

# Chemistry MS

## Broad-Spectrum Expertise: Comprehensive Advanced Knowledge in Major Chemistry Subfields

### Goal Description:

This goal is centered on cultivating well-rounded, extensive knowledge in the major subfields of chemistry for our MS Chemistry students. Recognizing the interdisciplinary nature of chemistry, our program ensures that students gain proficiency in at least four core areas: organic chemistry, analytical chemistry, physical chemistry, and inorganic chemistry, with optional exploration in biochemistry. This diverse curriculum is designed to build a deep, multifaceted understanding of the chemical sciences, preparing our graduates for the complex challenges and opportunities in their future careers.

Our approach aligns with the standards and expectations set forth by leading professional societies and industry experts. Students are required to engage in a rigorous selection of courses across these key areas, typically spanning a two-year period. Each academic year, we offer a suite of lectures in three to four of these areas, ensuring up-to-date and comprehensive coverage of the discipline. For example, last year's courses included Organic Chemistry, Analytical Chemistry, Inorganic Chemistry, and Biochemistry.

By completing these requirements, our students emerge as highly skilled chemists, equipped with the necessary knowledge to conduct impactful research, analyze data critically, and draw informed scientific conclusions. This broad academic foundation opens doors to a myriad of career paths, ranging from academia to industry, and underscores our commitment to producing well-versed, adaptable chemistry professionals. Further details on our degree plan and course requirements can be found in the SHSU Graduate Catalog at [SHSU Chemistry MS Curriculum](#).

**Providing Department:** Chemistry MS

**Progress:** Completed

### RELATED ITEMS/ELEMENTS

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#### RELATED ITEM LEVEL 1

#### Application of Advanced Chemistry Knowledge in Research

##### Learning Objective Description:

This learning objective aims to ensure that students in the MS Chemistry program not only acquire in-depth knowledge at the graduate level but also effectively apply this knowledge in their research endeavors. The key aspects of this objective include:

- 1. Knowledge Retention and Integration:** Students are expected to retain critical information and concepts from their coursework, integrating this knowledge across various sub-disciplines of chemistry.
- 2. Practical Application in Research:** The core focus is on the ability to apply theoretical knowledge to practical research scenarios. This involves using learned concepts to design experiments, solve complex problems, and innovate within their chosen field of study.
- 3. Adaptability and Relevance:** Emphasis is placed on adapting academic knowledge to address real-world challenges. Students will learn to tailor their theoretical understanding to fit the unique demands and contexts of their research projects.
- 4. Synthesis and Innovation:** Beyond mere application, students are encouraged to synthesize information from multiple areas of chemistry to foster innovation. This synthesis is critical in developing novel approaches and solutions in their research.

By achieving these objectives, our students will be well-equipped not only with a robust foundation in chemistry but also with the ability to apply their knowledge in meaningful and impactful ways, thus preparing them for a successful career in research and beyond.

#### RELATED ITEM LEVEL 2

### **Graduating MS Chemistry Students can Present (Defend) Their MS Thesis Work**

#### **Indicator Description:**

This indicator assesses the proficiency of graduating MS Chemistry students in presenting and defending their thesis work. The assessment is twofold:

1. **Open Thesis Presentation:** The student presents their research in an open (public) forum, typically lasting about one hour, including a question-and-answer session. This presentation tests their ability to clearly communicate their research findings, engage with audience inquiries, and demonstrate a comprehensive understanding of their research topic.
2. **Closed Defense and Oral Examination:** Following the open presentation, a closed session is conducted with the student, the thesis committee, and any interested faculty. During this session, the student undergoes a detailed examination of their thesis work and related knowledge, which also serves as the oral comprehensive examination.

The assessment is based on a pass/fail criterion for both the open presentation and the closed examination. Though students typically pass both simultaneously, it is possible to pass one component while failing the other, as they are evaluated as separate entities. This dual assessment method provides a comprehensive evaluation of the student's research capabilities, presentation skills, and depth of subject knowledge.

Results will be collated by the Graduate Coordinator at the end of the academic year, considering Summer 2023, Fall 2023, and Spring 2023 graduates.

#### **Criterion Description:**

During their final semester, all students will present and defend their research at an acceptable level (to the approval of their committee) and pass their oral comprehensive examination. Last year, two students graduated with the MS in Chemistry (in the '22-23 academic year). Both passed their thesis defenses on the first try, so the criterion was met. However, one did have a very high number of corrections to the thesis itself and, along with a needed retake of the comprehensive exam, took an extra semester to graduate.

This year, with multiple changes incorporated to help students better prepare, the goal is for During their final semester, all students will present and defend their research at an acceptable level (to the approval of their committee) and pass their oral comprehensive examination *on their first attempt*.

#### **Findings Description:**

This year we had three students graduate with an MS in Chemistry. All three passed their thesis defense (if thesis track) and oral comprehensive exam (all students, two received scores of 'pass' and one 'high passed') on the first attempt. Therefore, the criterion is met.

#### RELATED ITEM LEVEL 3

### **Action - Graduating MS Chem Defending Thesis**

#### **Action Description:**

The criterion was met, continue to monitor next year.

#### RELATED ITEM LEVEL 2

### **Success in the Comprehensive Oral Examination: Knowledge and Application**

#### **Indicator Description:**

This indicator evaluates the proficiency of MS Chemistry students in their Comprehensive Oral Examination, a key degree requirement. The assessment focuses on two core areas:

1. **Coursework Mastery:** Students are examined on the material covered in their coursework, assessing their retention, understanding, and ability to integrate knowledge across different areas of chemistry.
2. **Thesis and General Chemistry Knowledge:** The examination includes questions related to their thesis work, testing their depth of understanding and ability to apply coursework knowledge to their specific research area. Additionally, the exam assesses their general knowledge of chemistry, ensuring a well-rounded grasp of the field.

The exam is conducted by a panel of faculty members who are experts in various chemistry disciplines. The assessment criteria include the accuracy of responses, depth of understanding, and the ability to think critically and apply knowledge in a broader context.

Students must pass this oral examination to demonstrate their comprehensive understanding of chemistry and their readiness to contribute professionally in their field. The outcome of the exam is determined on a pass/fail basis, and students who do not pass on their first attempt will have opportunities for re-examination following further study and preparation.

Results for Summer 2023, Fall 2023, and Spring 2024 will be collated by the Graduate Coordinator in May 2024.

#### **Criterion Description:**

Last year's criterion was that all students attempting the comprehensive exam will pass by demonstrating sufficient knowledge in chemistry to their advisory committee. All students graduated that attempted the oral comprehensive examination this year, a total of 2 students. However, one student failed on the first attempt and had to be tested a second time. A new course was added to help graduate students be successful.

