATED ITEM LEVEL 3

Action - Enrollment (Indirect)

Goal #2: Development of Evidence-Based Knowledge on Multiculturalism and Crime

Goal Description:

A key educational objective of the certificate is for students to demonstrate their knowledge on the influence of particular group cultures, such as different races, ethnicities, sexualities, or disabilities on criminal justice outcomes based on empirical research.

Providing Department: Criminal Justice Equity and Inclusion Undergraduate Certificate

Progress: Ongoing

RELATED ITEMS/ELEMENTS -----

RELATED ITEM LEVEL 1

Demonstrate Knowledge and Critical Thinking Skills

Learning Objective Description:

Students will demonstrate knowledge and critical thinking skills on the role of race/ethnicity in crime and criminal justice processing.

RELATED ITEM LEVEL 2

Assessment of Writing Assignments

Indicator Description:

Objective: Two program objectives for our minor in Criminal Justice Equity and Inclusion certificate are to understand cultural diversity issues as it relates to criminal justice and to improve critical thinking and communication skills with regard to multiculturalism

Instruments: These objectives will be assessed by scoring student writing assignments in CRIJ 4385 Criminal Justice and Social Diversity, one of the required courses for the minor. The nature of the assignment is a film review where the students are instructed to discuss how a film (relevant to the course) applies to material learned in class (3 examples). A copy of the writing prompt used for this assessment is attached. Scores will be derived using the Office of Academic Planning and Assessment’s Writing Assessment Rubric (also attached).

Process: Given that the minor is a new program with only a handful of students, we chose to focus on assessing one of the required courses for the minor: CRIJ 4385. A total of ~40 writing assignments from one section of CRIJ 4385 were assessed. Paper scores, which ranged from 1 (few features present) to 4 (features are most always present) were averaged across each of the four domains: (1) Ideas/Critical Thinking/Synthesis, (2) Style, (3) Organization, and (4) Conventions. Further, an overall score was calculated by adding each paper's score across the four domains.

Usefulness to the program: As the minor grows, we will use these results as a baseline that can be applied in future assessment cycles where we are able to assess declared minor students. This will eventually allow for comparisons across years to track changes and or improvements on students' critical thinking and written communication skills.

Attached Files

 [Writing Assessment Rubric.docx](#)

 [Film Review Paper Guidelines.pdf](#)

Criterion Description:

A majority of written assessments will score at "Features are often present" or above on an the average total score, as well as scores for each of the four rubric domains.

Findings Description:

No findings to report - there were no students enrolled in the Criminal Justice Equity and Inclusion certificate during the 2021-2022 academic year.

RELATED ITEM LEVEL 3

Action - Assessment of Writing Assignments

Action Description:

As enrollment increases, assessment of writing for certificate student will be conducted.

New Update to Previous Cycle's Plan for Continuous Improvement Item

Previous Cycle's Plan For Continuous Improvement (Do Not Modify):

Closing Summary

1. Action: Summary of enrollment action: Certificate enrollment will continue to be monitored. Logical next steps include 1) working with the COCJ Director of Diversity, Equity, and Inclusion to develop a recruitment plan for the certificate, 2) getting informational material out to advisors to promote the certificate to CRIJ majors, 3) working with COCJ marketing to promote the certificate to other SHSU majors
2. Action Summary: demonstrating knowledge and critical thinking action: We will continue to assess student writing assignments as indicators of students' competence in demonstrating critical thinking and knowledge-based skills in multiculturalism and criminal justice. To accomplish this, the assessment committee will continue to develop a process for incorporating assessment of student writing using OAPA's writing assessment rubric directly within our assessment schedule. Methods can be recommended to enhance student performance, especially in the area of Ideas/Critical thinking/synthesis as well as encouraging students to use campus resources that can assist in this area, such as the writing center.
3. New Initiative: Devise a way to assess students who have declared for the certificate rather than just courses associated with the certificate

Update of Progress to the Previous Cycle's PCI:

1. Action: Summary of enrollment action: Certificate enrollment will continue to be monitored. Informational material has been provided to CJ advisors to promote the certificate to students, including a list of students who have completed at least one of the required certificate courses.
2. Action Summary: demonstrating knowledge and critical thinking action: We will continue to assess student writing assignments as indicators of students' competence in demonstrating critical thinking and knowledge-based skills in multiculturalism and criminal justice. To accomplish this, the assessment committee will continue to develop a process for incorporating assessment of student

writing using OAPA's writing assessment rubric directly within our assessment schedule. Methods can be recommended to enhance student performance, especially in the area of Ideas/Critical thinking/synthesis as well as encouraging students to use campus resources that can assist in this area, such as the writing center. There were no certificate students enrolled in the 2021-2022 assessment cycle, so no reportable data.

3. New Initiative: Devise a way to assess students who have declared for the certificate rather than just courses associated with the certificate - This effort is ongoing.

New Plan for Continuous Improvement Item

Closing Summary:

Targeted recruitment efforts are underway for the Criminal Justice Equity and Inclusion Certificate Program. Students who have completed a minimum of 1 required certificate course have been identified and encouraged to enroll in the program. Emails were sent to these students that included new marketing materials and instructions on how to enroll. The list of students was also shared with Academic Advisors in the SAM Center to help with recruitment efforts.