Therefore the new criterion will be that all students attempting the comprehensive exam will pass (on the first try) by demonstrating sufficient knowledge in chemistry to their advisory committee.

#### **Findings Description:**

Three students graduated in the past year (Fall '23, Spring '24, and Summer '24) and all three passed on the first attempt. The criterion is met.

#### **RELATED ITEM LEVEL 3**

##### **Action - Passing of Comprehensive Oral Exam**

##### **Action Description:**

The criterion was met. Continue to monitor in future cycles.

#### **RELATED ITEM LEVEL 2**

##### **Thesis Prospectus Approval: Demonstrating Research Readiness and Chemistry Proficiency**

##### **Indicator Description:**

This indicator evaluates the successful development and approval of a thesis prospectus by MS Chemistry students, signifying not only their aptitude in research planning but also their foundational knowledge in chemistry. The thesis prospectus is a critical document that includes:

1. **Project Explanation and Objectives:** The prospectus must articulate the research's purpose and expected outcomes, showcasing the student's ability to conceptualize a scientifically sound and meaningful project.

- 2. Methodological Approach:** It should detail the chosen procedures and investigative methods, reflecting a well-structured and feasible research approach, underpinned by solid chemistry knowledge.
- 3. Contextualizing Research:** The document needs to demonstrate an understanding of the study's relevance within the broader field, including an engagement with existing scholarly work, indicating a strong grasp of the subject matter.
- 4. Resource and Feasibility Assessment:** A description of required materials and facilities confirms that the student has the practical understanding necessary to undertake the research.

Approval of the prospectus, evidenced by the Thesis Prospectus Approval Form, requires consent from the student's Advisory Committee, Department Chair, and COSET Dean. This approval is a testament to the student's comprehensive preparation, encompassing both the specific research plan and a baseline level of chemistry knowledge essential for conceptualizing and undertaking a chemistry research project.

All thesis-track students are expected to have their prospectus approved by the end of their fourth fall/spring semester, and at least one semester before defending their thesis, aligning with graduation timelines and confirming their readiness for the intensive research phase of their program. This step is not merely procedural but a pivotal milestone that underscores a student's readiness for significant research, backed by a robust understanding of chemical principles and methodologies.

#### **Criterion Description:**

A submitted and approved Thesis Prospectus Approval Form will serve to indicate whether a student's Thesis Prospectus has been approved. The Thesis Prospectus must be approved by the student's Advisory Committee, Department Chair, and COSET Dean. A prospectus is required of all students in a thesis track of the MS Chemistry, and 100% of students should pass the step by the end of their fourth fall/spring semester in the program (since many students graduate in the subsequent summer).

Although 100% of students last year did write a prospectus that passed committee, Chair, and COSET checks, so the criterion was met, there is an issue that needs action. A student rarely does it early enough for proper review before the COSET deadline, so the committee and Chair end up scrambling to read and evaluate the document (and do revision cycles with the student) before the deadline. This lowers the quality of the finished product and teaches students the wrong lesson.

Therefore, this year the criterion is that 100% of students should pass the step by the end of their fourth fall/spring semester in the program (since many students graduate in the subsequent summer) and 90% should do so before the official deadline the semester of submission (allowing for some emergency situations to go beyond the deadline).

#### **Findings Description:**

100% of students (three students) completed their thesis prospectus, but only one did before the formal deadline; two required extensions, so only 33% completed before the deadline. Therefore, the criterion is not met.

#### **RELATED ITEM LEVEL 3**

##### **Action - Acceptable Thesis Prospectus**

##### **Action Description:**

Students are able to eventually complete the thesis prospectus, but have a hard time doing so by the deadline. Therefore, the Graduate Coordinator and Department Chair will try to communicate better with students about the need to start earlier.

## RELATED ITEM LEVEL 1

### Students Should Be Able to Demonstrate Graduate-Level Chemistry Knowledge in the Subfield Physical Chemistry

#### Learning Objective Description:

Students should be able to demonstrate comprehensive graduate-level knowledge in Physical Chemistry by applying the laws of thermodynamics and thermochemistry to analyze and solve complex chemical problems. They should use computational chemistry tools, such as Gaussian, to model thermodynamic properties at the molecular level and predict system behaviors. Additionally, students will be expected to accurately interpret and critique spectroscopic and thermodynamic data, and effectively communicate their findings and analyses through detailed written reports and oral presentations.

## RELATED ITEM LEVEL 2

### Graduate-level knowledge in Physical Chemistry

#### Indicator Description:

To assess students' ability to demonstrate graduate-level knowledge in Physical Chemistry, we will use a combination of direct and indirect measures:

#### 1. Direct Measure:

- **Method:** Evaluation of Excel-based thermodynamic calculators constructed by students, including those for Carnot cycle analysis, phase diagrams, and QSPR models.
- **Source of Data:** Project grades based on a detailed rubric assessing the accuracy, functionality, and clarity of the calculators.
- **Rubric/Evaluation Scale:** The rubric will score projects on a scale of 0-100%, with specific criteria for correct calculations, appropriate use of formulas, clarity of instructions, and presentation of results.
- **Frequency:** Data will be collected at the end of each major project submission.
- **Evaluator:** The course instructor and a peer review panel will evaluate the projects, providing a comprehensive review of each student's work.

#### 2. Indirect Measure:

- **Method:** Student self-assessment surveys and course feedback forms.
- **Source of Data:** Responses collected through a Likert scale survey (1-5) and open-ended questions regarding students' perceived understanding and confidence in applying physical chemistry principles.
- **Frequency:** Surveys will be administered at mid-semester and end-of-semester.
- **Evaluator:** The course instructor will review the survey results to identify trends and areas for improvement in instruction and course materials.

These indicators will provide a triangulated assessment of students' mastery of advanced physical chemistry concepts and their ability to apply these concepts to real-world problems.

Attached Files

 [47286329.pdf](#)

#### Criterion Description:

There are two grades for this project, one for the presentation upload (20 pts) and one for the excel file itself (30 pts). It is expected that at least 90% of students will upload acceptable projects and earn at least 90% of the points (so a sum of 45/50).

#### Findings Description:

Eleven students took the course in Fall 2023. Of those, 100% of students earned at least 90% of the points (in fact, all earned 100%). Therefore, the criterion is met; students can successfully create Excel files to carry out physical chemistry calculations at the graduate level.

#### RELATED ITEM LEVEL 1

### **Students Are Able to Take Courses From at Least Three Subfields of Chemistry Each Year**

#### **Performance Objective Description:**

Offer a curriculum with appropriate discipline-specific knowledge.

#### RELATED ITEM LEVEL 2

### **Diverse Graduate Course Offerings in Chemistry Sub-disciplines**

#### **KPI Description:**

This indicator assesses the availability and diversity of course offerings within the chemistry department, crucial for ensuring a well-rounded graduate education. The key elements of this indicator include:

1. **Course Scheduling and Availability:** The department chair, who is responsible for the course schedule, ensures that a comprehensive array of courses covering various sub-disciplines of chemistry is available to students each academic year. This planning is critical for providing students with the flexibility and opportunity to explore and specialize in different areas of chemistry.
2. **Coverage of Sub-disciplines:** The course offerings are structured to guarantee that students can enroll in classes across at least three different sub-disciplines of chemistry each year. This approach is designed to foster a broad-based understanding of the field, allowing students to gain exposure to and expertise in multiple areas, such as organic, inorganic, analytical, physical, and biochemistry.
3. **Curricular Responsiveness:** The department continuously evaluates and updates the course offerings to reflect evolving trends and advancements in the field of chemistry, ensuring that students receive an education that is both current and comprehensive.
4. **Access and Progression:** The scheduling is also tailored to facilitate timely progression through the program, allowing students to fulfill their curricular requirements within the expected timeframe of their graduate studies.

This indicator not only measures the department's ability to offer a diverse and comprehensive curriculum but also reflects its commitment to facilitating a well-rounded and advanced education in chemistry, catering to the varied interests and career aspirations of its graduate students.

The Chair will evaluate this for Fall 2023 and Spring 2024 in May 2024.

#### **Target Description:**

Each academic year, chemistry graduate students will be able to take coursework in at least three different sub-discipline areas of chemistry.

#### **Results Description:**

In Fall 2024, the department offered:

- The Physical Chemistry course CHEM 5381 Adv Physl Chem Thermodynamics
- The Analytical Chemistry course CHEM 5385 Selected Topics in Adv Chem: Structure Spectroscopic Methods

In Spring 2024, the department offered:

- The Organic Chemistry course CHEM 5385 Selected Topics in Adv Chem: Organic Reactions & Synthesis
- The Analytical Chemistry course CHEM 5367 Chemical Nano Sensing

Since these courses span at least three areas of chemistry, the criterion is met.

#### RELATED ITEM LEVEL 3

#### **Action - Graduate Course Offerings**

#### **Action Description:**

The criterion was met, continue to evaluate next year. The Faculty and Staff will discuss possible changes to the program as well next year, so this should be monitored closely if changes are made to course scheduling.

## **Excellence in Communication: Articulating Scientific Insights**

### **Goal Description:**

This goal underscores the paramount importance of oral and written communication skills for MS Chemistry students, essential for their success in diverse professional arenas. Effective communication is not just about conveying information; it's about translating complex chemical concepts into clear, understandable language for various audiences, including colleagues, clients, and non-specialists. Our program prioritizes developing these skills, recognizing that strong communicators are better equipped to collaborate with interdisciplinary teams, present findings compellingly, and influence decision-making processes.

We emphasize the importance of articulate and persuasive oral communication for presentations and interpersonal interactions. Concurrently, we focus on honing students' ability to write with clarity and precision, which is crucial for publishing impactful research papers, crafting compelling grant proposals, and contributing meaningfully to scientific discourse. Our curriculum and pedagogy are designed to provide numerous opportunities for students to practice and refine these skills, ensuring that they graduate not only as skilled chemists but also as effective communicators who can lead conversations in their field and beyond.

**Providing Department:** Chemistry MS

**Progress:** Completed

#### RELATED ITEMS/ELEMENTS -----

#### RELATED ITEM LEVEL 1

### **Excellence in Scientific Presentation: From Concept to Delivery**

#### **Learning Objective Description:**

This learning objective targets the development of superior presentation skills in our MS Chemistry students, recognizing the critical importance of effective oral communication in scientific careers. The objective encompasses several key components:

1. **Planning and Organization:** Students will learn to structure their presentations logically, ensuring a clear and coherent flow of ideas from introduction to conclusion.
2. **Visual Design:** Emphasis will be placed on creating impactful visual aids. This includes designing slides or other visual materials that effectively complement and enhance the oral narrative, ensuring that they are not only informative but also engaging.
3. **Audience Engagement:** Students will practice techniques to captivate and maintain the audience's interest throughout the presentation, adapting their delivery style to suit different audiences and settings.

4. **Clear and Concise Delivery:** The ability to present complex research findings in an accessible and understandable manner is a focal point. This involves mastering the art of storytelling in science, making intricate concepts accessible to a diverse audience.

Students will have opportunities to demonstrate these skills in various settings, including during the completion of CHEM 5100 and at their thesis defense. Some will present their research project at on-campus or external scientific meetings. These experiences are designed to build confidence and proficiency in presenting their research findings, preparing them for successful communication in academic and professional spheres.

#### RELATED ITEM LEVEL 2

##### **Acceptable Student Seminar Peer-Reviewed Presentation**

###### **Indicator Description:**

All graduate students in chemistry are required to take CHEM 5100 (Chemistry Literature and Seminar) at least once during their tenure as graduate students. To pass CHEM 5100, students are required to receive an acceptable peer-rating on a required research presentation. The faculty, with the assistance of the peer-review evaluation rubric, will determine the presentation's acceptability.

###### **Criterion Description:**

It is expected that greater than 90% of the students give an acceptable full-length presentation.

#### Attached Files

 [Spring\\_2022\\_20821.pdf](#)

###### **Findings Description:**

Out of the 39 presentations during the 2023-2024 academic year, only one presentation was deemed to be unacceptable. The criterion was met.

#### RELATED ITEM LEVEL 3

##### **Action - Acceptable Student Seminar Peer-Reviewed Presentation**

###### **Action Description:**

The seminar courses are being taken over by a new instructor, Dr. Christopher Zall, so we will keep the same assessment next cycle and watch for any significant changes in evaluation.

#### RELATED ITEM LEVEL 2

##### **Graduating MS Chemistry Students can Present (Defend) Their MS Thesis Work**

###### **Indicator Description:**

This indicator assesses the proficiency of graduating MS Chemistry students in presenting and defending their thesis work. The assessment is twofold:

1. **Open Thesis Presentation:** The student presents their research in an open (public) forum, typically lasting about one hour, including a question-and-answer session. This presentation tests their ability to clearly communicate their research findings, engage with audience inquiries, and demonstrate a comprehensive understanding of their research topic.
2. **Closed Defense and Oral Examination:** Following the open presentation, a closed session is conducted with the student, the thesis committee, and any interested faculty. During this session, the student undergoes a detailed examination of their thesis work and related knowledge, which also serves as the oral comprehensive examination.



The assessment is based on a pass/fail criterion for both the open presentation and the closed examination. Though students typically pass both simultaneously, it is possible to pass one component while failing the other, as they are evaluated as separate entities. This dual assessment method provides a comprehensive evaluation of the student's research capabilities, presentation skills, and depth of subject knowledge.

Results will be collated by the Graduate Coordinator at the end of the academic year, considering Summer 2023, Fall 2023, and Spring 2023 graduates.

#### **Criterion Description:**

During their final semester, all students will present and defend their research at an acceptable level (to the approval of their committee) and pass their oral comprehensive examination. Last year, two students graduated with the MS in Chemistry (in the '22-23 academic year). Both passed their thesis defenses on the first try, so the criterion was met. However, one did have a very high number of corrections to the thesis itself and, along with a needed retake of the comprehensive exam, took an extra semester to graduate.

This year, with multiple changes incorporated to help students better prepare, the goal is for During their final semester, all students will present and defend their research at an acceptable level (to the approval of their committee) and pass their oral comprehensive examination *on their first attempt*.

#### **Findings Description:**

This year we had three students graduate with an MS in Chemistry. All three passed their thesis defense (if thesis track) and oral comprehensive exam (all students, two received scores of 'pass' and one 'high passed') on the first attempt. Therefore, the criterion is met.

#### **RELATED ITEM LEVEL 3**

##### **Action - Graduating MS Chem Defending Thesis**

##### **Action Description:**

The criterion was met, continue to monitor next year.

#### **RELATED ITEM LEVEL 1**

##### **Proficiency in Writing Extensive Scientific Documents (Books, Major Reports, and Theses)**

##### **Learning Objective Description:**

This learning objective is tailored to advance students' proficiency in writing extensive, detailed scientific documents, with a specific focus on adhering to the American Chemistry Society's (ACS) style guide. The thesis serves as a practical framework for achieving this objective, serving as an example of a very large and detailed document like a book and as a learning opportunity for the students, encompassing the following key elements:

- 1. Adherence to ACS Style Guide:** Students will become adept at following the ACS style guide, which is known for its comprehensive and detailed guidelines. This practice will ensure that their theses and other scientific writings meet the highest standards of scholarly communication in chemistry.
- 2. Thesis as a Model for Complex Writing:** The process of composing a thesis provides an ideal opportunity for students to apply these guidelines in a real-world context, helping them learn the intricacies of structuring and presenting substantial research according to professional standards.
- 3. Enhanced Depth and Analysis:** Through the rigorous process of thesis writing, students will engage in higher-level thinking, critically analyzing their experimental results and understanding their broader implications in the field of chemistry. This includes a deep dive into the interpretation of data, synthesis of findings, and exploration of the wider impact of their research.

- 4. Clarity in Writing for a Professional Audience:** The thesis is written for an audience of chemistry professionals, providing an opportunity to hone communication skills for this highly technical audience.
- 5. Versatility in Scientific Documentation:** Beyond the thesis, students will be prepared to apply these skills to a variety of scientific documents, including major reports and scholarly books, adapting their approach to suit different formats and audiences.

Ultimately, the objective is to cultivate a generation of chemists who are not only skilled in conducting and documenting research but also capable of insightful analysis and interpretation of their findings, contributing meaningfully to the scientific discourse and the broader understanding of chemical sciences.

#### RELATED ITEM LEVEL 2

#### **Thesis Prospectus Approval: Demonstrating Research Readiness and Chemistry Proficiency Indicator Description:**

This indicator evaluates the successful development and approval of a thesis prospectus by MS Chemistry students, signifying not only their aptitude in research planning but also their foundational knowledge in chemistry. The thesis prospectus is a critical document that includes:

- 1. Project Explanation and Objectives:** The prospectus must articulate the research's purpose and expected outcomes, showcasing the student's ability to conceptualize a scientifically sound and meaningful project.
- 2. Methodological Approach:** It should detail the chosen procedures and investigative methods, reflecting a well-structured and feasible research approach, underpinned by solid chemistry knowledge.
- 3. Contextualizing Research:** The document needs to demonstrate an understanding of the study's relevance within the broader field, including an engagement with existing scholarly work, indicating a strong grasp of the subject matter.
- 4. Resource and Feasibility Assessment:** A description of required materials and facilities confirms that the student has the practical understanding necessary to undertake the research.

Approval of the prospectus, evidenced by the Thesis Prospectus Approval Form, requires consent from the student's Advisory Committee, Department Chair, and COSET Dean. This approval is a testament to the student's comprehensive preparation, encompassing both the specific research plan and a baseline level of chemistry knowledge essential for conceptualizing and undertaking a chemistry research project.

All thesis-track students are expected to have their prospectus approved by the end of their fourth fall/spring semester, and at least one semester before defending their thesis, aligning with graduation timelines and confirming their readiness for the intensive research phase of their program. This step is not merely procedural but a pivotal milestone that underscores a student's readiness for significant research, backed by a robust understanding of chemical principles and methodologies.

#### **Criterion Description:**

A submitted and approved Thesis Prospectus Approval Form will serve to indicate whether a student's Thesis Prospectus has been approved. The Thesis Prospectus must be approved by the student's Advisory Committee, Department Chair, and COSET Dean. A prospectus is required of all students in a thesis track of the MS Chemistry, and 100% of students should pass the step by the end of their fourth fall/spring semester in the program (since many students graduate in the subsequent summer).

Although 100% of students last year did write a prospectus that passed committee, Chair, and COSET checks, so the criterion was met, there is an issue that needs action. A student rarely does it early enough for proper review before the COSET deadline, so the committee and Chair end up scrambling to read and evaluate the document (and do revision cycles with the student) before the deadline. This lowers the quality of the finished product and teaches students the wrong lesson.

Therefore, this year the criterion is that 100% of students should pass the step by the end of their fourth fall/spring semester in the program (since many students graduate in the subsequent summer) and 90% should do so before the official deadline the semester of submission (allowing for some emergency situations to go beyond the deadline).

**Findings Description:**

100% of students (three students) completed their thesis prospectus, but only one did before the formal deadline; two required extensions, so only 33% completed before the deadline. Therefore, the criterion is not met.

**RELATED ITEM LEVEL 3**

**Action - Acceptable Thesis Prospectus**

**Action Description:**

Students are able to eventually complete the thesis prospectus, but have a hard time doing so by the deadline. Therefore, the Graduate Coordinator and Department Chair will try to communicate better with students about the need to start earlier.

**RELATED ITEM LEVEL 2**

**Thesis Writing Proficiency: Adherence to ACS Guidelines and Scholarly Standards**

**Indicator Description:**

This indicator evaluates the ability of graduating MS Chemistry students to produce a high-quality thesis that meets academic and professional standards. Key aspects of this indicator include:

- 1. Thesis Format and Style:** The thesis must be written following the scientific writing format and adhere strictly to the style guidelines set by the American Chemical Society (ACS). This ensures consistency, professionalism, and adherence to recognized scholarly norms.
- 2. Evaluation Process:** The thesis will be thoroughly evaluated by the student's advisory committee, the Dean of the College of Science and Engineering Technology (COSET), and the Graduate School.
- 3. Assessment Criteria:** The evaluation will focus on various criteria, including clarity of writing, logical structuring of content, accuracy and depth of research, proper citation and referencing, and overall adherence to ACS guidelines.
- 4. Outcome Measures:** The thesis will be assessed on a pass/fail basis. To pass, the thesis must meet all specified criteria, demonstrating the student's proficiency in presenting a well-researched, coherently written, and professionally formatted scientific document.
- 5. Feedback and Improvement:** Constructive feedback will be provided to students, especially in cases where revisions are required, guiding them to improve their scientific writing skills.

This comprehensive evaluation process ensures that each thesis reflects a high standard of academic research and writing, essential for the professional development of students in the field of chemistry.

The Graduate Coordinator will collate the results for Summer 2023, Fall 2023, and Spring 2024 in May 2024.

**Criterion Description:**

All student will work with their research advisors to write an acceptable thesis.

**Findings Description:**

Of the three students that graduated, all wrote thesis that were of the approved format. The criterion was met.

**RELATED ITEM LEVEL 3****Action - Writing a Thesis****Action Description:**

The criterion was met, continue to evaluate next cycle.

**RELATED ITEM LEVEL 1****Students Present and Publish the Results of Their Research****Performance Objective Description:**

The effective communication of science is a skill students need to develop. Publication of their work in national and international journals and presentation at professional meetings will allow students to gain or improve these skills. These activities will also help to raise the visibility of the department.

**RELATED ITEM LEVEL 2****Research Publications by Graduate Students****KPI Description:**

**KPI Objective:** To ensure effective training and experience in research dissemination for graduate students by aiming for each MS Chemistry graduate to have at least one publication (in print, accepted, or near submission) by the time of their graduation.

**Indicator and Methodology:**

- **Primary Indicator:** The principal metric for this KPI is the number of research publications authored or co-authored by graduate students, especially as part of their MS degree completion.
- **Publication Expectation and Tracking:** Set an expectation that all graduate students will contribute to at least one research publication by the time they complete their MS degree. Track publications in print, accepted, or in the final stages of submission by seeking input from the graduate faculty mentors.
- **Addressing Publication Lag:** Acknowledge and address the time lag inherent in the publication process. Consider including manuscripts that are under review or in preparation as part of the KPI, to more accurately reflect students' research productivity and efforts.
- **Support and Resources for Publication:** Provide adequate support and resources to graduate students for research writing and publication. This can include workshops on scientific writing, guidance on publication processes, and mentorship from faculty.
- **Monitoring and Reporting System:** Implement a system to monitor and report the publication status of graduate students' research by checking with the faculty research mentors of graduating students.

**Expected Outcomes:**

- Increased number of research publications by MS Chemistry students.
- Enhanced research dissemination skills among graduate students, preparing them for successful careers in academia, industry, or government.
- Continuous adaptation and improvement of the publication support system to meet the evolving needs of graduate students.

Through this KPI, the Chemistry Department commits to fostering a strong research publication culture among its graduate students, ensuring they are well-prepared for professional success and contributing to the department's scholarly output.

**Target Description:**

100% of graduate students who complete their M.S. degrees will have one or more publications in print, accepted, or near submission.

**Results Description:**

In the absence of a good system for tracking manuscripts near submission, this was not possible to assess. Therefore, the Chair will create a system for reporting and re-assess next year.

RELATED ITEM LEVEL 3

**Action - Research Publications by Students**

**Action Description:**

The Chair will create a system for reporting and re-assess next year.

RELATED ITEM LEVEL 2

**Student Presentations at Professional Meetings**

**KPI Description:**

**KPI Objective:** To ensure that all graduate students in the Chemistry Department gain experience in orally presenting their research at regional or national professional meetings, thereby demonstrating the department's success in preparing students for effective scientific communication.

**Indicator and Methodology:**

- **Primary Indicator:** The key metric for this KPI is the number of presentations made by graduate students at professional meetings during their MS program, with an expectation that every graduate student will have made at least one presentation at such a forum.
- **Scope of Meetings:** Include presentations at a variety of professional meetings, such as American Chemical Society (ACS) Meetings, Society of Toxicology, and other relevant scientific conferences.
- **Tracking and Reporting:** Implement a system to track the participation of graduate students in professional meetings, including details about the events, nature of the presentations, and feedback received.
- **Support and Preparation:** Provide support and training for graduate students in developing and delivering effective presentations. This could include workshops on presentation skills, practice sessions, and mentorship from faculty.

**Expected Outcomes:**

- An increase in the number of graduate student presentations at professional meetings, fulfilling the department's expectation for student participation.
- Enhanced skills in scientific communication among graduate students, preparing them for successful careers in academia, industry, or government.
- Recognition of the department's commitment to professional development and student success in research dissemination.

Through this KPI, the Chemistry Department is committed to actively supporting and tracking graduate student presentations at professional meetings, ensuring that they are well-equipped to communicate their research effectively and engage with the scientific community.

**Target Description:**

100% of MS degree graduates will have at least one conference presentation at a regional or national meeting at the time of graduation. This same KPI and target was used last year, and was successfully met (but there were only two graduating students).

**Results Description:**

100% of students had at least one presentation, the target was met.

### RELATED ITEM LEVEL 3

#### **Action - Student Presentations at Professional Meetings**

##### **Action Description:**

Continue to assess next year.

## **Mastery in Carrying Out Research: Safety, Effectiveness, and Advanced Application**

### **Goal Description:**

At the heart of our MS Chemistry program is the goal to equip students with the ability to apply advanced graduate-level chemistry knowledge in the hands-on practice of chemistry, seamlessly integrating theoretical understanding with practical application. This goal underscores the necessity for our graduates to not only conduct research safely and effectively but also to demonstrate a profound depth of chemical knowledge in their experimental work. Our students are expected to exhibit a mastery of advanced chemical concepts and techniques, applying this expertise to design and execute complex research projects. This involves developing a nuanced understanding of laboratory safety protocols, ensuring accuracy, reliability, and integrity in experimental outcomes. Additionally, our graduates are trained to efficiently navigate research challenges within specified timeframes and budgets, a critical skill in diverse chemistry-related careers, including research and development, pharmaceuticals, and materials science. A significant aspect of this goal is fostering the ability to articulate clear research objectives, employ the scientific method with precision, and contribute new insights or innovative approaches to the field. By focusing on the advanced application of chemistry knowledge in practical settings, we aim to cultivate a generation of chemists who are not only skilled researchers but also innovators and thought leaders in the scientific community.

**Providing Department:** Chemistry MS

**Progress:** Completed

### RELATED ITEMS/ELEMENTS -----

#### RELATED ITEM LEVEL 1

### **Comprehensive Safety in Research: Hazard Identification, Risk Assessment, and Mitigation While Practicing Research**

#### **Learning Objective Description:**

This learning objective is dedicated to ensuring that students in the MS Chemistry program develop a thorough understanding and practice of safety protocols in research environments. The key components of this objective encompass:

1. **Hazard Recognition:** Students will be trained to identify potential hazards in the laboratory, understanding the nature and source of various chemical and procedural risks.
2. **Risk Assessment:** Building on hazard recognition, students will learn to assess the level of risk associated with different hazards. This includes evaluating the potential impact and likelihood of hazard occurrences.
3. **Risk Minimization:** A critical skill is the ability to implement strategies and procedures to minimize the risks associated with identified hazards. This involves choosing appropriate safety equipment, modifying experimental procedures, and adhering to best safety practices.
4. **Emergency Preparedness:** Students will also be equipped with the knowledge and skills to respond effectively to emergencies arising from uncontrolled hazards. This includes understanding emergency procedures, using safety equipment, and knowing how to mitigate the effects of accidents.
5. **Awareness of Regulations:** To ensure safety, many regulations and safety protocols exist in any given research setting. As students work in these research settings, they should be aware of the

relevant safety regulations and protocols and be able to follow them to ensure regulatory compliance.

- 6. Practical Application in Research Projects:** Importantly, students will regularly practice these safety skills and requirements as an integral part of their research projects, ensuring that safety considerations are seamlessly integrated into their scientific workflow.

Through this comprehensive approach to laboratory safety, our students will not only conduct research with the highest standards of safety but also cultivate a deep-rooted culture of safety awareness and responsibility in their scientific careers.

#### RELATED ITEM LEVEL 2

### **Successful Completion of CHEM6398: A Benchmark of Research Progress**

#### **Indicator Description:**

This indicator assesses whether MS Chemistry students have achieved significant progress in their research, as evidenced by successful completion of the research course, CHEM6398. The rationale and significance of this measure are as follows:

- 1. Research Progress Benchmark:** Completion of CHEM6398 is a critical milestone, indicating that the student has made substantial progress in their research, which is essential for the development of their thesis. It serves as a tangible measure of the student's ability to conduct sustained, in-depth research in the field of chemistry.
- 2. Grade Assignment Criteria:** The grade for CHEM6398 is assigned upon the completion of the research component of the student's thesis. This grade reflects not just the completion of tasks but also the quality and depth of the research conducted, including data collection, analysis, and preliminary findings.
- 3. Significance:** Successfully completing this course signifies that the student is on track for the timely completion of their thesis. It also demonstrates their capability to engage in rigorous scientific inquiry, manage a complex research project, and contribute new knowledge or perspectives to their field.
- 4. Evaluation by Faculty:** The grade is determined by faculty members who are closely involved in guiding and evaluating the student's research. This ensures that the assessment is both rigorous and reflective of the student's research skills and academic growth. They report the grade to the Chair, who formally is instructor of record for the course and enters that grade.

The successful completion of CHEM6398 is thus a crucial indicator of a student's readiness to advance to the final stages of their thesis work, underscoring their development as a competent and independent researcher.

The Chair will summarize CHEM 6398 grades for Summer 2023, Fall 2023, and Spring 2024 in May 2024.

#### **Criterion Description:**

Success will be indicated by all graduate students receiving a passing grade in the Graduate Research in Chemistry (CHEM6398) course. This grade is typically an A and is assigned once the research project has been completed.

Last year, two students graduated, and both students who graduated had been evaluated as successfully completing their MS thesis project research (and given an A in CHEM 6398), as well as two students who are expected to defend theses and graduate in the upcoming students. The criterion was met.

This year, the grading and timing of CHEM 6398 changed slightly. Therefore, the new criterion is that of students receiving an A, B, C, or F in CHEM 6398, 100% will receive grades of A.

**Findings Description:**

In Fall 2023, one student took the course and received a grade of 'A'

In Spring 2024, one student took the course. She was a new student and had significant issues that kept her from completing her tasks, and was assigned an incomplete (grade of 'X') to give her more time to complete the course. At this time, then, she is not a student receiving an A,B,C, or F.

Summer 2024 grades are not yet available.

Therefore, one student received a grade of A, B, C, or F and received an A, so the criterion is met.

**RELATED ITEM LEVEL 3**

**Action - Completion of Research Course**

**Action Description:**

The criterion was met, but with only one student to measure. Therefore, more data should be evaluated and this assessment should be used again next cycle.

**RELATED ITEM LEVEL 1**

**Proficiency in Experimental Research: Planning, Execution, and Analysis**

**Learning Objective Description:**

This learning objective is designed to ensure that students in the MS Chemistry program attain mastery in the three foundational aspects of experimental research: planning, execution, and analytical evaluation. Students will:

1. **Plan:** Develop the ability to design comprehensive and methodical experimental plans. This includes formulating hypotheses, selecting appropriate methodologies, and preparing necessary materials and protocols in anticipation of various outcomes.
2. **Perform:** Gain hands-on expertise in conducting experiments with precision and adherence to safety protocols. This involves effectively managing resources, navigating experimental challenges, and maintaining a high standard of accuracy and repeatability in laboratory practices.
3. **Analyze:** Enhance skills in critically analyzing experimental data. Students will learn to interpret results, draw valid conclusions, and suggest future research directions based on their findings. This also encompasses the ability to use statistical tools and software for data processing and presentation.

By achieving proficiency in these areas, students will be well-equipped to conduct high-quality research and contribute valuable insights to the field of chemistry.

**RELATED ITEM LEVEL 2**

**Successful Completion of CHEM6398: A Benchmark of Research Progress**

**Indicator Description:**

This indicator assesses whether MS Chemistry students have achieved significant progress in their research, as evidenced by successful completion of the research course, CHEM6398. The rationale and significance of this measure are as follows:

1. **Research Progress Benchmark:** Completion of CHEM6398 is a critical milestone, indicating that the student has made substantial progress in their research, which is essential for the development of their thesis. It serves as a tangible measure of the student's ability to conduct sustained, in-depth research in the field of chemistry.



- 2. Grade Assignment Criteria:** The grade for CHEM6398 is assigned upon the completion of the research component of the student's thesis. This grade reflects not just the completion of tasks but also the quality and depth of the research conducted, including data collection, analysis, and preliminary findings.
- 3. Significance:** Successfully completing this course signifies that the student is on track for the timely completion of their thesis. It also demonstrates their capability to engage in rigorous scientific inquiry, manage a complex research project, and contribute new knowledge or perspectives to their field.
- 4. Evaluation by Faculty:** The grade is determined by faculty members who are closely involved in guiding and evaluating the student's research. This ensures that the assessment is both rigorous and reflective of the student's research skills and academic growth. They report the grade to the Chair, who formally is instructor of record for the course and enters that grade.

The successful completion of CHEM6398 is thus a crucial indicator of a student's readiness to advance to the final stages of their thesis work, underscoring their development as a competent and independent researcher.

The Chair will summarize CHEM 6398 grades for Summer 2023, Fall 2023, and Spring 2024 in May 2024.

**Criterion Description:**

Success will be indicated by all graduate students receiving a passing grade in the Graduate Research in Chemistry (CHEM6398) course. This grade is typically an A and is assigned once the research project has been completed.

Last year, two students graduated, and both students who graduated had been evaluated as successfully completing their MS thesis project research (and given an A in CHEM 6398), as well as two students who are expected to defend theses and graduate in the upcoming students. The criterion was met.

This year, the grading and timing of CHEM 6398 changed slightly. Therefore, the new criterion is that of students receiving an A, B, C, or F in CHEM 6398, 100% will receive grades of A.

**Findings Description:**

In Fall 2023, one student took the course and received a grade of 'A'

In Spring 2024, one student took the course. She was a new student and had significant issues that kept her from completing her tasks, and was assigned an incomplete (grade of 'X') to give her more time to complete the course. At this time, then, she is not a student receiving an A,B,C, or F.

Summer 2024 grades are not yet available.

Therefore, one student received a grade of A, B, C, or F and received an A, so the criterion is met.

**RELATED ITEM LEVEL 3**

**Action - Completion of Research Course**

**Action Description:**

The criterion was met, but with only one student to measure. Therefore, more data should be evaluated and this assessment should be used again next cycle.

**RELATED ITEM LEVEL 2**

**Thesis Prospectus Approval: Demonstrating Research Readiness and Chemistry Proficiency**

**Indicator Description:**

This indicator evaluates the successful development and approval of a thesis prospectus by MS Chemistry students, signifying not only their aptitude in research planning but also their foundational knowledge in chemistry. The thesis prospectus is a critical document that includes:

1. **Project Explanation and Objectives:** The prospectus must articulate the research's purpose and expected outcomes, showcasing the student's ability to conceptualize a scientifically sound and meaningful project.
2. **Methodological Approach:** It should detail the chosen procedures and investigative methods, reflecting a well-structured and feasible research approach, underpinned by solid chemistry knowledge.
3. **Contextualizing Research:** The document needs to demonstrate an understanding of the study's relevance within the broader field, including an engagement with existing scholarly work, indicating a strong grasp of the subject matter.
4. **Resource and Feasibility Assessment:** A description of required materials and facilities confirms that the student has the practical understanding necessary to undertake the research.

Approval of the prospectus, evidenced by the Thesis Prospectus Approval Form, requires consent from the student's Advisory Committee, Department Chair, and COSET Dean. This approval is a testament to the student's comprehensive preparation, encompassing both the specific research plan and a baseline level of chemistry knowledge essential for conceptualizing and undertaking a chemistry research project.

All thesis-track students are expected to have their prospectus approved by the end of their fourth fall/spring semester, and at least one semester before defending their thesis, aligning with graduation timelines and confirming their readiness for the intensive research phase of their program. This step is not merely procedural but a pivotal milestone that underscores a student's readiness for significant research, backed by a robust understanding of chemical principles and methodologies.

#### **Criterion Description:**

A submitted and approved Thesis Prospectus Approval Form will serve to indicate whether a student's Thesis Prospectus has been approved. The Thesis Prospectus must be approved by the student's Advisory Committee, Department Chair, and COSET Dean. A prospectus is required of all students in a thesis track of the MS Chemistry, and 100% of students should pass the step by the end of their fourth fall/spring semester in the program (since many students graduate in the subsequent summer).

Although 100% of students last year did write a prospectus that passed committee, Chair, and COSET checks, so the criterion was met, there is an issue that needs action. A student rarely does it early enough for proper review before the COSET deadline, so the committee and Chair end up scrambling to read and evaluate the document (and do revision cycles with the student) before the deadline. This lowers the quality of the finished product and teaches students the wrong lesson.

Therefore, this year the criterion is that 100% of students should pass the step by the end of their fourth fall/spring semester in the program (since many students graduate in the subsequent summer) and 90% should do so before the official deadline the semester of submission (allowing for some emergency situations to go beyond the deadline).

#### **Findings Description:**

100% of students (three students) completed their thesis prospectus, but only one did before the formal deadline; two required extensions, so only 33% completed before the deadline. Therefore, the criterion is not met.

### **Action - Acceptable Thesis Prospectus**

#### **Action Description:**

Students are able to eventually complete the thesis prospectus, but have a hard time doing so by the deadline. Therefore, the Graduate Coordinator and Department Chair will try to communicate better with students about the need to start earlier.

## **Update to Previous Cycle's Plan for Continuous Improvement Item**

### **Previous Cycle's Plan For Continuous Improvement (Do Not Modify):**

#### **Closing Summary**

In the big picture, the findings suggested that some things assessed were on track, but some significant issues were revealed that needed attention:

- The major issue requiring action is student knowledge of chemistry prerequisite to graduate school and knowledge gained in their graduate lecture courses. This has been observed to be a huge problem, and half of the students received low enough grades to lose good standing last year. Assessments of student knowledge and skills specific to several different graduate offerings either failed to meet or barely met criteria with qualifying negative aspects to be addressed.
  - A new graduate course will be offered to students in their first semester focussed on better supporting graduate student success with assessments of prerequisite knowledge (giving American Chemical Society standardized exams in the five major areas of chemistry and where scores are low a mentor-assisted corrective plan will be undertaken) and lessons expectations of successful graduate students and best practices to get the most out of graduate school. [Dr. Gross and the other instructors in this team-taught course.]
  - Some part of this is likely due to post-COVID learning loss more generally. That part will likely improve with time, but as noted above, we are planning major action to support students moving forward with the new course and related interventions listed below.
- In general, students were able to successfully carry out research, write a Thesis Prospectus outlining their proposed research, and complete their research safely. However, a couple of changes are warranted:
  - Students are underestimating the time it takes to write a Prospectus of sufficient quality, so work needs to be done to encourage them to start and finish earlier, allowing them to get more detailed and effective feedback [Dr. Gross and all research advisors]
  - Assessment of the successful completion of the projects went well, but in the future, we should design an assessment that better measures how *\*safely\** they work in the lab. There have not been any significant safety issues that we are aware of, but a better assessment tool may still be enlightening. [Dr. Gross, Dr. Haines]
- Student communication was evaluated as effective, generally.
  - The seminar presentation assessment findings were different from past semesters. This was mostly due to students who were not prepared for graduate studies and did not make it past their first semester. The new graduate course described above should help with this in future semesters.
  - Although students were successful in writing and defending theses, there were issues to be addressed. As part of the new first semester graduate-student-success course described above, lessons on writing and defending the thesis will be taught. [Dr. Gross and the other instructors in this team-taught course.]
  - Not all students were getting manuscripts published in the literature, so more work to try to maximize the number of students getting this experience will be needed. [All faculty.]

### **Update of Progress to the Previous Cycle's PCI:**

In the prior plan for continuous improvement, several issues were identified to examine or change:

- The major issue requiring action was student knowledge of chemistry prerequisite to graduate school and knowledge gained in their graduate lecture courses. T
  - A new graduate course was offered to students in their first semester focussed on better-supporting graduate student success with assessments of prerequisite knowledge (giving American Chemical Society standardized exams in the five major areas of chemistry and where scores are low a mentor-assisted corrective plan will be undertaken) and expectations of successful graduate students and best practices to get the most out of graduate school. [Dr. Gross and the other instructors in this team-taught course.] It was found that students bombed the ACS tests in general, and Dr. Gross had to adapt and focus on General Chemistry knowledge and testing.
- In general, students could successfully carry out research, write a Thesis Prospectus outlining their proposed research, and complete their research safely. However, a couple of changes were warranted:
  - Work was done to encourage students to start and finish their thesis prospectus earlier, allowing them to get more detailed and effective feedback. However, students still struggle, and more work needs to be done.
  - The safety assessment mentioned in the PCI was not developed, and remains work that should be completed.
- Student communication was generally evaluated as effective.
  - The first-semester graduate course was offered and did help students in this area.
  - Not all students were getting manuscripts published in the literature, so more work was suggested to try to maximize the number of students getting this experience will be needed. This remains an issue to work on.

## New Plan for Continuous Improvement (MS Chemistry)

### Closing Summary:

The MS in Chemistry program at Sam Houston State University is committed to maintaining high standards of graduate education and fostering continuous improvements based on assessment data. The following actions outline how we will achieve this:

#### 1. Improving Student Thesis Defense

- **Current Action:** Graduating MS students successfully defend their thesis as part of their program requirements.
- **Continuous Improvement Plan:** Regularly review thesis defense formats, expectations, and evaluation criteria to ensure alignment with current scientific standards and practices. Feedback from defense committees will be analyzed by the Graduate Coordinator each academic year to identify areas where students commonly struggle, allowing for targeted interventions, such as enhanced mentoring and additional thesis preparation workshops.

#### 2. Enhancing Success in the Comprehensive Oral Examination

- **Current Action:** Students must pass a comprehensive oral examination, demonstrating knowledge across chemistry subfields.
- **Continuous Improvement Plan:** Annual analysis of examination performance will be conducted to identify topics or concepts that consistently challenge students. This data will inform curriculum adjustments or supplemental instruction. Faculty will also engage in workshops to ensure that examination questions remain rigorous and reflective of current trends in the discipline.

#### 3. Strengthening Thesis Prospectus Approval Process

- **Current Action:** Approval of a student's thesis prospectus signifies research readiness and proficiency in chemistry.

- **Continuous Improvement Plan:** Faculty will annually review the prospectus approval process, incorporating peer-review mechanisms and student feedback. This will help ensure that students are receiving timely, constructive feedback and are better prepared to embark on their thesis research. Clearer guidelines for the prospectus will be distributed to improve proposal writing and understanding of expectations.

#### 4. Ensuring Course Diversity Across Chemistry Subfields

- **Current Action:** Students are required to take courses across at least three subfields of chemistry each academic year.
- **Continuous Improvement Plan:** The Department Chair and Graduate Coordinator will assess course offerings to ensure a diverse selection that reflects the evolving field of chemistry. Student feedback on course relevance and faculty input will guide adjustments in course scheduling and the introduction of new, cutting-edge topics.

#### 5. Improving Seminar Presentations and Peer-Reviewed Communication

- **Current Action:** MS students present peer-reviewed seminars on their research.
- **Continuous Improvement Plan:** Peer-reviewed seminars will undergo enhanced evaluation to provide more detailed feedback on both scientific content and presentation skills. Students will also be encouraged to attend workshops on scientific communication to improve their presentation skills further, and external seminar speakers will be brought in to model professional research presentations.

#### 6. Promoting Research Publications and Conference Presentations

- **Current Action:** Students are expected to publish research and present findings at professional meetings.
- **Continuous Improvement Plan:** The department will track publication and presentation rates. Faculty mentors will guide students more actively in selecting appropriate journals and conferences, as well as navigating the peer-review process. Annual department events and communications will highlight student achievements to encourage broader participation.

#### 7. Advancing Experimental Research and Safety Proficiency

- **Current Action:** Students must complete CHEM6398, demonstrating research proficiency and safety.
- **Continuous Improvement Plan:** Annual reviews of CHEM6398 will ensure it remains comprehensive and aligned with current research standards and safety protocols. The program will update safety training modules as new hazards and regulations emerge. Additionally, students will be given opportunities to participate in safety workshops and certification programs.

By implementing these strategies, we aim to ensure that the MS in Chemistry program not only meets but exceeds academic and professional standards. Continuous feedback loops, faculty development, and student support mechanisms will remain central to our improvement efforts.